

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY
DIBRUGARH :: ASSAM
PIN: 786 004**



BID DOCUMENT

FOR

AMC for Water Purifiers and Water Coolers at Dibrugarh University

NIT No: DU/DR(Admn.)/NIT/2024/03/File-VIII/229 Dated 25/06/2024

CUT-OUT SLIP

Submission of Bid for

AMC for Water Purifier and Water Coolers at Dibrugarh University

NIT No: DU/DR(Admn.)/NIT/2024/03/File-VIII/229 Dated 25/06/2024
SUBMISSION DUE DATE & TIME :18/07/2024 up-to 11.30 A.M.

FROM:

NAME& ADDRESS:

TO:

THE REGISTRAR
DIBRUGARH UNIVERSITY
DIBRUGARH, ASSAM
PIN-786004

(To be pasted on the outer envelope containing the “Technical” and ‘Financial” bids)



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/ DR(Admn.)/NIT/2024/03/File-VIII/229

Date: 25/06/2024

Tender Notice

Sealed Tenders are invited from reputed service provider/authorised dealer for **AMC of water purifiers and water coolers at Dibrugarh University.**

The scope of work, eligibility criteria, evaluation criteria, terms & conditions *etc.* are given in the tender document which is available to download from the website <https://dibru.ac.in>. Last date of submission of tenders with all relevant documents is **18/07/2024 up-to 11:30 AM**. The tenders are to be submitted in sealed envelopes at the office of the Registrar, Dibrugarh University, Dibrugarh, Assam.

Availability of Bid papers	From 25/06/2024
Last date for receipt of Proposal	18/07/2024 upto 11.30 A.M.
Time & Date of opening of Technical Proposal	18/07/2024 at 02:30 P.M.
Place of opening	Office of the Registrar, DU
Cost of Tender Document	Rs. 1000/-(Non-refundable) + 18% GST

The proposal should be submitted in two separate sealed envelopes i.e. **Part - I TECHNICAL BID** and **Part – II FINANCIAL BID**. The technical bid shall be opened on above mentioned date and time and the financial bid of only those bidders who qualify in technical evaluation shall be opened at the same date or at a later date which shall be intimated to the tenderer whose technical bid are found to be valid.

Dibrugarh University reserves all the rights to reject any or all the proposals without assigning any reason thereof.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Hon'ble Vice-Chancellor, D.U. for favor of kind information.
2. The Chairperson, Tender Opening Committee, D.U., for information.
3. The Deputy Registrar (F&A) i/c, D.U. for information.
4. The Programmer, D.U., with a request to upload Tender documents at D.U.website.
5. Office File

Sd/-
Registrar
Dibrugarh University

PART A - TERMS AND CONDITIONS

I. GENERAL INFORMATION

The tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Dibrugarh University, Assam. The Technical Bids so received, shall be opened on **18/07/2024 at 02:30 P.M.** in the Office of the Registrar, Dibrugarh University preferably in the presence of the representatives of the bidders. The Financial Bids of the Tenderers shall be opened on the same date or at a later date to be intimated to the Tenderers whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by Dibrugarh University.

1. Qualifying Criteria:

- i. The bidder should be a service provider of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the service provider shall have work experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy of the completion certificate received from any of the institutes during the last two years should be submitted.
- ii. All the bid documents be supported by technical leaflet/ literature and the specifications mentioned in the quotation must be reflected / supported by such technical leaflet / literature.
- iii. Dealers or agents quoting on behalf of manufacturer must submit valid authorization certificate.

