

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY
DIBRUGARH :: ASSAM
PIN: 786 004**



BID DOCUMENT

FOR

NAME OF THE WORK: Supply and Installation of Office Furniture for Dibrugarh University.

TENDER No: DU/Admn/AR/E-229/NIT/2019/2024/115

Dated: 06/11/2024

CUT-OUT SLIP

NAME OF THE WORK: Supply and Installation of Office Furniture for Dibrugarh University

TENDER No: DU/Admn/AR/E-229/NIT/2019/2024/115

Dated: 06/11/2024

SUBMISSION DUE DATE & TIME : 09/12/24 up-to 4.30 P.M.

FROM:

TO:

NAME:
ADDRESS

THE REGISTRAR
DIBRUGARH UNIVERSITY
DIBRUGARH, ASSAM

(To be pasted on the outer envelope containing “Technical”& “Commercial” bids)



NOTICE INVITING TENDER

Sealed Tenders are invited from registered vendors of Dibrugarh University **Supply and Installation of Office Furniture for Dibrugarh University**. Detailed specification of the items, terms & conditions etc are given at Part-B. Last date of submission of Tender with all relevant papers is **09/12/24 up-to 04.30 P.M.** to be submitted at the Office of the Registrar, Dibrugarh University, Dibrugarh, Assam.

Availability of Bid papers	From 06/11/2024
Last date for receipt of Bid	09/12/2024 up-to 4.30 P.M.
Time & Date of opening of Bid	10/12/2024 at 03:00 P.M.
Place of opening of Bid	Office of the Registrar, DU
Cost of Tender Document	1000/- (Non refundable) + 18% GST
EMD	2.5% of the Tender Value

The tender should be submitted in two separate sealed envelopes *i.e.* **Part - I TECHNICAL BID** and **Part - II FINANCIAL BID**. The technical bid shall be opened on above mentioned date and time and the financial bid of only those bidders who qualify in technical bid shall be opened on the same date or at a later date which shall be intimated to the tenderer whose technical bid are found to be valid. Dibrugarh University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Chairperson, Tender Opening Committee, D.U. for information.
2. The Deputy Registrar (F&A) i/c, D.U. for information.
3. The Programmer, D.U., with a request to upload the NIT at D.U. website.
4. Office File

Sd/-
Registrar
Dibrugarh University

PART A - TERMS AND CONDITIONS:

GENERAL INFORMATION

The tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Dibrugarh University, Assam. The Technical Bids so received, shall be opened on **10/12/2024 at 03:00 P.M.** in the Office of the Registrar, Dibrugarh University in the presence of the representatives of the bidders. The Financial Bids of the Tenderers shall be opened on the same date or at a later date to be intimated to the Tenderers whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by Dibrugarh University.

Terms and Conditions of Supply:

1. The bidder should be a manufacturer of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy of the purchase orders received from any of the institutes during the last three years along with satisfactory completion certificate from the user (s) should be submitted.
2. All the quotations must be supported by technical leaflet/ literature and the specifications mentioned in the quotation must be reflected / supported by such technical leaflet / literature.
3. Dealer(s) or agent(s) quoting on behalf of manufacturer must submit valid authorization certificate.
4. The last date and time for the submission of the bids is **09/12/2024 up-to 04.30 P.M.**
5. Suppliers shall submit the following documents along with their quotations:
 - i) Copy PAN Card
 - ii) Copy GST Registration No.
 - iii) Copy Trade License
 - iv) Technical specifications offered by the Supplier.
 - v) The bidder must submit a detailed compliance statement clearly mentioning compliance with the specifications mentioned in the NIT document and deviation if any.
 - vi) Technical literature regarding the offered products including pictures/sketch/diagrams etc.
5. The rates should be mentioned in the **FINANCIAL BID** attached with the Tender Document as **ANNEXURE-II**. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity he/she is signing the Tender.
6. The supplier shall submit the tender in 02 (two) envelopes. The first envelope (Technical Bid) shall contain all the following documents and be sealed.
 - Filled in Format Technical Specifications/Literature
 - Valid copy of Trade License or Certificate of Incorporation or Partnership Deed.
 - PAN Card.
 - Registration certificate of GST
 - Dealership/Manufacturing/Small Scale Industry (SSI) Certificate (if any)
 - The cost of tender of Rs. 1000.00 (Non refundable) + 18% GST, along with the Earnest Money (EMD) 2.5 % of the Tender Value in the form of Demand Draft/Bankers Cheque in favour of the Registrar, Dibrugarh University, Assam payable at Dibrugarh University.
 - The Firm(s) who are registered with MSME, National Small Industries Corporation (NSIC) /OR Small Scale Industries (SSI) are exempted to submit the Tender Cost/EMD. However, a copy of registration must be provided along with Technical Bid.
7. Supplier should read carefully all the instructions and terms and conditions, etc. before registering rates in prescribed schedule of the tender. Taxes and duties etc. should be shown separately.

