## TENDER DOCUMENT



For Award of Annual Rate Contract for Supply of Stationery Items \& other items to Dibrugarh University, Dibrugarh

Dibrugarh University Dibrugarh -786004, Assam, India www.dibru.ac.in

## TENDER DOCUMENT FOR SUPPLY OF STATIONERY AND OTHER ITEMS TO DIBRUGARH UNIVERSITY

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## NOTICE INVITING TENDER FOR

## SUPPLY OF STATIONERY AND OTHER ITEMS ON ANNUAL RATE CONTRACT

Sealed Tender are invited from registered Firms/wholesale dealers/agencies/suppliers with an annual Turnover of Rs. 50 Lakhs and above for supply of Stationery on Annual Rate Contract basis. The suppliers having experience of similar nature of works may participate in these job.

EARNEST MONEY : Rs.20,000/-

COST OF TENDER PAPER

DATE OF THE ISSUE OF TENDER PAPER
LAST DATE OF SUBMISSION
DATE OF OPENING
: Rs. 500/- (Non Refundable) in the form of demand draft to be made in favour of Registrar, Dibrugarh University)

## TERMS AND CONDITIONS:

The following are the terms and conditions for supply of stationery and other items on Annual Rate Contract:

1. 'Technical Bid' must be sealed in Envelope ' $A$ ' and 'Financial Bid' in Envelope ' $B$ ' and both the envelopes shall have to be sealed in another Envelope marked as 'Master Envelope'.
2. The 'Master Envelope' should be superscribed as "Tender for Annual Rate Contract for supply of Stationery and other items".
3. The sealed quotations are to be dropped in the Tender Box kept in Registrar's Office, Dibrugarh University (D.U.) for the purpose or can be submitted by Registered / Speed Post as well in advance so as to reach positively on or before 12:00 Noon on 26/12/2023.
4. The Envelope ' $A$ ' shall be opened first which shall contain the basic documents specified as under:
i) Trade License
ii) Valid Sales Tax Registration Number/GST.
iii) PAN.
iv) Proof of experience as per NIT.
v) Last 3 Years Profit \& Loss \& Balance Sheet Certified by a C.A.
vi) Last Three Years turnover Certificate attested by a C.A.
vii) Proof of updated GST Clearance.

It should be ensured that tender document be completed in all respect and should be supported by documentary proofs wherever necessary. Incomplete documents will be summarily rejected.
5. Envelope ' $B$ ' shall be opened after scrutiny of basic documents of Envelope " $A$ " which shall contain only "Price Bid" and no other documents.
6. Quotations received after due date and time will be rejected.
7. The list of stationery and other items required for supply is indicated in the BOQ Annexure-I enclosed for quoting the rates in financial bid.
8. SAMPLES: Bidder may be required to submit sample of stationery item(s) as and when required. The quotation is liable to be rejected in the absence of these documents/sample stationery item(s). The sample(s) may be inspected by a Committee of Dibrugarh University to assess their suitability for the University. Financial bids of bidders, whose sample will be found up to the mark by the Committee after inspection, will only be opened for further evaluation to ascertain the lowest bidder to consider placement of order.
9. Dibrugarh University reserves the right to forfeit the empanelled firm on account of (a) premature withdrawal from the tender (b) non-payment of security deposit. The decision of the Registrar, Dibrugarh University in such cases shall be final and binding.

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10. Dibrugarh University reserves the right to forfeit the security deposit of the empanelled firm who fails to supply the required quantity of stationery items as per approved specifications within the stipulated time etc., as per the terms indicated in the purchase order. The decision of the Registrar, DU shall be final in this regard.
11. Penalty as may be decided by the Registrar, Dibrugarh University is liable to be levied on the firm/agency who does not supply the stationery items according to quality/specification and time limit specified in the Purchase Order. The supply should be as per quantity /specifications/time period and sample provided by the University.
12. The University shall place purchase order from time to time for supply of stationery items on annual rate contract. The bidder should deliver the stationery items at the concerned Section/Branch/General Store of the University, in good conditions and in accordance with the Purchase Order.
13. The quotation should be sent in a sealed envelope superscribed as "quotation for supply of stationery and other items on annual rate contract" giving this enquiry reference.
14. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.
15. Full Payment shall be made on receipt of complete ordered quantity and acceptance of stationery and other items by the authorized representative of the University against submission of pre-receipted bill along with the list of stationery and other items supplied as per the purchase order. No advance amount will be paid. Statutory taxes as applicable at source will be deducted from the Bill. All payments will be made by way of RTGS.
16. Deduction will also be made from the bill of the manufacturer/distributor/wholesaler on account of supply of defective stationery items which are rejected after conducting inspection.
17. The University reserves the right to entrust the supply of stationery and other items to one or more suppliers.
18. The annual rate contract will be awarded for a period of 01 (one) year from the date of award, which may be extended another 1 (one) or 2 (two) years, subject to satisfactory performance. The prices shall be fixed for the period of 01 (one) year as indicated above, and in no case request for increase in prices will be considered.
19. The time is the essence of the ARC and the empanelled firm is required to deliver the materials within the delivery period as indicated in the Purchase Order(s) which will be placed from time-to-time as per our requirement.
20. Fall Clause: The price charged for the stores/material supplied under the Rate Contract should in no case exceed the lowest price at which the supplier sells the stores of identical description and make to any other person/ organization during the currency of the contract.
21. Parallel rate contracts for similar items can be placed by the University at any time during the period of rate contract with one or more suppliers.
22. The quantity shown in the enquiry as referred above are approximate annual requirement and orders for actual requirement will be placed on you from time to time.
23. Any item supplied by the empanelled firm under ARC if found to be defective during use at Dibrugarh University has to be replaced free of cost within 07 (seven) days of communications of the same to the contractor.
24. Payment will be made through RTGS after delivery of the stationery items and on submission of invoice.
25. The Registrar, Dibrugarh University reserves the right to terminate the Annual Rate Contract at any time without assigning any reason thereof by giving 01 (one) month notice without prejudice to any other rights of Dibrugarh University.
26. Applicable Law: The contract shall be interpreted in accordance with Laws applicable in India and subject to jurisdiction of the court in Dibrugarh only.
27. Arbitration: In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Purchase order or in connection with this contract, the same shall be referred to the sole arbitration of the Registrar or some other person appointed by him. The award of the arbitrator shall be final and binding on the parties to this contract.
28. The Registrar, Dibrugarh University reserves the right to reject any or all the quotations received without assigning any reasons whatsoever.
29. The date of opening of Financial Bid in Envelope ' $B$ ' of technically qualified bidders shall be notified separately.
30. Telegraphic/via mail quotations will not be entertained.

Sd/-
Registrar
Dibrugarh University
Dibrugarh

## QUOTATION

To

## The Registrar <br> Dibrugarh University <br> Dibrugarh

Sir,
Sub: Quotation for Supply of Stationery and other items on Annual Rate Contract - Reg.

## PART - I : COMMERCIAL DETAILS

1. Name and address of the bidder
2. Telephone Nos.
3. Fax No. :

Email.
4. Month and year of establishment
5. Please indicate whether your firm is a

Manufacturer/wholesale dealer or retailer
6. Names of three major customers preferably Government or Semi Government to whom stationery items were supplied in the preceding three years
(i)
(ii)
(iii)

Please enclose a copy of the Purchase Order as proof.
7. Trade License:
8. Annual Turn Over during 2020-21, 2021-22, 2022-23.
9. Annual returns of Income tax for the last three years i.e., 2020-21, 2021-22 and 2022-23.
10. Proof of up to date GST Clearance.