2. Service providers shall submit the following mandatory documents along with their bid document:

- i) Valid **GST** Registration Certificate along with latest **GST return** copy.
- ii) The bidder must submit a **detailed compliance statement** clearly mentioning compliance with the specifications mentioned in the NIT document and deviation if any.
- iii) **Technical literature** regarding the offered services.
- iv) The rates should be mentioned in the **FINANCIAL BID** attached with the bid document as in **ANNEXURE-II**. Each page of the bid shall be signed in full and stamped with the seal by the service provider. The service provider must clearly state in what capacity he/she is signing the Tender.
- v) Average annual turnover of **minimum Rs 10 Lakhs** for the last 03(three) financial years 2021-22, 2022-23 and 2023-24.
- vi) **Valid ISO Certificate** for OEM to be submitted
- vii) Documents regarding **registered service provider office to be available within 50km** radius of Dibrugarh University to be submitted in their letterhead with seal and signature.
- viii) Valid copy of **Trade License or Certificate of Incorporation or Partnership Deed**.
- ix) **PAN Card**
- x) The Bidder has to submit valid **ESIC/EPF / Labour License/ Trade License** etc.
- xi) The cost of bid/tender of **Rs. 1000.00** (Non refundable) + 18% GST, only in the form of Demand Draft/Bankers Cheque in favour of the Registrar, Dibrugarh University, Assam payable at Dibrugarh University.
- xii) The Firm(s) who are registered with MSME, National Small Industries Corporation (NSIC) /OR Small Scale Industries (SSI) are **exempted** to submit the Tender Cost/EMD. However, a copy of registration **must be provided** along with Technical Bid.

3. The bid will be evaluated on QCBS methodology in the ratio 70:30 i.e. 70% weightage will be given to the technical evaluation and 30% weightage will be given to the financial bid. The evaluation will consist of two phases Stage-A and Stage-B (as in **Annexure-III**).

4. Service provider should read carefully all the instructions and terms and conditions, etc before registering rates in prescribed schedule of the tender. Taxes and duties etc. should be shown separately.

5. The quantity as mentioned in Annexure-I may be increased or decreased at the time of executing the agreement.
6. Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document will be at the tenderer's risk and may result in the rejection of the bid.
7. The Bidder should not have been blacklisted in anywhere in India or abroad. A self –declaration letter by the Bidder on the company's letter head should be submitted along with technical bid.
8. Contact details: Office of the Registrar, Dibrugarh University, Dibrugarh – 786004.
Phone: 0373 – 2370231, E-mail: registrar@ dibru.ac.in

II. SCOPE OF WORK

- i) The scope of work includes to check the performance of Water Purifier / RO System with cooler machines, Cooler and submit the report/job sheets after every visit. The scope of work also include unit check up and general cleaning, chemical cleaning of cartridge, if required, replacement of consumable items, as per the complaint during the AMC Period.
- ii) In case of any complaint / breakdown / fault in any equipment, the firm/agency has to attend the fault within 24 hours of reporting on Phone /Email etc. failing which will invite a penalty as mentioned in Clause no. 9.
- iii) The AMC is for preventive as well as for break down maintenance and includes repair and replacement of the following parts without cost during the AMC Period:-
 - a) Pre-filter candle
 - b) Gas re-filling
 - c) Relay
 - d) Carbon
 - e) Membrane
 - f) Free replacement of consumables such as cartridges, candles, post carbons, membranes, auto cut flute are mandatory over in a year during the contract period or as and when required to get the desired water quality.
 - g) Repair of the electrical parts provided for the RO Plants including replacement of parts and rewinding as and when required.
 - h) The service provider shall employ full-time technically qualified staff(s) with adequate experience during the execution of the work and provide the names and contact numbers alongwith the bid document.
 - i) Offer must be on letterhead of agency and strictly as per Financial Bid format attached herewith as Annexure II.
 - j) The requirements of service for numbers of units may be varied at the time of placing the formal order.
 - k) The University shall not be responsible for any postal delay /loss in transit etc.

III. TENURE OF CONTRACT:- The tenure of the contract shall ordinarily be one year. However, the competent authority Dibrugarh University, may at the discretion, allow extension of the tenure of contract, up to two spells of one year each subject to satisfactory services of the firm on the same terms and conditions.