8. The quoted rates must be valid for 180 days from the date of opening of the financial bid.
9. The Technical Documents shall be opened, at **03:00 P.M. on 10/12/2024** or on the next working day if the offices of the University remain closed due to any reason.
10. Technical specifications of the instruments/equipment are given in **Annexure I** to these papers (Part B).
11. The delivery and installation should be completed within 1 (one) month or as specified from placing of the order. No extension shall be granted to the contractors/suppliers for the period of delivery, under any circumstances.
12. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
13. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
14. The bills of the suppliers shall be paid by the University after all the materials/articles/equipment have been received and installed, inspected as above.
15. Vendor must submit Compliance statement in tabular form comparing each specification of the quoted item with that given in the Tender Document **Annexure III**
16. The tendering firm must provide proof of documents for executing similar works earlier.
17. In the event of any breach of the terms and conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the security deposit of the supplier.
18. Whether Manufacturer or Authorized Distributor/ Dealer a letter or a valid certificate of authorization of manufacturer shall be enclosed.
19. Copy of product literature and catalogue, testing report, BEE rating, ISO etc.
20. The quantity as mentioned at Part-B (Annexure-I) may be increased or decreased at the time of placing Order as per requirement.
21. Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
22. The Bidder should not have been blacklisted in anywhere in India or abroad. A self –declaration letter by the Bidder on the company's letter head should be submitted along with technical bid.
23. This tender document is not transferable.
24. Contact details:
Office of the Registrar, Dibrugarh University, Dibrugarh – 786004.
Phone: 0373 – 2370231, E-mail: registrar@ dibru.ac.in

Qualifying Criteria:

1. Bidder must be registered as supplier/vendor of Dibrugarh University. Relevant documents must be submitted.
2. The quoted rates must be valid for 180 days from the date of opening of the financial bid.
3. The bidder should be a manufacturer of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at Central Govt./ State Govt. / institute of national importance / educational & research institutes for last three years. A copy of the purchase orders received from any of these institutes during the last three financial years along with satisfactory completion certificate from the user (s) having minimum –
4. All the quotations must be supported by technical leaflet/ literature and the specifications mentioned in the quotation must be reflected / supported by such technical leaflet / literature.
5. Dealers or agents quoting on behalf of manufacturer must submit valid authorization certificate.
6. Manufacture should be ISO certified, and shall have to submit quality certificates like ISO-9001: 2015, ISO -14001: 2015, ISO certification 18001 2007, ISO 45001:2018 and Business & Institutional Furniture Manufacturer's Association (BIFMA) certificate.
7. The manufacturer should be registered under Indian Green Building Council (IGBC) and should also have Greenguard certification

Note:

(a) Tenderers are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.

(b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.

(c) The University reserves the right to:

- (i) Accept/reject any/all tenders without assigning any reason thereof.
- (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
- (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
- (iv) Award the contract to one or more tenderers for the items covered by the tender.

ITEM No	DESCRIPTION OF GOODS WITH DETAILS OF SPECIFICATIONS	Unit Price	Taxes	Qty.	Total Amount
1					
2					
3					
4					
5					