Date:

## COVER-B

## PART - II: FINANCIAL BID

Having examined the documents and requirement of stationery and other items of Dibrugarh University as indicated in Annexure-I, I/We the undersigned, offer to supply the stationery items on annual rate contract as quoted below:

Rate quoted as per the list attached at Annexure-I.
2. Further, we accept all the terms and conditions of the documents in bid form and this acceptance shall prevail over any other conditions, if any given in our bid.
3. We undertake to supply the stationery and other items on annual rate contract from time to time as per requirement within the stipulated time as indicated in purchase order. The rates quoted will be valid for one year.
4. Rates quoted are inclusive of all taxes, custom duties, excise duties, other taxes, packing, forwarding, transportation, insurance and other local costs incidental to delivery of the stationery items at the Stores Section, Dibrugarh University.
5. We have enclosed a sample of each of the stationery and other items proposed to be purchases along with the quotation.

SIGNATURE OF THE BIDDER \& SEAL
Date:
Place:

Note: Each page of the quotation as per Annexure-I should be signed by the bidder.

## DECLARATION

From
M/s. $\qquad$
$\qquad$
$\qquad$

To

The Registrar<br>Dibrugarh University<br>Dibrugarh, Assam

Sir,
I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Performance Security, as applicable, in the form of Demand Draft.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have blacklisted / banned / suspended business dealing. I/We further undertake to report to the Registrar, DU immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners / Directors are Proprietor or Partner or Director of such a firm which is blacklisted / banned / suspended in future during the currency of the Contract with you.

Yours faithfully,
(Signature of the Tender)
Name:
Designation with Seal of the Firm Date:

# SUPPLY OF STATIONERY AND OTHER ITEMS TO DIBRUGARH UNIVERSITY ON ANNUAL RATE CONTRACT BASIS 

Tender No $\qquad$ Dated. $\qquad$

## LETTER OF AUTHORIZATION FOR ATTENDING THE BID OPENING

Sub. Authorization for attending the technical bid opening on $\qquad$ and financial bid on $\qquad$ of the tender for procurement of the Stationery and other items.

Following person is here by authorized to attend the bid opening for the tender mentioned above on behalf of M/s $\qquad$ (name of the bidder).

Name
Specimen Signature

Alternate representative

Name
Specimen Signature

Signature of the bidder
or
Officer authorized to sign the bid documents on behalf of the bidder
N.B. Permission will be denied in case the photocopy of the duly filled in form is not brought at the time of opening.

Tender No. $\qquad$

## UNDERTAKING

From
M/s. $\qquad$
$\qquad$
$\qquad$

To
The Registrar Dibrugarh University
Dibrugarh, Assam

Sir,
This is to inform that I / we have physically examined the samples on. $\qquad$ .of the items for which I/ we have quoted our rates. In case of the tender going in our favour, I/we agree to supply the items as per the samples examined (in terms of quality/ colour/shade / make /weight/ size, etc.)

Yours faithfully,
$\qquad$

# SUPPLY OF STATIONERY AND OTHER ITEMS TO DIBRUGARH UNIVERSITY ON RATE CONTRACT BASIS 

## SPECIMEN AGREEMENT

To be executed at the time of entering into agreement before placing order. Each page of this form shall be signed by the bidder for acknowledging that he/she has seen, read and understood the terms and conditions of the agreement.

## AGREEMENT

The agreement is made on this.
day of. .2023 between
M/s $\qquad$ .herein referred to as the contractor carrying on business under the name and style of $\mathrm{M} / \mathrm{s}$. $\qquad$ .of the one part.

Dibrugarh University herein after referred to as the other part whereas the said contractor has agreed with the Dibrugarh University, for supply of required Items in conformity with the requirements \& specifications.

Now this indenture witnessed that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows.

1. The contractor agrees to undertake to supply the Stationery and other items i.e.
$\qquad$
bid letter no. $\qquad$ dated. $\qquad$ .at the rates quoted by him/them. The prices are inclusive of all the levies taxes like GST, sales tax and excise duty freighted.
2. The supply of the Stationery and other items i.e. $\qquad$ which are not in conformity with the requirements/ specifications are liable to be rejected.
3. This contract shall be effective from $\qquad$ .to $\qquad$ The Tender is valid for a period of one year from the date of signing of/ opening of the tender. The contract may be extended with the same terms and conditions and rates for 01 (one) year or 02 (two) years with the consent of both the parties. The contractor shall execute the Purchase Orders (POs) placed by the concerned officer with great promptness and satisfaction to the authority. The contractor shall agree that the penalty @ one percent (1\%) of the P.Os shall be imposed for each week of delay in delivery with reference to the delivery period given if he fails to deliver the same within the specified period mentioned in purchase order to maximum extent of $5 \%$ and penalty of $20 \%$ of P.Os shall be imposed for any substandard (inferior quality) / incomplete supply along with cancellation of work order.
4. The security deposit paid by the contractor for due and faithful performance of the contract by the contractor of all and several covenants herein contained of his/her part to be observed with full power. The Registrar, Dibrugarh University on behalf of the University will be entitled to appropriate the said sum to any damage, penalties and other sums which the contractor may be required to pay in case the contractor fails to perform /fulfil or to keep and observe all or any of the said conditions of the agreement on his part herein after contained.
5. The security deposit shall be released after 02 (two) months after successful completion of the work at the end of the contract period including the extended period, if any
6. That all disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the Registrar, DU or any person nominated by him .The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the ground of pending arbitration proceedings.
7. The Security Deposit is liable to be forfeited to the Dibrugarh University without any prejudice to any other rights and remedies of Dibrugarh University in case the contractor fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the currency of the contract including the extended period if any.
8. That the tender schedule, instructions to the bidders and terms and conditions, etc shall also form part of the agreement.

That the contractor acknowledges that he/she has fully acquainted himself/herself with all the terms and conditions and he/she shall not plead ignorance of the same. In witness whereof, the contractor has set his/her hand and the Dibrugarh University has caused for and on his/her behalf to set his/her hand, the day and the year first above written.

Signature of the authorized official Company/Firm

Signature of the authorized official of the of the Dibrugarh University

| Signature | $:$ | Signature |
| :--- | :--- | :--- |
| Name | $:$ | Name |
| Address | $:$ | Address |

## WITNESSES

1. 
2. 

## CERTIFICATE

Certified that all the terms and conditions mentioned in the Tender Enquiry No. $\qquad$ dated. $\qquad$ for Annual rate of contract for supply of stationary \& miscellaneous items are unconditionally acceptable.

It is also certified that the firm has not been black listed/ debarred from any Government Organization in India.