The competent authority reserves the right to terminate the contract at any time before completion of the tenure in case the services of the firm are found unsatisfactory, and without assigning any reason what so ever.

IV. EXECUTION OF AGREEMENT: The selected Bidder shall have to execute an agreement on AMC with immediate effect.

V. PROHIBITION OF SUB CONTRACT: The firm / agency shall not appoint any sub-contract for this work under any circumstances.

VI. DEDUCTION OF INCOME TAX AT SOURCE: Since it is a “Works Job Order”, Income Tax shall be deducted at source from all the accepted payment to be made, in accordance with the provision of Income Tax Act, 1961 as amended from time to time.

VII. RESOLUTION OF DISPUTE: All disputes are subject to “*Dibrugarh Jurisdiction*” only.

VIII. PENALTY CLAUSES:- Deficiency in quality: In case of failure on the part of agency/firm to rectify the defect within a period of 24 hrs, the Dibrugarh University shall have the discretion to get it rectified from other sources at contractor’s risk and cost.

Rs.500/- will be penalized, if the mechanic/technician does not visit the University for not attending the call/inspection/repairs.

The Dibrugarh University reserves the right to accept or reject any or all the bid documents without assigning any reason what so ever.

IX. PAYMENT: The 30% payment shall be made after execution of Agreement of AMC as advance payment and remaining 70% after successful completion of the job and submission of relevant service satisfaction certificate. A Bank Guarantee of 10% on contract value is to be submitted by the service provider at the time of agreement execution or else the amount will be deducted from the advance payment (in case Bank Guarantee is not submitted).

Note:

(a) Bidders are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.

(b) No erasure or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.

(c) The University reserves the right to:

- (i) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
- (ii) Add/modify/relax or waive any of the conditions stipulated in the bid document whenever deemed necessary
- (iii) Award the contract to one or more bidders for the items covered by the bidder.

List of Water Purifier & Cooler**A. Water Purifier**

SI No	Place of Installation	Location of the Machine	Make of Machines	Qty
1.	MRGCN	First Floor	250 LPH R/O plant	01
		Second Floor	Kent Maxx	01
2.	AHCN(Old)	Ground Floor	Kent Maxx	01
		Ground Floor	Ultimate Zero 'B' R/O	01
		Ground Floor	250 LPH R/O plant	01
3.	AHCN (New)	Ground Floor	Kent Maxx	01
		Second Floor	Aquasure	01
4.	PKGWH	Ground Floor	Kent Maxx	01
		Second Floor	Kent Maxx	01
5.	JCN	Ground Floor	Kent Maxx	02
		Ground Floor	Zero B Ultimate	01
		Ground Floor	250 LPH RO Plant	01
		First Floor	Kent Maxx	01
		Second Floor	Kent Maxx	01
6.	PDCN	Ground Floor	Kent Maxx	01
		Ground Floor	250 LPH RO Plant	01
		First Floor	Kent Maxx	01
		Second Floor	Kent maxx	01
7.	NBDCN	Ground Floor	Kent Maxx	01
		First Floor	Zero B Ultimate	01
8.	APDCN	Ground Floor	RO Machine 100 LPH	01
		Floor	RO Machine 100 LPH	01
		Floor	RO Machine 100 LPH	01
9.	Dean Office	First Floor	Kent Pereal	01
10.	Dept of Sociology	Ground Floor	Kent Maxx	01
11.	Centre for Social Work	Second Floor	Kent maxx	01
		Second Floor	Aquaguard	01
12.	Department of English	Ground Floor	Kent Maxx	01
13.	V.C. Office	Ground Floor	Kent Pereal	01
		First Floor	Zero B Wave +	01
		Second Floor	Kent Pristine	01
14.	V.C. Residence	Ground Floor	Aquasure	01
		First Floor	Kent Maxx	01
15.	PNGBCN Block A	Ground Floor	250 LPH RO Plant	01
16.	PNGBCN Block B	Ground Floor	250 LPH RO Plant	01
17.	MAHCN	Ground Floor	100 LPH RO Machine	01
18.	CSE DUIET	First Floor	Kent Elite 2+ 100 LPH	01
19.	Dr Lila Gogoi RS Hostel (Old Building)	Ground Floor	250 LPH Ro Plant	01
		Ground Floor	Blue Star	01
		Ground Floor	Kent Maxx	01
20.	MDCN	Ground Floor	250 LPH RO Plant	01
		Ground Floor	Kent Maxx	01
		First Floor	Aquaguard	01
		Second Floor	Aquaguard	01