Signature of the Tenderer
Seal of the Firm

PART B – SPECIFICATIONS

ANNEXURE-I

SL. NO.	ITEM DESCRIPTION	SPECIFICATION OF THE ITEMS	Preferred Brand	Qty.
01.	TEACHER CHAIR (Mid-Back Chair)	Revolving Mid Back Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D).The Polyurethane foam should be moulded with density = 45 +/-2 kg/m3 and Hardness = 20 +/- 2 for 25% compression. The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. The mechanism should be designed with the following features: 360° revolving type, Upright position locking, Tilt tension adjustment, Seat/back tilting ratio of 1:3.The pneumatic height adjustment should have an adjustment stroke of 12.0 cm. The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal should be injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.0cm. pitch-center dia. (76.0 cm with castors).The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon.	Godrej or Equivalent	08
02.	VISITOR'S CHAIR	The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D). The Polyurethane foam should be moulded with density = 45 +/-2 kg/m3 and Hardness = 20 +/- 2 for 25% compression. The one-piece armrests should be injection moulded from black Co-polymer Polypropylene.	Godrej or Equivalent	52
03.	ALMIRAH	The overall dimension should be 916mm(W)x 486mm(D)x 1981mm(H). Construction and material: welded construction with 0.7mm thick CRCA for shelves, 0.8mm thick high yield strength CRCA for doors and back, 0.9mm thick CRCA for all other parts. CRCA 'D' grade as per IS: 513 and CRCA 'D' grade high yield strength as per IS:513. Locking and handle: Mazak handle and three way locking mechanism with shooting bolt. Shelving: Height-wise adjustable shelf mounting, udl of 40 kg per full shelf, 4 nos. adjustable shelves. The finish should be epoxy powder coated to the thickness of 50 microns.	Godrej or Equivalent	15
04.	TEACHER'S TABLE	Executive Table of Three layer prelamated particle board (Wood Product) of grade II type II of IS 12823/Latest 1500 millimeter 750 millimeter 750 millimeter	Godrej or Equivalent	08

05	OFFICE TABLE	Office Table: The table should be made of wood & Steel, Top-25 mm thick plain particle board (ppb) clad with 0.6mmthick post formed laminate and 1mm thick backing laminate (bdl). flat edge duly sealed with 2mm thick pvc beading. modesty - 18mm thick plain particle board (PPB), Should have build in wire Management with wooden modesty panel & CpPU Mount and 2 nos Drawer File Cabinet on one side Size: 1500 x 900 x 750mm	Godrej or Equivalent	05
06	OFFICE CHAIR	Revolving Mid Back Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D).The Polyurethane foam should be moulded with density = 45 +/-2 kg/m ³ and Hardness = 20 +/- 2 for 25% compression.The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. The mechanism should be designed with the following features: 360° revolving type, Upright position locking,Tilt tension adjustment, Seat/back tilting ratio of 1:3.The pneumatic height adjustment should have an adjustment stroke of 12.0 cm.The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal should be injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.0cm. pitch-center dia. (76.0 cm with castors).The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon.	Godrej or Equivalent	05
07	4 DR BOOKCASE FOR OFFICE ROOM AND HOD ROOM	Bookcases offer unmatched utility to store your books, records, gadgets and precision equipment. Durability:-Made from prime quality CRCA steel with anti rust treatment.Features:-1) A unique design gives the right rigidity to the top hinged doors, which facilitate easy use. 2)_The equalising mechanism is provided for easy opening and closing of bookcase .3)_10 lever cam lock gives added security. Size:-1742 H x 914W x 320 D	Godrej or Equivalent	26
08	HOD/ SECRETARIAT TABLE	Tops: The Panels are made from 18 ± 0.5 mm k Pre-laminated Boards as per with 2mm thick PVC Edge banding on all sides . The panel is from 25 ± 0.5 mm thk Pre-Laminated Board. Understructure: Made from 0.9 ± 0.09mm thk powder coated 50 microns (± 10) CRCA MS. Sq. 25.4 ± 0.3mm x 1.2 ± 0.096 mm Thk MS ERW tube. Modesty Panel: Made from 1.0 ± 0.09mm thk powder coated 50 microns (±10) CRCA MS. Storage: Shell 0.6mm Thk CRCA as per IS 513, Drawer Tray & back 0.5mm Thk CRCA as per IS-513, Drawer Front 0.6m Thk CRCA as per IS-513, Cam Lock, Plastic Handle.	Godrej or Equivalent	05
09	HOD/ SECRETARIAT CHAIR	Executive Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam with PVC liping all around. The back foam should be designed with contoured lumbar support for extra comfort. The Polyurethane foam should be moulded with density = 45 +/-2 kg/m ³ and Hardness = 16 +/- 2 kgf for 25% compression. The one-piece armrests should be made of black integral skin polyurethane with 50 to 70 Shore-A hardness and re-inforced with M.S insert. The mechanism should be designed with the following features: 360° revolving type, Upright position locking, Tilt tension adjustment. The pneumatic height adjustment should have an adjustment stroke of 12.0 cm.The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal should be injection moulded in black 33% glass-	Godrej or Equivalent	05