## List of Stationary items:

| Sl. No. | Items | Brand | Unit | $\begin{gathered} \text { Rate (INR) } \\ \text { (Excluding GST) } \end{gathered}$ | Rate (INR) (Excluding GST) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Alpin, 'T' type | Bell / Globe | Rate per Pkt. |  |  |
| 2 | Bag for sending material | Good Quality | Rate per each |  |  |
| 3 | Ball Pen | Cello Maxriter | Rate per each |  |  |
| 4 | Ball Pen | Natraj / Cello Mayfair | Rate per each |  |  |
| 5 | Battery 9V 2pcs Per Pkt | Duracell | Rate per Pkt. |  |  |
| 6 | Battery 9V Alkaline | Godrej GP / Eveready | Rate per each |  |  |
| 7 | Battery Alkaline Size AA | Duracell | Rate per each |  |  |
| 8 | Battery Alkaline Size AAA | Duracell | Rate per each |  |  |
| 9 | Battery Torch Size 'D' | Nippo / Power Shakti | Rate per each |  |  |
| 10 | Battery Zinc Cloride Size AA | Godrej GP / Nippo | Rate per each |  |  |
| 11 | Battery Zinc Cloride Size AAA | Godrej GP / Nippo | Rate per each |  |  |
| 12 | Binder Clip 19mm | Oddy | Rate per each |  |  |
| 13 | Binder Clip 25mm | Oddy | Rate per Each |  |  |
| 14 | Binder Clip 32mm | Oddy | Rate per Each |  |  |
| 15 | Binder Clip 41mm | Oddy | Rate per Each |  |  |
| 16 | Binder Clip 51mm | Oddy | Rate per Each |  |  |
| 17 | Blotting Paper | Best Quality | Rate per Qr. |  |  |
| 18 | Board Duster Plastic | Omega / Gemson / Kabica | Rate per each |  |  |
| 19 | Board Green Chalk (6' x 4') | Alkosign | Rate per each |  |  |
| 20 | Board Green Chalk (8' x 4') | Alkosign | Rate per each |  |  |
| 21 | Board Notice - 3' x 4' | Alkosign | Rate per each |  |  |
| 22 | Board Notice - 3' x 4' with Cover | Alkosign | Rate per each |  |  |
| 23 | Board Notice - 6' x 4' | Alkosign | Rate per each |  |  |
| 24 | Board Notice - 6' x 4' With Cover | Alkosign | Rate per each |  |  |
| 25 | Board Notice - 8' x 4' | Alkosign | Rate per each |  |  |


| 26 | Big size Stapler Pin (DS-12S/17) | Good Quality | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 27 | Big size Stapler (DS-12S/17) | Good Quality | Rate per each |  |  |
| 28 | Board Pin | Globe Brand | Rate per Pkt. |  |  |
| 29 | Black Board 8' x 4' | Good Quality | Rate per each |  |  |
| 30 | Board Stand Metal | Good Quality | Rate per each |  |  |
| 31 | Board White (2' x 3') | Alkosign | Rate per each |  |  |
| 32 | Board White ( $3^{\prime} \mathrm{x} 4^{\prime}$ ) | Alkosign | Rate per each |  |  |
| 33 | Board White (6' x 4') | Alkosign | Rate per each |  |  |
| 34 | Board White (8' x 4') | Alkosign | Rate per each |  |  |
| 35 | Bond Paper 100gsm (100 sheet per Pkt) | BILT Excel | Rate per Pkt. |  |  |
| 36 | Bond Paper 85 gsm (100 sheet per Pkt) | BILT Excel | Rate per Pkt. |  |  |
| 37 | ROYAL EXECUTIVE BOND PAPER | J K Excel | Rate per Pkt. |  |  |
| 38 | Brown Envelope 10" $\times 12^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 39 | Brown Envelope 10 $0^{\prime \prime}$ x $41 / 2^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 40 | Brown Envelope 111 x $5^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 41 | Brown Envelope 12 ${ }^{\prime \prime}$ x $16^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 42 | Brown Envelope 12 ${ }^{\prime \prime}$ x $5^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 43 | Brown Envelope $8^{\prime \prime} \times 10^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 44 | Brown Envelope 9 ${ }^{\text {/ }} 44^{\prime \prime}$ | Rachna 341 Red/Tajmahal | Rate per each |  |  |
| 45 | Brown Envelope A4 size | Good Quality | Rate per each |  |  |
| 46 | Brown Envelope $14^{\prime \prime} \times 10^{\prime /(\text { Legal) }}$ | Good Quality | Rate per each |  |  |
| 47 | Brown Envelope 18 ${ }^{\prime \prime}$ x $14{ }^{\prime \prime}$ | Good Quality | Rate per each |  |  |
| 48 | Brown Envelope A3 size | Good Quality | Rate per each |  |  |
| 49 | Brown Paper | Good Quality | Rate per Rim |  |  |
| 50 | Brown Tape 1" (50 mtr) | Seal Pack | Rate per Roll |  |  |
| 51 | Brown Tape 11/2" ( 50 mtr ) | Seal Pack | Rate per Roll |  |  |
| 52 | Brown Tape 2" ( 50 mtr ) | Seal Pack | Rate per Roll |  |  |
| 53 | Brown Tape 3" (50 mtr) | Seal Pack | Rate per Roll |  |  |
| 54 | Button File (My Clear Bag) | Solo / Aerotix / Infinity | Rate per each |  |  |
| 55 | C.B. Register, No. 04, (80 pages) | Topper Choice | Rate per each |  |  |



| 84 | Clip Board Plastic | Prime | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 85 | Cloth Line Envelope $10^{\prime \prime} \times 12^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 86 | Cloth Line Envelope $11^{\prime \prime} \times 5^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 87 | Cloth Line Envelope 12" x $6^{11}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 88 | Cloth Line Envelope 12 x $7^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 89 | Cloth Line Envelope 12 x $8^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 90 | Cloth Line Envelope $15^{\prime /} \times 11^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 91 | Cloth Line Envelope $16^{\prime \prime} \times 12^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 92 | Cloth Line Envelope 18 x $15^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 93 | Cloth Line Envelope $14^{\prime \prime} \times 10^{\prime \prime}$ (Good Quality) | Good Quality | Rate per each |  |  |
| 94 | Cloth Line Envelope $21^{\prime \prime} \times 15^{\prime \prime}$ (Good Quality) | Tajmahal New Cloth | Rate per each |  |  |
| 95 | Computer File PVC 6" x12" | Prodot | Rate per each |  |  |
| 96 | Computer File PVC 15" x12" | Prodot | Rate per each |  |  |
| 97 | Computer Paper (Fan Fold Paper) $12 \times 12 \times$ 2 part (6" Perforated) | Shruti / Desmat | Rate per 1000 |  |  |
| 98 | Computer Paper (Fan Fold Paper 15x12x1 ) | Neelgagan | Rate per 1000 |  |  |
| 99 | Conference Pad 1/8th 20 Sheets per Pad | ITC / Camel | Rate per each |  |  |
| 100 | Copier Paper Size A3 75gsm 500 sheet per Ream | J.K. / Bindal / Spectra/Max | Rate per Ream |  |  |
| 101 | Copier Colour (A4 Size) 75 Gsm 500sheet per Ream | Desmat | Rate per Ream |  |  |
| 102 | Copier Paper Size: A4, 67/70 gsm, 500 sheet | JK Max / K-One | Rate per Ream |  |  |


