



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

Ref. No. DU/DR-A/Syllabus-SEC(LIS)/23/618

Date: 17.07.2023



NOTIFICATION

The 128th Meeting of the Academic Council, Dibrugarh University held on 30.06.2023 vide Resolution No. 05 has approved the syllabus of the following Skill Enhancement Courses (SECs) on Library and Information Science as per the Dibrugarh University Regulations of Four Year Under Graduate Programme (FYUGP) in Choice Based Credit System (CBCS) with effect from the academic session 2023-2024.

- (i) *Entrepreneuring Librarianship*
- (ii) *Information Marketing and Digital Library*


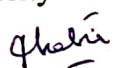
A copy of the Syllabus is attached herewith.

Issued with due approval.


17/07/2023
Deputy Registrar (Academic)
Dibrugarh University.


Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University for kind information.
2. The Deans, Dibrugarh University, for kind of information.
3. The Registrar i/c, Dibrugarh University for kind of information.
4. All Heads / Chairpersons of the Departments / Centre for Studies, Dibrugarh University, for kind information.
5. The Chairperson, Centre for Library and Information Science Studies (CLISS), Dibrugarh University, for kind information and necessary action.
6. The Principals of the affiliated / permitted Colleges of Dibrugarh University for kind formation and necessary action.
7. The Controller of Examinations, Dibrugarh University for kind information and necessary action.
8. The Programmer, Dibrugarh University for information and with a request to upload the notification and syllabus in the Dibrugarh University Website.
9. File.


17/07/2023
Deputy Registrar (Academic)
Dibrugarh University


**Skill Enhancement Courses on
Library and Information Science
for Undergraduate (B.A./B.Sc./B.Com.) Programmes (FYUGP) as per NEP 2020
(For all subjects of all streams including Honours and Non Honours),
Dibrugarh University**

Course 1: Course Title: Entrepreneurship Librarianship (For 1st & 2nd Sem)

Course Code: SEC-I

Nature of the Course: Skill Enhancement Course (SEC)

Total Credits: 3 Credits (4 Units)

Distribution of Credits: L (16), T (10), P (19)

Distribution of Marks: 80 (End-Sem.) + 20 (In-Sem.)

Course 2: Course Title: Information Marketing and Digital Library (For 3rd and 4th Sem)

Course Code: SEC-II

Nature of the Course: Skill Enhancement Course (SEC)

Total Credits: 3 Credits (4 Units),

Distribution of Credits: L (16), T (10), P (19)

Distribution of Marks: 80 (End-Sem.) + 20 (In-Sem.)

Transaction of the Course: As these vocational courses are meant for the Under Graduate programme and will be taught in the affiliated Colleges under Dibrugarh University, the Librarians of the Colleges are mostly acquainted with the subject matter, hence the College Librarian with requisite UGC qualifications may be entitled as Course Teacher. Simultaneously, the Librarian as Course Teacher is also entitled for Evaluation of the examination related matters as per DU regulation.

Course Objective:

1. To foster a basic understanding on academic library system, Library services and its products.
2. To acquaint with the enormous resources available on various domain of knowledge and ways of its dissemination through marketing.
3. To acquaint with various information channels and ensuring its smoother access to the public for its use both, physically and electronically, enhancing skill for it.
4. To enhance the information search skill using information communication technology and tools to recognize and evaluate quality information resources for infonomics.

Subject: Library and Information Science

Course: I: Entrepreneurial Librarianship (1st & 2nd Sem)

Course Code: SEC-I

(TOTAL CREDIT: 3)

Unit	Topics	Contents	No. of Lectures	No. of Tutorials	No. of Practical	LTP (45 hrs)
I (20 Marks)	Concept of Libraries	<ul style="list-style-type: none"> Understanding the meaning and objectives of Library, 5 laws of Library Science Different Types of Library: Academic, Public and Special Functions and Services of each category of Libraries. 	5	2	2	11
II (20 Marks)	Information Sources	<ul style="list-style-type: none"> Concept of Primary, Secondary and Tertiary sources of print and electronic documents (Textbooks, Periodicals, Reports, research outputs, Encyclopedias, Dictionaries, Bibliographies, etc) 	4	3	2	11
III (20 Marks)	Library Management	<ul style="list-style-type: none"> Concept of Bibliographic Description: concept of catalogue; concept of classification, elements and structure of DDC Concept of Library Organization and Management: House Keeping operations (Acquisition, Processing, Circulation, Serial Control, Maintenance) Book Labels, Book Pockets, Spine Labels, etc, Accession Reg., Day Book Register, Catalogue Cabinet, Catalogue Card. 	4	2	2	10
IV (20 Marks)	Entrepreneurial Librarianship	<ul style="list-style-type: none"> Type and features of Library Furniture (Bookrack, Reading Tables, Pigeon Hole Almira, Property Counter, Display Rack, Newspaper Stand, Book Stands, etc) Furniture for Children Library, Geriatrics Library, Specially abled person, etc. Preservation: Traditional Methods: use of recommended preservatives; creating paper envelopes; mount board box, Modern techniques of preservation; Pesticide paper & Insecticidal paper; Photocopy, Printing, DTP, Types of binding 	4	3	3	13
Total Contact Hours			17 (hrs)	10 (hrs)	18 (hrs)	45 (hrs)

