



DIBRUGARH UNIVERSITY
DIBRUGARH – 786004, (Assam)

No.: DU/Ex/SDCE/B/Blank Scripts/23/ 7/ 3 8

Date: 21.12.2023

To
The Principal/Director,
All affiliated/Permitted Colleges/Institutes under Dibrugarh University

Sir/Madam,

In order to ensure smooth conduct of University examinations and as directed, I would like to request you to furnish the detailed information regarding balance stock position of the blank answer-scripts and additional sheets as well as fresh requirement of the same for the forthcoming examinations.

You are also requested to furnish the above information so as to reach the undersigned within **2nd February, 2024**, as the proforma enclosed as **Annexure**. Kindly note that, the Annexure may also be downloaded from the University website.

Looking forward for your kind cooperation.

Thanking you,

Yours truly,

Sadiq Almain

Dy. Controller of Examinations (B)i/c
Dibrugarh University

Memo No.: DU/Ex/SDCE/B/Blank Scripts/23/ 7139- 7145

Date: 21.12.2023

Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University
2. The Registrar, Dibrugarh University
3. The Controller of Examinations, Dibrugarh University
4. The Joint/Dy. Controller of Examinations 'C' & 'A', Dibrugarh University
5. The Programmer, DU, with a request to upload the contents along with the annexure on the University website
6. The S.O./Dealing Asstt., Exam(B), D.U. for information & necessary action.
7. Office file.

Sadiq Almain

Dy. Controller of Examinations (B)i/c
Dibrugarh University

STOCK POSITION OF BLANK ANSWER-SCRIPTS/ ADDITIONAL SHEETS

To

The Deputy Controller of Examinations (B)
Dibrugarh University
Dibrugarh-786004

Name of the College/ Institution:

Examination held:

{ e.g. B.A./B.Sc./B.Com./P.G. (Regular/Under DODL) / LL.B/ Others(if any) }

A. Balance Stock Position (Stock in hand) :

Sl. No.	Type of Scripts	Starting Serial No.	Ending Serial No.	Total
1	Blank Answer-Scripts			
2	Additional Sheets			

B. Approximate Number of candidates (likely to appear in the forthcoming exams):

Sl. No	Examinations		Total No. of candidates
1	B.A./B.Sc./ B.Com./FYUGP (Regular and Backlog)	1 st Semester	
		2 nd Semester	
		3 rd Semester	
		4 th Semester	
		5 th Semester	
		6 th Semester	
2	B.A./ B.Com. (Under CDOE) (Regular and Backlog)	1 st Semester	
		2 nd Semester	
		3 rd Semester	
		Part-I	
		Part-II	
		Part-III	
3	Post Graduate (Backlog)	CBCS/ Non -CBCS	Semester (s)
		Under DODL	Previous/ Final
4	Others (if any, mention the name)		

C. Requirement for forthcoming examination(s):

{ Odd Semester (s) / Even semester(s) / (Please Tick)

Session:

Sl. No.	Type of Scripts	Required Quantity
1	Blank Answer- scripts	
2	Additional Sheets	

Submitted.

Date with official Seal

Signature of the Head of the Institution