|  | per Pkt. |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 103 | Copier Paper Size: A4, 75gsm, 500 sheet per <br> Pkt. | J.K. / Bindal / Spectra | Rate per Ream |  |  |
| 104 | Copier Paper Size: FS, 67/70 gsm, 500 sheet <br> per Pkt. | JK Max / K-One | Rate per Ream |  |  |
| 105 | Copier Paper Size: FS, 75gsm, 500 sheet per <br> Pkt. | J.K. / Bindal / Spectra | Rate per Ream |  |  |
| 106 | Correction Pen | Camlin / Flair / Kores | Rate per each |  |  |
| 107 | Cotton Tape | Standard Brand | Rate per Roll |  |  |
| 108 | Cotton Thread 100gms per Ball | Orbit | Rate per Roll |  |  |
| 109 | Drawing Sheet | Good Quality | Rate per sheet |  |  |
| 110 | Dug Book | Good Quality | Rate per each |  |  |
| 111 | Dak Despatch Register No.08 | Oxford / Neelgagan | Rate per each |  |  |
| 112 | Date Stamp | Parnami | Rate per each |  |  |
| 113 | Desk Top (Acrylic) Size: 21" x 15" | Wig / Kabica | Rate per each |  |  |
| 114 | Die-cut Labels (DK 11209) | Good Quality | Rate per each |  |  |
| 115 | Die-cut Labels (DK 11208) | Good Quality | Rate per each |  |  |
| 116 | Die-cut Labels (DK 11201) | Good Quality | Rate per each |  |  |
| 117 | Duplicating Paper 70gsm 2.3kg Per Pkt. | Rayan | Rate per Ream |  |  |
| 118 | Duster Plastic | Omega | Rate per Each |  |  |
| 119 | Both Side Tape 1" | Good Quality | Rate per Each |  |  |
| 120 | Duster Wooden | Gripex | Rate per Each |  |  |
| 121 | Eraser Non dust (small) | Natraj / Camel / Cello | Rate per each |  |  |
| 122 | Executive Document Folder with Chain / <br> 20Lvs and Clip | Aerotix/Solo | Rate per each |  |  |
| 123 | F.C. Paper 54gsm 500 sheet per Ream | Nani / Ruchirar |  |  |  |
| 124 | Fax Paper Roll 30 mtrs. | Desmat / Kores | Rate per Ream |  |  |
| 125 | Fevicol (200 gm) | Rate per Pkt. |  |  |  |
| 126 | Fevi Stick (8gms) | Rate per each |  |  |  |
| 127 | File Auto Clip PVC | Rate per each |  |  |  |


| 128 | File Board | Neelgagan no. 31 | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 129 | File Cobra | Neelgagan 888/CEA | Rate per each |  |  |
| 130 | File Cobra Thick Board | Neelgagan No 1000 | Rate per each |  |  |
| 131 | File Cover (DU Printed) | Neelkamal Kraft | Rate per each |  |  |
| 132 | File Tag, Size 8" (100 nos. per Bundle) | Standard Quality | Rate per Bundle |  |  |
| 133 | File with Pockets (10 Leaves) | Solo | Rate per each |  |  |
| 134 | File with Pockets (20 Leaves) | Solo | Rate per each |  |  |
| 135 | File with Ring | Solo / Aerotix | Rate per each |  |  |
| 136 | Flat File | Ambassador Cambric | Rate per each |  |  |
| 137 | Four Cover File, (ambassador regular) | Ambassador Regular | Rate per each |  |  |
| 138 | Four Cover File, (ambassador leather touch) | Ambassador Leather Touch | Rate per each |  |  |
| 139 | Guard (Paste) File 200 Leaves | Neelgagan / Oxford | Rate per each |  |  |
| 140 | Guard file with metal lever (Best Quality) | Good Quality | Rate per each |  |  |
| 141 | Gel Pen, Blue, Black, Red, Green (Cello) | Cello Flo gel | Rate per each |  |  |
| 142 | Gel Refill | (Cello Flo Gel) | Rate per each |  |  |
| 143 | Gems Clip (26 mm) | Oddy / Globe | Rate per Pkt. |  |  |
| 144 | Gems Clip (35 mm) | Oddy / Globe | Rate per Pkt. |  |  |
| 145 | Gems Clip ( 50 mm ) | Oddy / Globe | Rate per Pkt. |  |  |
| 146 | Glue Stick, 15gms | Pidilite / Camlin /Kores | Rate per each |  |  |
| 147 | Glue Stick, 8gms | Pidilite / Camlin /Kores | Rate per each |  |  |
| 148 | Godrej Lock 85mm | Good Quality | Rate per each |  |  |
| 149 | Godrej Lock 65mm | Good Quality | Rate per each |  |  |
| 150 | Godrej Lock 50mm | Good Quality | Rate per each |  |  |
| 151 | Godrej Lock 40mm | Good Quality | Rate per each |  |  |
| 152 | Graph Paper 22" x 28" | Neelgagan | Rate per Sheet |  |  |
| 153 | Gum Paste 300ml | Camlin / Gripex /kores | Rate per bottle |  |  |
| 154 | Gum Paste 700 ml | Camlin / Gripex /kores | Rate per bottle |  |  |
| 155 | Gum 300 ml | Good Quality | Rate per bottle |  |  |
| 156 | Hand Duster | Good Quality | Rate per each |  |  |





| 243 | Sealing Wax 12 Stick per Pkt. | Gripex | Rate per Pkt. |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 244 | Sharpener Plastic | Camel / Natraj | Rate per each |  |  |
| 245 | Sign Pen, Assorted Colour | Luxor | Rate per each |  |  |
| 246 | Sketch Pen Set of 12 Colors | Camlin / Luxor | Rate per Set |  |  |
| 247 | Solo ring Binder file | Good Quality | Rate per each |  |  |
| 248 | Solo Punch-less File (FS) | Good Quality | Rate per each |  |  |
| 249 | Stamp Auto Ink No. R-524 | Shiny | Rate per each |  |  |
| 250 | Stamp Auto Ink No. R-542 | Shiny | Rate per each |  |  |
| 251 | Stamp Auto Ink No. S - 530 | Shiny | Rate per each |  |  |
| 252 | Stamp Auto Ink No. S - 829 | Shiny | Rate per each |  |  |
| 253 | Stamp Auto Ink No. S 542 | Shiny | Rate per each |  |  |
| 254 | Stamp Auto Ink No. S- 842 | Shiny | Rate per each |  |  |
| 255 | Stamp Auto Ink No. S- 843 | Shiny | Rate per each |  |  |
| 256 | Stamp Auto Ink No. S- 844 | Shiny | Rate per each |  |  |
| 257 | Stamp Auto Ink No. S- 845 | Shiny | Rate per each |  |  |
| 258 | Stamp Auto Ink No. S-722 | Shiny | Rate per each |  |  |
| 259 | Stamp Auto Ink No. S-723 | Shiny | Rate per each |  |  |
| 260 | Stamp Pad Ink (Purple) 500 ml | Gripex /Kores / Faber Castle |  |  |  |
| 261 | Stamp Pad, Ink size 100ml | Gripex /Kores / Faber Castle | Rate per Bottle |  |  |
| 262 | Stamp Pad, Ink size 30ml | Gripex /Kores / Faber Castle | Rate per Bottle |  |  |
| 263 | Stamp Pad, Size $109 \times 67 \mathrm{~mm}$ Plastic Body | Camlin / Gripex / kores | Rate per Each |  |  |
| 264 | Stamp (Seal) | Good Quality | Rate per Each |  |  |
| 265 | Stamp Pad, Size 159 x 95 mm Metal Body | Camlin / Gripex / kores | Rate per Each |  |  |
| 266 | Stapler Machine DS-12S/17 | Kangaro | Rate per each |  |  |
| 267 | Stapler Machine, No. 10 | Kangaroo NO. 10 | Rate per each |  |  |
| 268 | Stapler Machine, No. 24 / 6 | Kangaroo No. 555 | Rate per each |  |  |
| 269 | Stapler Pin 23/15 | Kangaro | Rate per each |  |  |