Subject: Library and Information Science
Course Code: SEC-II
Course II: Information Marketing & Digital Library
(TOTAL CREDIT: 3)

Unit	Topic	Content	No. of Lectures	No. of Tutorials	No. of Practical	LTP (45 hrs)
I (20 Marks)	Information Marketing	<ul style="list-style-type: none"> Meaning and Concept of Data, Information, Knowledge and Wisdom (DIKW) Infonomics: Marketing of information products and services 	5	2	2	11
II (20 Marks)	Library Networks and Consortia	<ul style="list-style-type: none"> Network Topology and components, configuration and installation, web-design Library Networks and Consortia: Concept and Objectives, INFLIBNET Digital resources and access: e-Resources, Database, Aggregators, Discovery Services, etc 	4	3	2	11
III (20 Marks)	Digital Library & IR	<ul style="list-style-type: none"> Prerequisites of Digital Library and IR: Hardware and Software, Installation & Configuration of Library software Meaning, Concept and role of Digital Library, Digitization Meaning, Concept, Need and Advantages of IR 	4	2	2	10
IV (20 Marks)	IPR, Plagiarism and Report Writing,	<ul style="list-style-type: none"> IPR, Copyright, etc. Plagiarism and handling of Anti-plagiarism Software (PDS) Concept of Report Writing, content creation, etc Referencing Style: APA, CHICAGO etc. 	4	3	3	13
Total Credit Hours			17 hrs	10 hrs	18 hrs	45 hrs

MODE OF ASSESSMENT:

Internal Assessment: 20 Marks

(Sessional Test-I/Project-I: 4 Marks; Sessional Test-II/Project II: 4 Marks; Field Visit & Report: 4 Marks; Presentation /Viva Voce/Group Discussion: 4 Marks; Attendance: 4 Marks)

Total Marks: 20

End Semester Examination: 80 Marks

Unit I to Unit II: 2 long questions + 2 Short questions (10+10+5+5)= 30

Unit III to Unit IV: 2 long questions + 2 Short questions (10+10+5+5)= 30

1 mark questions from all the units = 10

Short notes of 5 marks each from any units= 10

Total Marks: 80

1. 1 Lecture per week = 1 hr duration per week
2. 1 Tutorial per week = 1 hr duration per week
3. 1 Practical per week = 2 hr duration per week

Learning outcomes: It will enable the students:

- To foster a basic understanding on library systems and its services and products.
- To enhance skill to acquire enormous resources available on various domain of knowledge, and, means and ways of its marketing.
- To exploit the exponential growth of information & ensuring smoother access, both print and digitally, and utilized required information commercially.
- To enhance the information search skill and to make student efficient enough to identify, locate and evaluate quality information resources and its marketing.

Course Outcomes:

- Enabling students enrich their credibility on entrepreneuring librarianship as a means of Livelihood.
- Skill and ability enhancement to identify, locate and access various sources of information as services and product for marketing.
- Ability to understand basics of library activities, augmenting vocational skills on various library products for their sustainability

Recommended Readings:

1. Agrawal, O.P. (1993). *Preservation of Art Objects and Library Materials*. National Book Trust, India
2. Belloffet, N. & Huille, J. (2009). *Preservation and Conservation for Libraries and Archives*; ALA
3. Chopra, Hans Raj. (1989). *Librarianship: As a profession*, Jodhpur: Jain Brothers.
4. Chowdhury, G. G. (2011). *Information users and usability in the digital age*. New York: Neal-Schuman Publishers, Inc.
5. Chowdhury, G.G. (2004): *Introduction to modern information retrieval* (3rd Ed.,).
6. Connor, E. (Ed.). (2006). *An introduction to reference services in academic libraries*. New York: Haworth Information Press.
7. De Smet, Egbert, and S, N. Dhamdhare. (2016). *E-discovery tools and applications in modern libraries*. IGI Global.
8. Fox, E. A., & Torres, R. S. (2014). *Digital library technologies: Complex objects, annotation, ontologies, classification, extraction, and security*.
9. Heath, T. & Bizer, C. (2011). *Linked data [electronic resource]: Evolving the web into a global data space* Morgan & Clypool.
10. Kaliammal, A. & Thamaraiselvi, G. (2005). *Role of ICTs in Library and Information Science*. New Delhi: Authorpress.
11. Kesselman, Martin. Alan, & Weintraub, Irwin (Eds.) (2010). *Global librarianship*, New York, Marcel Dekker Inc.
12. Nicholas, D. (2000). *Accessing information needs: Tools, techniques and concepts for the internet age* (2nd ed). London: ASLIB.
13. Ranganathan, S. R. (1988). *The five laws of library science*. New Delhi: Sarada Ranganathan Endowment for Library Science.
14. Rowley, J E. (1993). *Computer for Librarians*. London: Clive Bingley
15. Ryan, J., & Capra, S. (2001). *Information Literacy Toolkit*: ALA