21.	MBCN	Ground Floor	250 LPH RO Plant	01
		Ground Floor	Kent Elite 2+ 100 LPH RO	01
22.	DU Model School	Floor	Aquasure	02
		Floor	Kent Mineral RO	01
23.	LNB Library	Third Floor	Kent Maxx	01
24.	New Admn Building	First Floor	Kent maxx	01
25.	Old Admn Building	First Floor	Kent Maxx	01
		Ground Floor	250LPH RO Plant	01
26.	International Hostel	Ground Floor	250 LPH RO Plant	01
		Ground Floor	Zero B Ultimate	01
		Ground Floor	Blue Star	01
		Ground Floor	Marvella UV (Pure it)	01
27.	DU Guest House	First Floor	Zero B	02
		Second Floor	Zero B	01
28.	Dept of Physics	Ground Floor	Kent Mineral RO	02
		First Floor	Zero B	01
29.	Dept of Chemistry	Ground Floor	Aquasure	01
30.	Dept of Anthropology	Ground Floor	Kent Maxx	01
31.	CCSA	Ground Floor	Kent Mineral RO 100 LPH	01
		First Floor	Classic RO/UV	02
		First Floor	Kent Mineral RO 100 LPH	01
32.	Centre for Philosophy	First Floor	Zero B	01
		First Floor	Kent Maxx	01
33.	Dept of History	Ground Floor	Kent maxx	01
34.	Dept of Assamese	First Floor	Aquasure	01
		First Floor	Kent Maxx	01
35.	Dept of Commerce	Ground Floor	Kent maxx	01
36.	Dept of Economics	First Floor	Aqua sure	01
		First Floor	Kent Maxx	01
		Second Floor	Aqua sure	01
37.	CMS	Ground Floor	Kent Elite	01
		First Floor	Kent Elite	02
38.	Performing Arts	Ground Floor	Kent Elite 2+ 100 LPH	01
39.	Dept of Maths	Ground Floor	Kent Maxx	01
		First Floor	Kent Mineral RO	01
40.	Dept of Statistics	Ground Floor	Kent Maxx	01
41.	CJMCS	First Floor	Aquasure	01
42.	EMRC	Second Floor	Kent Maxx	01
		Second Floor	Zero B	01
43.	Dept of Applied Geology	First Floor	Aquaguard	01
44.	CJS	Ground Floor	Kent maxx	01
		First Floor	Kent maxx	01
45.	Dept of Petro Tech	First Floor	Pzone RO/UV	01
46.	Centre for Bio-Info.	Ground Floor	Kent Maxx	01
47.	Dept of Life Science	First Floor	Aquaguard	01
48.	Day Care Centre	Ground Floor	Aquaguard	01
49.	Dept of Pharm Sci.	First Floor	Aquasure	01
		Second Floor	Auaguard	01

50.	DUIET Petroleum Eng	First Floor	Kent Grand	01
51.	DUIET Mechanical Eng	First Floor	Aquasure	01
52.	DUIET CSE	First Floor	Kent Elite 2+ 100LPH	01
53.	DUIET Cafeteria	Ground Floor	Blue Star	01
54.	DUIET Hostel	Ground Floor	Kent Maxx	01
55.	Department of Education	Ground Floor	Kent Maxx	01
56.	Control Room	Ground Floor	Kent Maxx	02
57.	Indira Miri Conference Hall	First Floor	Kent Grand	01
58.	Sri Sri Aniruddha Bhaban	Ground Floor	Kent Grand	01
Total Water Purifier				108