| 270 | Stapler Pin, No. 24/6 | Kangaroo / Kores | Rate per Pkt. |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 271 | Stapler Pin, No. 10 | Kangaroo / Kores | Rate per Pkt. |  |  |
| 272 | Stapler, HD 10D (Kangaro) | Kangaro HD 10 | Rate per each |  |  |
| 273 | Steel Wool | Good Quality | Rate per each |  |  |
| 274 | Stick file A4 size | Solo/Infinity | Rate per each |  |  |
| 275 | Stick file FS size | Solo/Infinity | Rate per each |  |  |
| 276 | Sticky Pad $2 \times 3$ | Desmat / Oddy | Rate per each |  |  |
| 277 | Sticky Pad 3 x 3 | Desmat / Oddy | Rate per each |  |  |
| 278 | Sticky Pad $3 \times 4$ | Desmat / Oddy | Rate per each |  |  |
| 279 | Sticky Pad 3 x 5 | Desmat / Oddy | Rate per each |  |  |
| 280 | Stock Register 08 | Oxford / Classic | Rate per each |  |  |
| 281 | Stock Register 12 | Oxford / Classic | Rate per each |  |  |
| 282 | Stock Register 18 | Oxford / Classic | Rate per each |  |  |
| 283 | Stock Register 20 | Oxford / Classic | Rate per each |  |  |
| 284 | Table Top Acrylic $21 \times 15$ Inch | Kabeica | Rate per each |  |  |
| 285 | Tape Dispenser Big | Omega / Polo | Rate per each |  |  |
| 286 | Tape Dispenser Small | Omega / Polo | Rate per each |  |  |
| 287 | Thermal Papers roll Size $79 \times 25$ for POS Machine | Neelgagan / Desmat | Rate per each |  |  |
| 288 | Tissue Paper Toilet 2 Ply | Washi | Rate per each |  |  |
| 289 | Tracing Paper 60/65 gsm 18mtr per Roll | Oddy | Rate per Roll |  |  |
| 290 | Tracing Sheet A-4 size | Good Quality | Rate per Pkt |  |  |
| 291 | Type Paper 500sheet per Pkt. | JK Quality | Rate per Pkt. |  |  |
| 292 | Water Sponge/Damper | Gripex / Kabica | Rate per each |  |  |
| 293 | White Board Marker Pen (Black / Blue / Red / Green) | Luxor / Camel / Kores | Rate per each |  |  |
| 294 | White Board Marker Pen Ink | Good Quality | Rate per each |  |  |
| 295 | White Envelope $10 \times 4.5$ | Akasdeep | Rate per each |  |  |
| 296 | White Envelope $11 \times 5$ | Akasdeep | Rate per each |  |  |
| 297 | White Envelope $9 \times 4$ | Akasdeep | Rate per each |  |  |


| 298 | Wooden Pencil | Natraj / Camel / Cello | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 299 | Odomos Cream (To prevent from mosquito) 50 gm | Odomos | Rate per each |  |  |
| 300 | Zip Bag (5" x 6") | Good Quality | Rate per each |  |  |
| 301 | 177 centimeter cross section Graph Paper ( 100 sheets per pkt ) | Good Quality | Rate per pkt |  |  |
| 302 | White Sticker Paper A4 Size (Gliter Paper) | Good Quality | Rate per pkt |  |  |
| *SQ-Standard Quality *GQ- Good Quality |  | *SP- Seal Pack |  | *TC- Topper Choice |  |
| CLEANING MATERIALS: |  |  |  |  |  |
| Sl. No. | Items | Brand | Unit | Rate (INR) (Excluding GST) | Rate (INR) <br> (Excluding GST) |
| 1 | Auto Perfume Dispenser Machine | Rate per each | Air Wick / Euronic |  |  |
| 2 | All-out Machine and Refill | Rate per each | Good Quality |  |  |
| 3 | Auto Perfume Dispenser Refill | Rate per each | Air Wick / Euronic |  |  |
| 4 | Belcha (Big size) | Rate per each | Good Quality |  |  |
| 5 | Bleaching Powder (Big bag) | Rate per Pkt. | Good Quality |  |  |
| 6 | Bleaching Powder, 500gms per pkt. | Rate per Pkt. | Good Quality |  |  |
| 7 | Brasso / Daara Polish 100ml per Bottle | Rate per Bottle | Good Quality |  |  |
| 8 | Broom (Bamboo) | Rate per each | Good Quality |  |  |
| 9 | Broom (Phul Jharu) | Rate per each | Good Quality |  |  |
| 10 | Broom Narikal Jharu (Standard size) | Rate per Kg. | Good Quality |  |  |
| 11 | Car Perfume | Rate per each | Godrej Aer |  |  |
| 12 | Ceiling Brush with bamboo handle | Rate per each | Good Quality |  |  |
| 13 | Citronella 30 ml per Bottle | Rate per Bottle | Good Quality |  |  |
| 14 | Cleaning Liquid Soap 500ml | Rate per each | VIM Liquid |  |  |
| 15 | Cleaning Liquid Soap 750ml | Rate per each | VIM Liquid |  |  |
| 16 | Cleaning Soap | Rate per Pkt. | VIM Bar |  |  |
| 17 | Cloth Duster size $24 \times 24 \mathrm{~cm}$ | Rate per each | Good Quality |  |  |
| 18 | Cloth Duster with Handel | Rate per each | Good Quality |  |  |


| 19 | Cockroach Repellent 225ml (Red Hit) | Rate per each | HIT Red |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 20 | Cockroach Repellent 400ml (Red Hit) | Rate per each | HIT Red |  |  |
| 21 | Colin 250ml | Rate per each | Colin |  |  |
| 22 | Colgate (Small) | Rate per each | Colgate |  |  |
| 23 | Tooth Paste (Small) | Rate per each | Good Quality |  |  |
| 24 | Citronella | Rate per each | Good Quality |  |  |
| 25 | Comb | Rate per each | Good Quality |  |  |
| 26 | Colin 500ml | Rate per each | Colin |  |  |
| 27 | Dustbin (Big) 60Ltr with Cover | Rate per each | Neelkamal |  |  |
| 28 | Dustbin (Medium) 30 ltr with Cover | Rate per each | Neelkamal |  |  |
| 29 | Dustbin Large 180Ltr with Cover | Rate per each | Neelkamal |  |  |
| 30 | Dustbin Large 230Ltr with Cover | Rate per each | Neelkamal |  |  |
| 31 | Dustbin with swimming led (60lit) | Rate per each | Good Quality |  |  |
| 32 | Dustbin with Pedal (Medium) | Rate per each | Cello |  |  |
| 33 | Dustbin with Pedal (30 ltr) | Rate per each | Cello |  |  |
| 34 | Dustbin with Pedal (50 ltr) | Rate per each | Cello |  |  |
| 35 | Dustbin Small Size (Plastic) | Rate per each | Cello |  |  |
| 36 | Dust Cleaning Brush | Rate per each | Good Quality |  |  |
| 37 | First Aid kits with medicine | Rate per each | Good Quality |  |  |
| 38 | Floor Scrubber | Rate per each | Good Quality |  |  |
| 39 | Floor Cleaner 500ml | Rate per each | Lyzol |  |  |
| 40 | Garbage Bag (Small) | Rate per each | Good Quality |  |  |
| 41 | Garbage Bag (Medium) | Rate per each | Good Quality |  |  |
| 42 | Garbage Bag (Large) | Rate per each | Good Quality |  |  |
| 43 | Godrej Aer Pocket | Rate per each | Good Quality |  |  |
| 44 | Godrej Air Freshener (Battle) | Rate per each | Good Quality |  |  |
| 45 | Good Night Machine and Refill | Rate per each | Good Quality |  |  |
| 46 | Hand wash Refill Pack | Rate per each | Dettol |  |  |
| 47 | Hand Towel | Rate per each | Good Quality |  |  |
| 48 | Hand Wash 200ml | Rate per each | Dettol |  |  |


