



DIBRUGARH UNIEVRSITY
Proposal For Holding International Conference / Seminar / Symposium Etc

(Basic Information)

1. Name of the Seminar : _____

2. Venue : _____

3. Date & Time : _____

4. Theme of the Conference/Seminar/Symposium with list of various technical session and / or workshops : _____

5. The relevance / importance of organising the Conference / Seminar / Symposium in the context of the present day : _____

6. Departments / Centre for Studies / Institutes proposed to be involved :
(Collaboration of more than one Department/Centre/Institute shall be preferable)

7. Details of the Proposed Coordinator(s) (Name, Designation, Department, Phone) :

8. Sponsoring Agencies, if any :

9. Expected Number of Participants :

10. Details of Proposed Resource Persons :

11. Number of National & International delegates (separately) expected to participate :

11. Countries from where foreign Delegates are expected :

12. List (with complete addresses) of foreign delegates (country – wise) proposed to be invited :

13. Number of national & international Delegates (separately) likely to Present papers

14. Whether the proceedings will be published? if yes, how?

15. Expected outcome(s) of the Conference / Seminar / Symposium :-

Signature

Dean of the Faculty

Budgetary Information

Sl No	Description	Amount (₹)
Sources of Fund		
1	Registration fee from Participants	
2	Expected from the University	
3	Other Funding Agencies (Kindly specify the names)	
A. Total of Receipts		
Proposed Expenditures		
1	Registration kit	
2	TA/DA for Resource Persons	
3	Hospitality and other amenities	
4	Printing & Publication Cost	
5	Miscellaneous	
B. Total of Expenditures		
Deficit / Surplus (A-B)		

Signature

Dean of the Faculty