		filled Nylon66 and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.3cm. pitch-center dia. (76.3 cm with castors).The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon. Size: 75d x 75w x 103-115 H cm Seat Height: 44 -56cm Model: Premium Executive Very high back PCH-7001		
10	Computer Table	Width: 900, Depth: 590, Height : 750 ENGINEERED WOOD + METAL	Godrej or Equivalent	05
11	1 Seater Sofa	Seat Foam: The seat is made up of PU foam in Density 28+/-2 kg/cu. mtr with an additional top layer of supersoft PU foam in density 32+/-2kg/cu. upholstered with fabric or leatherette. Back Foam: The back is made up of foam in Density 28+/-2 kg/cu. Mtr, with two additional to layer of supersoft foam of density 32+/-2kg/cu. mtr upholstered with fabric or leatherette. Understructure: Understructure is made up of 1.2+/-0.1 cm. thick hot pressed plywood (moisture resistance & termite proof as per IS:303) & pinewood of cross sections devoid of major knots & surface defects 6 nos. per seat & 3.8mm Dia zigzag spring assembly is mounted cover understructure for cushioning purpose. Leg Assembly: It is a welded Assembly made in Stainless steel (grade SS202) tube & plate with plastic endcap. Width (W): 86.0 CM, Depth (D) 90.5 CM, Height (H) 85.5 CM. seat height (SH) 45.0 CM.	Godrej or Equivalent	02
12	3 Seater Sofa	Seat Foam: The seat is made up of PU foam in Density 28+/-2 kg/cu. mtr with an additional top layer of supersoft PU foam in density 32+/-2kg/cu. upholstered with fabric or leatherette. Back Foam: The back is made up of foam in Density 28+/-2 kg/cu. Mtr, with two additional to layer of supersoft foam of density 32+/-2kg/cu. mtr upholstered with fabric or leatherette. Understructure: Understructure is made up of 1.2+/-0.1 cm. thick hot pressed plywood (moisture resistance & termite proof as per IS:303) & pinewood of cross sections devoid of major knots & surface defects 6 nos. per seat & 3.8mm Dia zigzag spring assembly is mounted cover understructure for cushioning purpose. Leg Assembly: It is a welded Assembly made in Stainless steel (grade SS202) tube & plate with plastic endcap. Width (W): 206.0 CM, Depth (D) 90.5 CM, Height (H) 85.5 CM. seat height (SH) 45.0 CM.	Godrej or Equivalent	02
13	Center Table	Table legs materials & size: LXWXT 70X70 mm with PU coating, Color: PU walnut. Table top materials & size: LXWXT 1000X650X10mm (tempered Glass/10mm), Color: Clear Table bottom materials & size: LXWXT 755X195X6mm (tempered Glass/10mm) color: clear+frosty, finishing MDF+PU	Godrej or Equivalent	02

N.B.: The quantity as mentioned above may be increased or decreased at the time of order as per actual requirement.

Signature :

Date.....

Name :

Address :

.....

.....

Mobile No.....

To,

The Registrar
Dibrugarh University
Dibrugarh

Ref: NIT no.dated.....

Sub: Financial Bid.

Sir,

In reference to the NIT cited above, the undersigned would like to submit the Financial Bid as per the unit price, taxes, quantity *etc.*

Item No.	DESCRIPTION OF GOODS WITH DETAILS OF SPECIFICATIONS	Qty.	Per Unit Price (INR)	GST (INR)	Total Amount (INR)

This is for your kind perusal and acceptance please.