| 49 | Harpic Blue 200ml | Rate per each | Harpic |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 50 | Harpic Blue 500ml | Rate per each | Harpic |  |  |
| 51 | Harpic Red 200ml | Rate per each | Harpic |  |  |
| 52 | Harpic Red 500ml | Rate per each | Harpic |  |  |
| 53 | Hit (Black) | Rate per each | Good Quality |  |  |
| 54 | Hit (Red) | Rate per each | Good Quality |  |  |
| 55 | Insect Trapper | Rate per each | Good Quality |  |  |
| 56 | Iron Brush (Standard size) | Rate per each | Good Quality |  |  |
| 57 | Lime (Big bag) | Rate per pkt. | Good Quality |  |  |
| 58 | Lizol (Floor Cleaner) | Rate per each | Good Quality |  |  |
| 59 | Mope | Rate per each | Good Quality |  |  |
| 60 | Mosquito Bat | Rate per each | Good Quality |  |  |
| 61 | Mosquito Repellent Liquid Refill 200 ml | Rate per each | Mortein/ Goodnite |  |  |
| 62 | Mosquito Repellent Machine | Rate per each | Mortein/ Goodnite |  |  |
| 63 | Mosquito Repellent Spray 225ml | Rate per each | HIT Black |  |  |
| 64 | Mosquito Repellent Spray 400ml | Rate per each | HIT Black |  |  |
| 65 | Naphthalene Ball 100gms per Pkt | Rate per each | Diamond |  |  |
| 66 | Odonil 50gm | Rate per each | Odonil |  |  |
| 67 | Phenyl (450ml per Bottle) Black | Rate per Bottle | Cross / Suraksha |  |  |
| 68 | Phenyl (500ml per Bottle) White | Rate per Bottle | Cross / Suraksha |  |  |
| 69 | Room Spray (Premium Quality) | Rate per Bottle | Godrej |  |  |
| 70 | Room Freshener | Rate per Bottle | Good Quality |  |  |
| 71 | Scotch Brite | Rate per each | Good Quality |  |  |
| 72 | Scrub Pad (Green/White) | Rate per each | Good Quality |  |  |
| 73 | Scrubber | Rate per each | Good Quality |  |  |
| 74 | Soap (Rs.5/per pc) | Rate per each | Good Quality |  |  |
| 75 | Surf | Rate per each | Good Quality |  |  |
| 76 | Soap 46gm | Rate per each | Dettol / Cinthol / Godrej |  |  |
| 77 | Table Brush (Standard size) Coconut | Rate per each | Good Quality |  |  |


| 78 | Table Brush (Standard size) Plastic | Rate per each | Good Quality |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 79 | Toilet Brush (Best Quality) | Rate per each | Allwin |  |  |
| 80 | Towel, Best Quality, Bath Towel | Rate per each | Bombay Dyeing |  |  |
| 81 | Towel, Best Quality, Big Size | Rate per each | Bombay Dyeing |  |  |
| 82 | Tooth Brush | Rate per each | Good Quality |  |  |
| 83 | Toilet Roll | Rate per each | Good Quality |  |  |
| 84 | Toilet Brass | Rate per each | Good Quality |  |  |
| 85 | Towel, Best Quality, Medium size (Hand <br> Towel) | Rate per each | Bombay Dyeing |  |  |
| 86 | Washing Powder (400gms per Pkt) | Rate per Pkt. | Nirma |  |  |
| 87 | Waste Paper Basket | Rate per each | (Classic Quality) |  |  |
| 88 | Wiper | Rate per each | Good Quality |  |  |
| 89 | Coloured Dustbin (Yellow, Green, white, <br> Blue and Black) | Rate per each | Good Quality |  |  |

## COMPUTER PERIPHERALS:

| Sl. No. | Items | Brand | Unit <br> Rate (INR) <br> (Excluding GST) |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
| 1 | Brother DCP - L2520D (Printer Cartridge) | Brother | Rate per each | Rate (INR) <br> (Excluding GST) |  |
| 2 | Brother DR - 2365 (Printer Cartridge) | Brother | Rate per each |  |  |
| 3 | Brother HL - L2320D (Printer Cartridge) | Brother | Rate per each |  |  |
| 4 | Brother Toner Cartridge of L2321D Laser <br> Printer | Brother | Rate per each |  |  |
| 5 | C.D. in Jewel Box (10pcs per Box) | Sony | Rate per Box |  |  |
| 6 | Canon Xerox tonner 2002 N (NPG 59) | Good Quality | Rate per each |  |  |
| 7 | Canon Tonner IR2318L NPG 28 | Good Quality | Rate per each |  |  |
| 8 | CANON TONER NPG-51 | Canon | Rate per each |  |  |
| 9 | Canon Copier Machine Tonner Model NPG- <br> 28 | Good Quality | Rate per each |  |  |
| 10 | Cartridge (Web HQ 2600) | Good Quality | Rate per each |  |  |






| 101 | TN 222 for Konica Minolta Photocopier bizhut 266 | Konica | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 102 | Xerox Tonner - Cannon 2525 | Canon | Rate per each |  |  |
| 103 | Toner 118 for Konica Minolta Photocopier | Konica | Rate per each |  |  |
| 104 | Toner for Xerox Machine Canon Model No.- IR2016 | Canon | Rate per each |  |  |
| 105 | Toner Cartridge for Canon Image Runner 2520 | Canon | Rate per each |  |  |
| 106 | Toner Cartridge for Canon Printer LBP 6030W | Canon | Rate per each |  |  |
| 107 | Toner Cartridge for Canon Image 4820d (Laser Printer) | Canon | Rate per each |  |  |
| 108 | Kyocera Taskalfa 180 Toner Cartridge | Kyocera | Rate per each |  |  |
|  |  |  |  |  |  |
| HOSTEL ITEMS: |  |  |  |  |  |
| Sl. No. | Items | Brand | Unit | Rate (INR) (Excluding GST) | $\begin{gathered} \text { Rate (INR) } \\ \text { (Excluding GST) } \end{gathered}$ |
| 1 | Aluminium Items (Best Quality) All types of | Good Quality | Rate per Kg. |  |  |
| 2 | Aluminium khorahi (Strainer) (10 kg) | Good Quality | Rate per each |  |  |
| 3 | Aluminium khorahi (Strainer) (medium) | Good Quality | Rate per each |  |  |
| 4 | Aluminium Mug (1 Ltr. Cap) (Standard Quality) | Good Quality | Rate per each |  |  |
| 5 | Aluminium Saucepan (5 ltr) | Good Quality | Rate per each |  |  |
| 6 | Aluminium Saucepan (Medium) | Good Quality | Rate per each |  |  |
| 7 | Aluminium Trolley | Good Quality | Rate per each |  |  |
| 8 | Bati (Big) (Standard Size) | Good Quality | Rate per each |  |  |
| 9 | Bati (Medium) (Standard Size) | Good Quality | Rate per each |  |  |
| 10 | Blender Machine | Good Quality | Rate per each |  |  |
| 11 | Brass Bell (Medium) | Good Quality | Rate per each |  |  |
| 12 | Bell Metal (Best Quality) | Good Quality | Rate per each |  |  |


