



Revised Dibrugarh University Guidelines for Award of Seed Money/ Start-up Grant to Assistant Professors of Dibrugarh University, 2024

1. Definition:

In these guidelines, unless there is anything repugnant to the subject or context,

- (a) “Teacher” means a teacher appointed as per Dibrugarh University Act against a substantive post by the University to teach in the postgraduate and undergraduate courses maintained by the university and includes a Professor, Associate Professor, Assistant Professor or such other grade as the University may created from time to time.
- (b) “University” means Dibrugarh University.
- (c) “Seed Money/Start-up Grant” refers to the financial support the University offers to the eligible teachers of the University to start a new research project/ initiative.

2. Objective:

To mentor and motivate the Assistant Professors of the University for the enhancement of their research capabilities.

3. Target Group/ Beneficiary:

Assistant Professors of the University.

4. Eligibility:

- 4.1 The applicant must be a Full time Assistant Professor (Regular/Contractual) of the University. The applicant must not complete 06 (six) years of service in the University.
- 4.2 Award shall be granted only once during the service in Dibrugarh University.

5. Guidelines:

- 5.1 International travel is not allowed under the Seed Money Grant.
- 5.2 All purchases/utilization of funds should be as per the Rules and Regulations of Dibrugarh University.
- 5.3 Any instrument/asset purchased under the Grant shall be considered as the asset of the concerned Department/Centre and University.

5.4 Aggregate Budgetary provision of maximum Rs. 6,00,000/- (Rupees Six lakh only) shall be considered in a financial year.

5.5 An awardee shall be eligible to receive maximum Rs. 50,000/- (Rupees fifty thousand only) as Seed Money Grant.

6. Record/ Database:

A record/ database of such “Seed Money/ Start-up Grant” awarded will be maintained by the Office of the Dean, Research & Development of the University.

7. How to Apply:

7.1 Eligible Assistant Professors of the University should apply through the concerned Departmental Research Committee (DRC) in the prescribed format of application. In case the DRC is not constituted for the subject concerned, the Faculty may apply through the Dean of the concerned Faculty of Studies.

7.2 The proposal may be an individual or a joint proposal.

7.3 In case of a joint proposal all the applicants must satisfy the eligibility criterion as mentioned above in the Guidelines.

7.4 The Departmental Research Committee will evaluate the merit(s) of the Proposal(s) and will recommend and forward the suitable proposal to the Dean, Research & Development for further necessary action.

8. Deliverables:

8.1 Hard bound copy of the Project completion Report (three copies).

8.2 At least one paper should be accepted or published in Scopus/Web of Science indexed Journal or UGC Care listed journal. The Publication record of the aforesaid paper should be submitted.

8.3 Patents, if any.

8.4 Details of papers presented in Seminar/Conference/Workshop.

8.5 All the documents related to settlement of Accounts.

9. Screening cum Oversight Committee for Award of Seed Money/Start-up Grant:

The proposal received from the DRCs or the Deans shall be screened by the following Committee:

- (i) The Dean, R and D, Dibrugarh University -Chairperson
- (ii) The Dean, Faculty of Science and Engineering, Dibrugarh University-Member
- (iii) The Dean, Faculty of Social Sciences, Dibrugarh University -Member
- (iv) The Deputy Registrar (Academic)/Academic Officer, D.U. -Convenor