Signature

Seal

Date:

Place:

COMPLIANCE SHEET**Supply and Installation of Office Furniture for Dibrugarh University:**

Specification of Office Furniture for Dibrugarh University				Compliance/ Non- Compliance
Sl. No.	ITEM DESCRIPTION	SPECIFICATION OF THE JOB	Qty.	
1	TEACHER CHAIR (Mid-Back Chair)	Revolving Mid Back Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D). The Polyurethane foam should be moulded with density = 45 +/-2 kg/m ³ and Hardness = 20 +/- 2 for 25% compression. The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. The mechanism should be designed with the following features: 360° revolving type, Upright position locking, Tilt tension adjustment, Seat/back tilting ratio of 1:3. The pneumatic height adjustment should have an adjustment stroke of 12.0 cm. The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal should be injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.0cm. pitch-center dia. (76.0 cm with castors). The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon.	08	
2	VISITOR'S CHAIR	The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D). The Polyurethane foam should be moulded with density = 45 +/-2 kg/m ³ and Hardness = 20 +/- 2 for 25% compression. The one-piece armrests should be injection moulded from black Co-polymer Polypropylene.	52	
3	ALMIRAH	The overall dimension should be 916mm(W)x 486mm(D)x 1981mm(H). Construction and material: welded construction with 0.7mm thick CRCA for shelves, 0.8mm thick high yield strength CRCA for doors and back, 0.9mm thick CRCA for all other parts. CRCA 'D' grade as per IS:513 and CRCA 'D' grade high yield strength as per IS:513. Locking and handle: Mazak handle and three way locking mechanism with shooting bolt. Shelving: Height-wise adjustable shelf mounting, udl of 40 kg per full shelf,	15	

		4 nos. adjustable shelves. The finish should be epoxy powder coated to the thickness of 50 microns.		
4	TEACHERS TABLE	Executive Table of Three layer prelaminated particle board (Wood Product) of grade II type II of IS 12823/Latest 1500 millimeter 750 millimeter 750 millimeter	08	
5	OFFICE TABLE	Office Table: The table should be made of wood & Steel, Top-25 mm thick plain particle board (ppb) clad with 0.6mmthick post formed laminate and 1mm thick backing laminate (bdl). flat edge duly sealed with 2mm thick pvc beading. modesty - 18mm thick plain particle board (PPB), Should have build in wire Management with wooden modesty panel & CpPU Mount and 2 nos Drawer File Cabinet on one side Size: 1500 x 900 x 750mm	05	
6	OFFICE CHAIR	Revolving Mid Back Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Back Size: 47.5 cm. (W) x 58.0cm. (H). Seat Size: 47.0 cm. (W) x 48.0 cm. (D).The Polyurethane foam should be moulded with density = 45 +/-2 kg/m3 and Hardness = 20 +/- 2 for 25% compression.The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. The mechanism should be designed with the following features: 360° revolving type,Upright position locking,Tilt tension adjustment,Seat/back tilting ratio of 1:3.The pneumatic height adjustment should have an adjustment stroke of 12.0 cm.The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene.The pedestal should be injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.0cm. pitch-center dia. (76.0 cm with castors).The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon.	05	
7	4 DR BOOKCASE FOR OFFICE ROOM AND HOD ROOM	Bookcases offer unmatched utility to store your books, records, gadgets and precision equipment. Durability:-Made from prime quality CRCA steel with anti rust treatment.Features:-1) A unique design gives the right rigidity to the top hinged doors, which facilitate easy use. 2)_The equalising mechanism is provided for easy opening and closing of bookcase .3)_10 lever cam lock gives added security. Size:-1742 H x 914W x 320 D	26	
8	SECRETARIAT TABLE	Tops: The Panels are made from 18 ± 0.5 mm k Pre-laminated Boards as per with 2mm thick PVC Edge banding on all sides . The panel is from 25 ± 0.5 mm thk Pre-Laminated Board. Understructure: Made from 0.9 ± 0.09mm thk powder coated 50 microns (± 10) CRCA MS. Sq. 25.4 ± 0.3mm x 1.2 ± 0.096 mm Thk MS ERW tube. Modesty Panel: Made from 1.0 ± 0.09mm thk powder coated 50 microns (±10) CRCA MS. Storage: Shell 0.6mm Thk CRCA as per IS 513, Drawer Tray & back 0.5mm Thk CRCA as per IS-513, Drawer Front 0.6m Thk CRCA as per IS-513, Cam Lock, Plastic Handle.	05	