| 13 | Belna Chakla (Big) (Best Quality) | Good Quality | Rate per Pair |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 14 | Bonalona (Iron) | Good Quality | Rate per each |  |  |
| 15 | Borosil Tea Pot (1.5 ltrs) | Good Quality | Rate per each |  |  |
| 16 | Bowl | Good Quality | Rate per each |  |  |
| 17 | Bottle Brush | Good Quality | Rate per each |  |  |
| 18 | Bucket, Size : $14{ }^{\prime \prime}$ G.I. (Best Quality) | Good Quality | Rate per each |  |  |
| 19 | Bucket, Size : 16" G.I. (Best Quality) | Good Quality | Rate per each |  |  |
| 20 | Bucket, Big size | Good Quality | Rate per each |  |  |
| 21 | Bucket, Size : 18/ G.I. (Best Quality) | Good Quality | Rate per each |  |  |
| 22 | Burner Top | Good Quality | Rate per each |  |  |
| 23 | Chekoni (Tea Strainer) (Large) (SS) | Good Quality | Rate per each |  |  |
| 24 | Chekoni (Tea Strainer) (Small) (SS) | Good Quality | Rate per each |  |  |
| 25 | Classic Jar (Tero glassware) | Good Quality | Rate per each |  |  |
| 26 | Cooker (5 lit) | Good Quality | Rate per each |  |  |
| 27 | Cooker (7 ltr) | Good Quality | Rate per each |  |  |
| 28 | Cooker (15 lit) | Good Quality | Rate per each |  |  |
| 29 | Coffee Cup | Good Quality | Rate per each |  |  |
| 30 | Commercial Gas Burner Top | Good Quality | Rate per each |  |  |
| 31 | Cooker (18 lit) | Good Quality | Rate per each |  |  |
| 32 | Cooker (12 lit) | Good Quality | Rate per each |  |  |
| 33 | Cooker (22 lit) | Good Quality | Rate per each |  |  |
| 34 | Cooker (10 lit) | Good Quality | Rate per each |  |  |
| 35 | Cooking Pan (Non-sticky) | Good Quality | Rate per each |  |  |
| 36 | Cutting Board | Good Quality | Rate per each |  |  |
| 37 | Dabbu Hata (Big size) (Iron) | Good Quality | Rate per each |  |  |
| 38 | Fibre Bowl | Good Quality | Rate per each |  |  |
| 39 | Fibre Plate (Quarter size) | Good Quality | Rate per each |  |  |
| 40 | Fibre Plate (Big size) | Good Quality | Rate per each |  |  |
| 41 | Food Heater | Good Quality | Rate per each |  |  |
| 42 | Floor Rubber mat | Good Quality | Rate per each |  |  |


| 43 | Frying Pan (Non stick) (Big size) | Good Quality | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 44 | Frying Pan (Aluminum) (Best Quality) | Good Quality | Rate per each |  |  |
| 45 | Frying Jarli (Roti Maker) | Good Quality | Rate per each |  |  |
| 46 | Gamla, Steel (medium Size) | Good Quality | Rate per each |  |  |
| 47 | Gamla (Big Size) | Good Quality | Rate per each |  |  |
| 48 | Grinder | Good Quality | Rate per each |  |  |
| 49 | Gas Lighter | Good Quality | Rate per each |  |  |
| 50 | Gas Stove (3 burner) | Good Quality | Rate per each |  |  |
| 51 | Ghutani for Dal (Best Quality) Steel | Good Quality | Rate per each |  |  |
| 52 | Handi (Big) | Good Quality | Rate per each |  |  |
| 53 | Handi (Medium) | Good Quality | Rate per each |  |  |
| 54 | Handi ( 15 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 55 | Handi (30 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 56 | Handi (20 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 57 | Handi (10 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 58 | Handi (8 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 59 | Handi (7 kg capacity) with cover (Alluminium) | Good Quality | Rate per each |  |  |
| 60 | Hata (Brass) (Best Quality) | Good Quality | Rate per each |  |  |
| 61 | Heta (Large) (Iron) | Good Quality | Rate per each |  |  |
| 62 | Heta (medium) (Iron) | Good Quality | Rate per each |  |  |
| 63 | Heta (small) (SS) | Good Quality | Rate per each |  |  |
| 64 | Hot Case (20 ltr) (SS) | Good Quality | Rate per each |  |  |
| 65 | Hot Case (15 ltr) | Good Quality | Rate per each |  |  |
| 66 | Inverter Trolley | Good Quality | Rate per each |  |  |



| 93 | Khurpi | Good Quality | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 94 | Laddle (Size-5) | Good Quality | Rate per each |  |  |
| 95 | Ladle for Rice (Big Size) | Good Quality | Rate per each |  |  |
| 96 | Ladle for Rice (Medium Size) | Good Quality | Rate per each |  |  |
| 97 | Ladle for puri (Big Size) | Good Quality | Rate per each |  |  |
| 98 | Ladle for Puri (Medium Size) | Good Quality | Rate per each |  |  |
| 99 | Looking Glass ( ${ }^{\prime}$ x $2^{\prime} \times 5 \mathrm{~mm}$ ) | Good Quality | Rate per each |  |  |
| 100 | LPG Gas Pipe | Good Quality | Rate per each |  |  |
| 101 | Masala Container ( 500 ml ) (Plastic) | Good Quality | Rate per each |  |  |
| 102 | Milton Bucket (18 Lit) | Good Quality | Rate per each |  |  |
| 103 | Milton Plastic Stool for bathroom | Good Quality | Rate per each |  |  |
| 104 | Milton Mug | Good Quality | Rate per each |  |  |
| 105 | Milton water Bottle | Good Quality | Rate per each |  |  |
| 106 | Mirror for wash room | Good Quality | Rate per each |  |  |
| 107 | Mirror (Long Size) | Good Quality | Rate per each |  |  |
| 108 | Non stick Tawa | Good Quality | Rate per each |  |  |
| 109 | Oil Strainer (SS) | Good Quality | Rate per each |  |  |
| 110 | Palta (Wooden Handle Big size) | Good Quality | Rate per each |  |  |
| 111 | Patila (Large) | Good Quality | Rate per each |  |  |
| 112 | Pipe of gas cylinder | Good Quality | Rate per each |  |  |
| 113 | Plastic Bucket (Big) (Best Quality) | Milton / Cello | Rate per each |  |  |
| 114 | Plastic Bucket (Medium) (Best Quality) | Milton / Cello | Rate per each |  |  |
| 115 | Plastic Bucket, Medium | Ordinary | Rate per each |  |  |
| 116 | Plastic Container for storage( 2000 ml ) | Good Quality | Rate per each |  |  |
| 117 | Plastic Jar (Big) (Best Quality) | Milton / Cello | Rate per each |  |  |
| 118 | Plastic Jar (Medium) (Best Quality) | Milton / Cello | Rate per each |  |  |
| 119 | Plastic Mug (General) | Good Quality | Rate per each |  |  |
| 120 | Plastic Mug (Milton) | Good Quality | Rate per each |  |  |
| 121 | Pota | Good Quality | Rate per each |  |  |
| 122 | Quarter Plate | Good Quality | Rate per each |  |  |