B. Water Purifier-cum-cooler

Sl No	Place of Installation	Location of the Machine	Make of Machine	Qty
1.	MRGCN	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
2.	New Research Scholar Hostel	Ground Floor	Kent Perk	01
3.	AHCN (Old)	Ground Floor	Kent Perk	02
4.	AHCN (New)	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
5.	PKGWH	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
6.	JCN	Ground Floor	Kent Perk	01
7.	PDCN	First Floor	Kent Perk	01
		Second Floor	Kent Perk	01
8.	NBDCN	Second Floor	Kent Perk	01
9.	SLBCN	Ground Floor	Kent Perk	02
		First Floor	Kent Perk	01
		Second Floor	Kent Perk	01
10.	Health Centre	Ground Floor	Kent perk	01
11.	Dean Office	First Floor	Kent Perk	01
12.	P&C Branch	Ground Floor	Kent Perk	01
13.	Directorate of Sports	Ground Floor	Kent Perk	01
14.	BD Indoor Stadium	Ground Floor	Kent Perk	02
15.	Gymnasium	Ground Floor	Kent Perk	01
16.	Old Play Ground	Ground Floor	Kent Perk	01
17.	New Play Ground	Ground Floor	Kent Perk	01
18.	Department of Bodo	Ground Floor	Kent Perk	01
19.	Dept of Pol Science	First Floor	Kent Perk	02
20.	Centre for Geography	Second Floor	Kent Perk	01
21.	Centre for Language	Ground Floor	Kent Perk	01
22.	PNGBCN Block B	First Floor	Kent Perk	01
		Second Floor	Kent Perk	01
23.	PNGBCN Block C	Ground Floor	Kent Perk	01
24.	CSE DUIET	Ground Floor	Kent Perk	01
25.	Centre for Physical Edu.	Ground Floor	Kent Perk	01
26.	Dr. Lila Gogoi RS Hostel (New)	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
27.	DU Model School		Kent Perk	01

28.	LNB Library	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
		Second Floor	Kent Perk	01
29.	Old Admn Building	Second Floor	Kent Perk	02
30.	International Hostel	Ground Floor	Kent Perk	01
31.	DU Guest House	Ground Floor	Kent Perk	01
32.	Centre for Atmospheric Std.	Ground Floor	Kent Perk	01
33.	Dept of Physics	Ground Floor	Kent Perk	01
		Second Floor	Kent Perk	01
34.	Department of Chemistry	Ground Floor	Kent Perk	02
35.	Centre for Women Studies	Ground Floor	Kent Perk	01
36.	CMS	Ground Floor	Kent Perk	01
37.	DUOA & DUEA	Ground Floor	Kent Perk	01
38.	CSAP	Ground Floor	Kent Perk	02
39.	EMRC	Second Floor	Kent Perk	01
40.	Dept of Applied Geology	Ground Floor	Kent Perk	01
41.	Centre for Distance & Online Education	Ground Floor	Kent Perk	02
42.	Dept of Petro Tech	Ground Floor	Kent Perk	01
43.	Dept of Life Sciences	Ground Floor	Kent Perk	01
44.	Dept of Pharm Sci.	Ground Floor	Kent Perk	01
45.	DUIET Core Building	Ground Floor	Kent Perk	01
		First Floor	Kent Perk	01
46.	Jyoti Batsara	Ground Floor	Kent Park	01
47.	DUIET Workshop	Ground Floor	Kent Perk	01
48.	DUIET Petroleum Eng	Ground Floor	Kent Perk	01
49.	DUIET Mechanical Eng	Ground Floor	Kent Perk	01
50.	DUIET Electronic	Ground Floor	Kent Perk	01
51.	DUIET Computer Sc. Eng	Ground Floor	Kent Perk	01
52.	Department of Education	Ground Floor	Kent Park	01
		First Floor	Kent Park	01
Total Water Purifier-cum-cooler				73

