

**DETAILED SYLLABUS OF DTP IN ASSAMESE**

1st SEMESTER

**Course Code:** SEC 129

Title of the Course : **Desktop Publishing(DTP) in Assamese**

Nature of the Course : Skill Enhancement Course (SEC)

Distribution of Marks : End Semester 80 Marks (Practical) + 20 (In-Sem)

Total Credits : 03

**COURSE OBJECTIVES:**

- To introduce students to Desktop Publishing
- To make alertness of the importance of Assamese DTP
- To familiarize students with various DTP software
- To build their careers in the field of Desktop Publishing using suitable software tools

UNITS	Marks	CONTENTS	L	T	P	Total Hours
1	20 Marks	<b>Fundamentals of Desktop Publishing :</b> Introduction to Desktop Publishing, Merits & Demerits of Desktop Publishing, Design Principles of Desktop Publishing, Various printing techniques, type of image and its formats, resolution, various colour models.	4	1		5
2	10 Marks	<b>Assamese Typing tools and Technique:</b> Installation of Assamese Typing tools (such as WinLipi, Lipikaar, Rodali, Lachit Ramdhanu etc. Or any inscript Assamese typing keyboard), installation of various Assamese fonts, Working with various Assamese typing tools.	4	1	6	9
3	25 Marks	<b>PageMaker/InDesign:</b> Interface and various types of tools like drawing tools, shape tools type tools,, ruler, Page Layout, Type Settings for Publication, Word Wrapping, Managing Document Layer, Grouping, Tab settings, Paragraph settings, Hyphenation, Paper Style, Index & Table of Contents, Mixing Text & Graphics, Linking objects, master page and insert page number, column guide using Master page, designing posters, Banners, greeting cards, wedding cards, visiting cards etc.	9	1	12	23
4	25 Marks	<b>CorelDraw:</b> <b>Drawing</b> - lines, shapes, working with image, object, tables, use of various tools such as Pick tools, Zoom tools, free hand tool, square tool, rectangle tool, text tool, Fill tool, Contour etc., Blending, Text Settings into objects, Alignment Setting, Designing logos, Import & Export Facility.	9	1	12	23
Total	80 Marks		26	4	30	60

Where,

L: Lectures

T: Tutorials

P: Practical (1P = 2 Hours)

- **MODES OF IN-SEMESTER ASSESSMENT :** (20 Marks)
  - One Internal Examination - 10 Marks
  - Others (Any one) - 10 Marks
    - Quiz, Seminar presentation , Assignment

- **LEARNING OUTCOMES:**

After the completion of this course, the learner will be able to:

- Student shall be able to do Assamese typing
- To equip students with the knowledge and skills required for Design Posters, Banners, logos etc.
- Student shall be able to do their seminar paper /assignment his/her self.
- To build their career in graphic designing fields.

- **PRACTICALS:**

- Assamese Typing Skill text
- Create Documents , Cover page
- Create Poster/Banner/ Greetings/ Visiting Card
- Drawing and Coloring image
- Create various types of logos

- **SUGGESTED READINGS:**

- **Comdex Desktop Publishing Course Kit by Vikas Gupta;** Dreamtech Press
- DTP (Desktop Publishing) Training Guide by Satish Jain ;BPB Publication