| 152 | Tawa (Big) (Iron) | Good Quality | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 153 | Tea Container (20 lit) | Good Quality | Rate per each |  |  |
| 154 | Tea Container (10 lit) | Good Quality | Rate per each |  |  |
| 155 | Tea Container (5 lit) | Good Quality | Rate per each |  |  |
| 156 | Tea Dispenser (steel) | Good Quality | Rate per each |  |  |
| 157 | Tea Tray, Best Quality, Big (Fancy Quality) | Good Quality | Rate per each |  |  |
| 158 | Tall water drinking glass (Delux) | Good Quality | Rate per each |  |  |
| 159 | Tawa (square) (Flat) | Good Quality | Rate per each |  |  |
| 160 | 4 slice Toaster | Good Quality | Rate per each |  |  |
| 161 | Tall water drinking glass (Delux) | Good Quality | Rate per each |  |  |
| 162 | Tawa (square) (Flat) | Good Quality | Rate per each |  |  |
| 163 | Toaster | Good Quality | Rate per each |  |  |
| 164 | Vegetable Cutter (Bothi) | Good Quality | Rate per each |  |  |
| 165 | Vegetable peeler | Good Quality | Rate per each |  |  |
| *SS - Stainless steel |  |  |  |  |  |
|  |  |  |  |  |  |
| OTHERS: |  |  |  |  |  |
| Sl. No. | Items | Brand | Unit | Rate (INR) (Excluding GST) | Rate (INR) <br> (Excluding GST) |
| 1 | Aluminium ladder | Good Quality | Rate per each |  |  |
| 2 | Axe (Big) (Best Quality) | Good Quality | Rate per each |  |  |
| 3 | Axe (Medium) (Best Quality) | Good Quality | Rate per each |  |  |
| 4 | Bed Sheet (Plain) | Good Quality | Rate per each |  |  |
| 5 | Blanket (double Ply single) | Good Quality | Rate per each |  |  |
| 6 | Bed Sheet (Stripe) | Good Quality | Rate per each |  |  |
| 7 | Bed Sheet (White Colour) | Good Quality | Rate per each |  |  |
| 8 | Bed Sheet (Green Colour) | Good Quality | Rate per each |  |  |
| 9 | Belcha | Good Quality | Rate per each |  |  |
| 10 | Candle (Big) 6 stick per Pkt. | Ujjala | Rate per Pkt. |  |  |
| 11 | Cloth Hanger | Good Quality | Rate per each |  |  |


| 12 | Cordless Calling Bell | Good Quality | Rate per each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 13 | Cup \& Saucers (Bone China) | Lilly / Bharat | Rate per Pair |  |  |
| 14 | Dao (Big) (Best Quality) | Good Quality | Rate per each |  |  |
| 15 | Dao (Medium) (Best Quality) | Good Quality | Rate per each |  |  |
| 16 | Dark film Lamination | Good Quality | Rate per each |  |  |
| 17 | Door Curtain, Fancy Quality) | Good Quality | Rate per Mtr. |  |  |
| 18 | Doormat (Coconut) (3' x 2') | Good Quality | Rate per each |  |  |
| 19 | Doormat (Coconut) (4' x 2') | Good Quality | Rate per each |  |  |
| 20 | Doormat (Grass) (4' x 2') | Durotuff | Rate per each |  |  |
| 21 | Doormat (Grass) (3' x 2') | Durotuff | Rate per each |  |  |
| 22 | Doormat (Grass) (5' x 3') | Durotuff | Rate per each |  |  |
| 23 | Doormat (Grass) (8' x 4') | Bajaj / Orpat | Rate per each |  |  |
| 24 | Electric Heater (Best Quality) | Usha / Bajaj/ Pejon | Rate per each |  |  |
| 25 | Electric Iron (Best Quality) | Good Quality | Rate per each |  |  |
| 26 | Electric Heater (Best Quality) | Good Quality | Rate per each |  |  |
| 27 | Electric Kettle 1.0 Ltr | Usha / Bajaj/ Pejon | Rate Per Each |  |  |
| 28 | Extension Board | Good Quality | Rate Per Each |  |  |
| 29 | Electric Kettle 1.5 Ltr | Usha / Bajaj/ Pejon | Rate Per Each |  |  |
| 30 | Examination Gloves | Good Quality | Rate Per Pkt. |  |  |
| 31 | Flask 1 Ltr | Milton | Rate per each |  |  |
| 32 | Feed Back Book (For Guest house) | Good Quality | Rate per each |  |  |
| 33 | Flower Tub Plastic Big | Good Quality | Rate per Each |  |  |
| 34 | Floor Sanitizer (5 ltr Gallon) | Good Quality | Rate per Gallon |  |  |
| 35 | Face Mask | Good Quality | Rate per Each |  |  |
| 36 | Face Shield | Good Quality | Rate per each |  |  |
| 37 | Flower Tub Plastic Medium | Good Quality | Rate per Each |  |  |
| 38 | Flower Tub Plastic Small | Good Quality | Rate per Each |  |  |
| 39 | Garden Umbrela | Mohendra Dutta | Rate per Each |  |  |
| 40 | Grass cutter nylon trimmer lines | Good Quality | Rate per Each |  |  |
| 41 | Green Tea | Good Quality | Rate per Pkt. |  |  |


| 42 | Hand gloves | Good Quality | Rate per Each |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 43 | Hand Sanitizer ( 100 ml ) | Good Quality | Rate per btl |  |  |
| 44 | Hand Sanitizer ( 200 ml ) | Good Quality | Rate per btl |  |  |
| 45 | Hand Sanitizer (5 ltr Gallon) | Good Quality | Rate per Gallon |  |  |
| 46 | Hassain Sutlee, | Standard Quality | Rate per Kg. |  |  |
| 47 | Hedge Cutting scissor | Good Quality | Rate per each |  |  |
| 48 | Hessian Cloth (Thick \& Best Quality) | Good Quality | Rate per Mtr. |  |  |
| 49 | Hoe | Good Quality | Rate per each |  |  |
| 50 | Hose pipe (1") | Good Quality | Rate per each |  |  |
| 51 | Mosquito net (single) | Good Quality | Rate per each |  |  |
| 52 | Milk Sachet | Good Quality | Rate per each |  |  |
| 53 | N-95 Mask | Good Quality | Rate per each |  |  |
| 54 | Needle (Big) (Best Quality) | Good Quality | Rate per each |  |  |
| 55 | Nylon Rope for Honda Grass Cutter | Honda | Rate per each |  |  |
| 56 | Oximeter | Good Quality | Rate per each |  |  |
| 57 | Plastic Chair with handle | Neelkamal | Rates per Each |  |  |
| 58 | Plastic Chair without Handle | Neelkamal | Rates per Each |  |  |
| 59 | Plastic Plate for Flower Tub | Good Quality | Rates per Each |  |  |
| 60 | Plastic Rope (per kg) | Good Quality | Rate per each |  |  |
| 61 | Pilo (Fiber filling) | Good Quality | Rate per each |  |  |
| 62 | Pilo ( cotton filling) | Good Quality | Rate per each |  |  |
| 63 | Plates for flower tub | Good Quality | Rate per each |  |  |
| 64 | Plastic thread | Good Quality | Rate per each |  |  |
| 65 | Polythene | Good Quality |  |  |  |
| 66 | PVC Water Pipe $30 \mathrm{mtr} /$ roll | Good Quality | Rate Per Roll |  |  |
| 67 | Sipling | Good Quality | Rate per each |  |  |
| 68 | Slipper (9/10) | Good Quality | Rate Per pair |  |  |
| 69 | Shoe Brush | Good Quality | Rate Per each |  |  |
| 70 | Shoe Polish | Good Quality | Rate Per each |  |  |
| 71 | Sugar Cubes | Good Quality | Rate per Pkt. |  |  |



| 101 | Pillow | Good Quality | Rate per Each |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 102 | Mattress (Single) | Good Quality | Rate per Each |  |  |
| 103 | Mattress (Double) | Good Quality | Rate per Each |  |  |
| 104 | Rexine/Rubber cloth | Good Quality | Rate per Each |  |  |

Registrar
Dibrugarh University
Dibrugarh