A. Water Cooler

Sl No	Place of Installation	Location of the Machine	Make of Machine	
1.	PKGWH	Ground Floor	Voltas Cooler	01
2.	JCN	Ground Floor	Usha Cooler 400 Ltr	01
3.	NBDCN	Ground Floor	Voltas Cooler	01
4.	APDCN	Ground Floor	Usha Cooler 400 Ltr	01
		First Floor	Usha Cooler 400 Ltr	01
		Second Floor	Usha Cooler 400 Ltr	01
5.	Department of Sociology	Ground Floor	Voltas Cooler	01
6.	Centre for Social Work	Second Floor	Voltas Cooler	01
7.	Department of English	Ground Floor	Voltas Cooler	01
8.	PNGBCN Block A	Ground Floor	Usha Cooler 400 Ltr	01
9.	PNGBCN Block B	Ground Floor	Usha Cooler 400 Ltr	01
10.	MAHCN	Ground Floor	Usha Cooler 400 Ltr	01

11.	Dr. Lila Gogoi RS Hostel (Old Building)	Ground Floor	Usha Cooler 400 Ltr	01
		Ground Floor	Voltas Cooler	01
12.	MDCN	Ground Floor	Usha Cooler 400 Ltr	01
13.	MBCN	Ground Floor	Usha Cooler 400 Ltr	01
14.	LNB Library	Third Floor	Voltas Cooler	01
15.	Old Admn Building	Ground Floor	Usha Cooler 400 Ltr	01
16.	International Hostel	Ground Floor	Usha Cooler 400 Ltr	01
17.	Centre for Philosophy	Second Floor	Voltas Cooler	01
18.	Dept of History	Ground Floor	Voltas Cooler	01
19.	Dept of Assamese	First Floor	Voltas Cooler	01
20.	Dept of Economics	First Floor	Voltas Cooler	01
21.	Dept of Maths	Ground Floor	Voltas Cooler	01
22.	Dept of Statistics	Ground Floor	Voltas Cooler	01
23.	EMRC	Ground Floor	Voltas Cooler	01
24.	CJS	Ground Floor	Voltas Cooler	01
		First Floor	Voltas Cooler	01
25.	Centre for Bio-Info.	Ground Floor	Voltas Cooler	01
26.	DUIET Hostel-1	Ground Floor	USHA-250 Ltr	01
27.	DUIET Hostel -2	Ground Floor	USHA-250 Ltr	01
28.	Department of Education	Ground Floor	Voltas Cooler	01
29.	Control Room	Ground Floor	Voltas Cooler	01
Total No of Water Cooler				33

CHECK LIST FOR TECHNICAL BID

Name of the Firm/Agency:-

Add of the Firm/Agency :-

Phone No of the Firm/Agency:-

Sl No	Documents to be checked	Yes/No/NA	Page no of the submitted tender	Remarks, if any
1.	Tender document duly filled, serially numbered, stamped and signed on each page			
2.	Evidence of incorporation / inception of agency/company			
3.	PAN Card (Name must be same as in GST to be submitted as in Sl No. 4)			
4.	Valid GST Certificate			
5.	Latest GST filing evidence			
6.	Has the firm been Blacklisted			
7.	Whether the Firm has experience of 2 years (Attached completion certificate)			
8.	Average Annual Turnover for the last 3 years			
9.	Valid ISO Certificate of the OEM to be submitted			
10.	Evidence of an office of the registered service provider at the radius of 50kms from Dibrugarh.			
11.	List of authorized service centers for OEM/Agency			
12.	Name of the Technicians along with Phone no			
13.	EPF Certificate			
14.	ESCI Certificate			