9	MANAGEMENT CHAIR (Secretariat Chair)	Executive Chair: The seat and back should be made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam with PVC liping all around. The back foam should be designed with contoured lumbar support for extra comfortThe Polyurethane foam should be moulded with density = 45 +/-2 kg/m3 and Hardness = 16 +/- 2 kgf for 25% compression. The one-piece armrests should be made of black integral skin polyurethane with 50 to 70 Shore-A hardness and re-inforced with M.S insert. The mechanism should be designed with the following features: 360° revolving type, Upright position locking, Tilt tension adjustment. The pneumatic height adjustment should have an adjustment stroke of 12.0 cm.The bellow should be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal should be injection moulded in black 33% glass-filled Nylon66 and fitted with 5 nos. Twin wheel castors. The pedestal should have 66.3cm. pitch-center dia. (76.3 cm with castors).The twin wheel castors should be injection moulded in 30% Glass Filled black Nylon. Size: 75d x 75w x 103-115 H cm Seat Height: 44 -56cm Model:Premium Executive Very high back PCH-7001	05	
10	COMPUTER TABLE	Width: 900, Depth: 590, Height : 750 ENGINEERED WOOD + METAL	05	
11	1 SEATER SOFA	Seat Foam: The seat is made up of PU foam in Density 28+/-2 kg/cu. mtr with an additional top layer of supersoft PU foam in density 32+/-2kg/cu. upholstered with fabric or leatherette. Back Foam: The back is made up of foam in Density 28+/-2 kg/cu. Mtr, with two additional to layer of supersoft foam of density 32=-/2kg/cu. mtr upholstered with fabric or leatherette. Understructure: Understructure is made up of 1.2+/-0.1 cm. thick hot pressed plywood (moisture resistance & termite proof as per IS:303) & pinewood of cross sections devoid of major knots & surface defects 6 nos. per seat & 3.8mm Dia zigzag spring assembly is mounted cover understructure for cushioning purpose. Leg Assembly: It is a welded Assembly made in Stainless steel (grade SS202) tube & plate with plastic endcap. Width (W): 86.0 CM, Depth (D) 90.5 CM, Height (H) 85.5 CM. seat height (SH) 45.0 CM.	01	
12	3 SEATER SOFA	Seat Foam: The seat is made up of PU foam in Density 28+/-2 kg/cu. mtr with an additional top layer of supersoft PU foam in density 32+/-2kg/cu. upholstered with fabric or leatherette. Back Foam: The back is made up of foam in Density 28+/-2 kg/cu. Mtr, with two additional to layer of supersoft foam of density 32=-/2kg/cu. mtr upholstered with fabric or leatherette. Understructure: Understructure is made up of 1.2+/-0.1 cm. thick hot pressed plywood (moisture resistance & termite proof as per IS:303) & pinewood of cross sections devoid of major knots & surface defects 6 nos. per seat & 3.8mm Dia zigzag spring assembly is mounted cover understructure for cushioning purpose. Leg Assembly: It is a welded Assembly made in Stainless steel (grade SS202) tube & plate with plastic endcap. Width (W): 206.0 CM, Depth (D) 90.5 CM, Height (H) 85.5 CM. seat height (SH) 45.0 CM.	01	
13	CENTER TABLE	Table legs materials & size: LXWXT 70X70 mm with PU coating, Color: PU walnut. Table top materials & size: LXWXT 1000X650X10mm (tempered Glass/10mm), Color: Clear Table bottom materials & size: LXWXT 755X195X6mm (tempered Glass/10mm) color: clear+frosty, finishing MDF+PU	01	

TECHNICAL BID - CHECK LIST

Sl. No	Particulars	Mention 'Yes' / 'No'	Page No.
1.	Whether "Technical Bid" & "Financial Bids" submitted separately and the respective envelopes superscribed properly		—
2.	Whether Tender Fee submitted? (if applicable).		
3.	Whether EMD submitted? (if applicable)		
4.	Whether MSME/NSIC/SSI certificate submitted? (in case of seeking Exemption)		
5.	Whether copy of PAN submitted?		
6.	Whether valid Trade License or Certificate of Incorporation or Partnership Deed submitted?		
7.	Whether GST registration Certificate provided?		
8.	Whether Dealership/Manufacturer certificate provided?		
9.	Whether detailed compliance sheet submitted?		
10.	Whether technical specification/ Literature provided?		
11.	Whether declaration regarding Non-Blacklist of Bidder/OEM anywhere in India or abroad on Bidders Letterhead submitted?		

All above enclosures must be valid (wherever applicable)

Date:

Name & Signature of the tenderer with seal

Place:

Note: Tenders not accompanied with above information & documents in support of the same may be summarily rejected.