



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
Dibrugarh | PIN - 786 004 | Assam

Ref. DU/RG/G.01.01/2023/6091

Date:10.08.2023

NOTIFICATION

This is for general information of all concerned that as recommended by the Scrap Disposable Committee constituted vide notification no. DU/RG/G.01.01/2023/6081 dated 09.08.2023, all the Heads/Chairpersons/Directors of all the Departments/Centers for Studies/Institute of this University are requested to provide the list (in the prescribed format provided as **ANNEXURE-I**) of the scrap materials stored or lying at the premises of all their respective Departments, Centres for Studies and Institutes within 05 (five) days from the date of issue of this notification at the Office of the Assistant Registrar (Administration), Dibrugarh University.

Issued with due approval.

Registrar
Dibrugarh University

Copy to:-

1. The Vice Chancellor, D.U. for favour of information.
2. The Assistant Registrar (F&A), D.U. for kind information and necessary action.
3. All Officers, D.U. for information.
4. All Presidents/General Secretaries of the recognized Associations of the University for information with a request to convey the message to all members of their respective Associations.
5. All Members of Scrap Disposable Committee for information and necessary cooperation.
6. The Programmer, D.U. for information and requested to upload the same on the University website.
7. Office file

Registrar
Dibrugarh University

ANNEXURE-I

DETAILS REGARDING SCRAP MATERIALS

Name of the Department/Centre for Studies/Institute: _____

SI No	Wooden Materials	Iron Materials	Electronic Items	Plastic materials	Quantity

Seal & signature