Undertaking

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me/firm are valid and binding upon me for the entire period of contract.
3. I/we give the rights to the competent authority of the Office of Registrar, Dibrugarh University to forfeit the Bank Guarantee/Security Deposit by me/us in case of breach of conditions of contract.
4. I hereby undertake to provide the services as per the directions given in the tender

Date:

Place:

Email id:

(Signature & Official Seal)

FINANCIAL BID

Name of the Bidder:

Add. of the Bidder :

A. Water Purifier

Sl No	Description	Quantity	Rate per Unit	Amount
1.	250 LPH R.O. Plant	12		
2.	Kent Maxx	37		
3.	Kent Grand	03		
4.	Kent Mineral RO	06		
5.	Kent Elite 2+ 100 LPH	04		
6.	Kent Peral	02		
7.	Kent Elite	03		
8.	Kent Pristine	01		
9.	Zero B	11		
10.	Aquasure	11		
11.	Aquaguard	07		
12.	Blue Star	03		
13.	Classic RO+UV	02		
14.	Pzone RO+UV	01		
15.	Marvella UV (Pure it)	01		
16.	RO 100 LPH Commercial	04		

B. Water Purifier-cum-cooler

Sl No	Description	Quantity	Rate per Unit	amount
1.	Kent Perk	73		

C. Water Cooler

Sl No	Description	Quantity	Rate per Unit	amount
1.	Usha Cooler 400 Ltr	14		
2.	Voltas Cooler 80 Ltr	18		
3.	Voltas Cooler 20 Ltr	01		

Date :-

Place :-

Phone No:-

Seal & Signature of the Firm

Table1.0: Technical Evaluation Parameters

Stage	Sl no.	Parameter	Evaluation Criteria	Maximum points/ Score
Stage-A	1.	Average Annual Turnover for the three financial years 2021-22, 2022-23 and 2023-24. The certificate is to be signed by a CA with his/her UDIN.	(i) > Rs.70 lakh :10marks (ii) Rs.50 lakh upto Rs.70lakh: 8marks (iii) Rs30 lakh upto Rs.50lakh : 5marks (iv) Rs.10 lakh upto Rs.30lakh : 4marks (v) < Rs.10lakh : 0mark	10
	2.	Valid ISO Certification from OEM to be submitted	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
	3.	Incorporation/ Inception of the agency/ company. Evidence to be submitted	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
	4.	Completion Certificate of 2(two) years experience to be submitted by the agency/ company	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
	5.	Registered service provider office to be available within 50kms radius of Dibrugarh University. Evidence copy to be submitted	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
	6.	EPF, ESCI and GSI Certificate to be submitted	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
	7.	Name of the Technician along with phone no.	10 marks if the bidder fulfils the criteria otherwise 0 (zero) mark.	10
Total maximum points/score				70

Stage	Parameter	Maximum points/ Score
Stage-B	<p>Financial Score of the scores will be determined using the formula:</p> $FS=100 \times (FL/F)$ <p>where 'FS' is the financial score of an applicant,</p> <p>'FL' is the lowest financial proposal among all and 'F' is the financial proposal of the particular applicant</p>	30

For the purpose of calculation of Composite Score (S) for each bidder, the weightage shall be 70% for the Technical Score (Stage-I) (TS) and 30% for financial score (Stage-II) (FS) of the respective applicants.

The Composite Score(S) shall be calculated using the following formula:

$$S = TS \times 0.70 + FS \times 0.30$$

Bidders will be ranked accordingly to their composite scores and will be listed in the order of merit as L1, L2 and L3 and so on.

The L1 would be eligible for award of work.

Even though a bidder may satisfy the above requirements, the bidder would be liable to disqualification and award the following ranked bidder if he/she has:

- a. Made misleading or false representation or deliberately suppressing the information in the forms, statement and enclosures required in the pre-qualification document.
- b. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/ weakness etc.

Agreement shall be executed between the Service Provider and Dibrugarh University after issue of order which will be notified by the competent authority of the university.

END OF DOCUMENT
