



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/Admn/AR/E-229/NIQ/2019/12

Date: 26/06/2023

Short Notice Inviting Quotation

Sealed quotations are invited from reputed firms/suppliers/ vendors for supply and repair of following items to Indiramiri Conference Hall, Dibrugarh University listed below.

The quotations will be received by the undersigned on or before 10/07/2023 upto 3:00 pm and will be opened on 11/07/23 at 02.30 pm in the presence of the intending quotationers or their authorized agents in the Committee Room of the New Administrative Building, Dibrugarh University.

Sl. No.	Items	Qty
01	Table of size 3660 mm (L) x 610 mm (W) x 762mm (H) made of 19mm and 12mm thick BWR plyboard and finished with 1 mm thick laminate of approved shade.	01 no
02	Table Repairing: Repairing work installed tables including all the necessary hardware etc. as per instruction	28 nos
03	Table Top Laminate Repairing: Repair and replacing of previously pasted laminate with new laminate of thickness 1mm on top of previously installed tables including all the necessary hardwares etc. as per instruction.	4 nos
04	Logo: Preparing and pasting of transparent logo of "Dibrugarh University" of Size: 10" x 10"	01 no
05	Supply and Installation of wooden podium with a top of size 18" x 22" made of 'A' Class timber finished with paint and polish as per approved design. The top to be pasted with 1 mm thick laminate of approved shade. Also providing and fixing beading/molding of size: 30 mm x 40 mm on the edge of the Stand and top. Made of 'A' Class timber stand and BWR plywood Top.	01 no

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. Payment will be made only after the successful receipt of the materials in good condition.
4. In event of any kind of holiday, the quotations shall be opened on the next working day.
5. The quotation should be addressed to the "**Registrar, Dibrugarh University, Dibrugarh-786004**" super scribing the Quotation Notice Number on the envelope.
6. Any kind of GST/Taxes (if any) or any kind of installation or other charges must be clearly indicated in the quotation.
7. The Quantity mentioned may increase or decrease at the time of placing the order as per requirement.
8. The Tendering firm must have a permanent establishment in Dibrugarh.
9. The Tendering firm must have GST/PAN and the same have to be enclosed in the quotation.


Registrar i/c

Dibrugarh University

Copy to:

1. The Dy. Registrar (F&A) i/c, D.U. for information.
2. The Programmer, D.U. to upload in the University web site.
3. Notice Boards.
4. Office File.


Registrar i/c

Dibrugarh University