

NOTIFICATION

In the greater interest of the **XXI Convocation** of Dibrugarh University, scheduled to be held on **03/05/2023 (Wednesday)** and to ensure smooth **distribution of Certificates** among the candidates, the following teachers/ officers/ employees of the University are delegated the responsibilities at the respective **counters/ venues** as shown below. It is to be noted that, as per the schedule, the convocation function shall be over at **12:30 PM** and right after that the certificates are to be distributed to the candidates only on production of the **Clearance Receipt of Convocation Robes** issued by the Robe Committee. The certificates shall be distributed in the designated counters from **12:40 PM to 5:00 PM on 03/05/2023**.

Further all the entrusted persons are requested to make appropriate arrangement at their respective venues at least **one day ahead** of the Convocation and to report **latest by 11:40 AM** on the day of Convocation at their assigned **counters/venues** accordingly. The in-charge persons are to take **custody of the certificates** and other relevant documents from the **Assistant Registrar (Examinations)**, DU, on the day of the Convocation at **11:40 AM positively**. They are also requested to make arrangement of at least one peon (if required) at their assigned counters, if not provided in this list.

In case of emergency or any assistance, if needed, during the distribution of certificates, the following persons may be contacted at their mobile numbers: **Mr. Umesh Kuli**, Assistant Registrar 'Exams' (Ph. 86385 99605), **Ms. Anuprabha Gogoi**, Asstt. Controller of Exams (Ph. 99541 16916), **Mr. Nirmal Gogoi**, Section Officer 'Certificate Branch' (6003211312), **Md. Khalid Hussain**, Certificate Branch (9401125311), **Sr. Medical Officers, DU** (9435131777 /9435745394); **Security Officer, DU** (Ph. 96546 54765 / 9638525213); **Convenor, Robe Committee** (Ph. 99544 81849); **Convenor, Refreshment Committee** 87528 87426); **Convenor, Volunteer Committee, Dr. Amar Upadhyay**, (Ph. 98543 56844) & **Dr. Montu Boro** (99549 34003), **Dr. D. P. Rajkhowa**, Deputy Controller of Exams A & 'B' i/c (Ph. 91015 14669), **Dr. Amitabh Baruah**, Joint Controller of Exams 'C' (96786 24605)

Counter No. : 1 : DUIET, Ground Floor, Hall - I

Course(s) : MA : Assamese, Bodo, History

No. of Candidates: 197 + 15 + 52

Total : 264

- i) **Mr. Abhiiit Adyapak**, Asstt. Sys. Administrator, EDPS (Ph.9435640176) - Incharge
- ii) **Mr. Moloy Saikia**, EDPS, Exam. Branch, (Ph.9508145600)
- iii) **Mr. Jiban Jyoti Das**, EDPS, Exam. Branch, (Ph.9954446131)
- iv) **Ms. Indrajit Gogoi**, Dept. of Sociology, (Ph. 88761 13937)
- v) **Ms. Nilajit Konwar**, Dept. of History (Ph. 7002644007)
- vi) **Ms. Namrata Konwar**, Exam Branch 'C' (Ph. 8486171749)
- vii) **Mr. Nirantar Das**, DUIET (Ph. 9613680651)

Counter No. : 2 : DUIET, Hall – II, 1st Floor

Course(s) : MA : English, Pol. Science, Education, Women Studies, Sanitation, Hygiene & Health

No. of Candidates: 94 + 89 + 48 + 19 + 13

Total : 263

- i) **Mr. Arun Chakraborty**, S.O.(Confidential), Exam'(Ph.70020 86934) - Incharge
- ii) **Mr. Manash Protim Gogoi**, Exam Branch 'A' (Ph. 98545 41214)
- iii) **Mr. Simanta Borah**, Exam. Branch 'C' (Ph. 86389 12812)
- iv) **Mr. Basanta Kalita**, Centre for Studies in Language, (Ph. 98540 12150)
- v) **Mr. Mrinal Gogoi**, Centre for Social work studies, (Ph. 97078 66675)
- vi) **Ms. Paragmoni Sonowal**, Centre for Studies in Mass Communication, (Ph. 87240 31354)
- vii) **Ms. Jayanti Das**, Exam Branch 'C' (PH. 88767 31870)
- viii) **Mr. Pranab Rajkhowa**, DUIET (Ph. 99578 99881)

Counter No. : 3 : DUIET, Lecture Gallery – I, 1st Floor

Course(s) : M.Sc. : Physics, Chemistry, Statistics, Life Sciences, Blotech & Bio Informatics, Applied Geo, Electronics & Communication Tech. Mathematics, IMSc. Anthropology (MA/M.sc)

No. of Candidates : 15 + 35 + 10 + 43 + 27 + 16 + 8 + 47 + 7 + 20

Total : 228

- i) Dr. Sadiq Hussain, System. Administrator. (EDPS) (Ph. 70029 33161) - Incharge
- ii) Mr. Jayanta Taye, Exam. Branch 'A'(Ph.98642 95516)
- iii) Mr. Simanta Borah, Exam. Branch (Ph. 94358 30600)
- iv) Mr. Jameel Ahmed, Certificate Branch, (Ph. 80114 48558)
- v) Mr. Indrajit Konwar, Training & Placement Cell 'C' (Ph. 98549 66606)
- vi) Ms. Rabby Ullah, Dept. of Economics, (Ph. No. 70026 55241)
- vii) Mr. Kapil Baglari, Certificate Branch, (Ph. 6383 60221)
- viii) Mr. Ratul Dihingia, DUIET (Ph. 91016 92138)

Counter No. : 4 : DUIET, Lecture Gallery – II, 1st Floor

Course(s) : MA : Sociology, Philosophy, Geography, Economics, MAMC, Performing Arts

No. of Candidates : 57 + 38 + 50 + 62 + 33 + 37

Total : 277

- i) Mr. Ajit Malla Mahanta, S.O., Record Branch, Exam (Ph. 80990 63470) - Incharge
- ii) Mr. Jitendra Sonowal, Exam Branch 'A' (Ph. 70020 51802)
- iii) Mr. Biswadeep Gogoi, EDPS (Ph. 70022 66337)
- iv) Mr. Harendra Katak, Office of the Progremmer, (Ph. 70026 13442)
- v) Mr. Diluram Sonar, Centre for Studies in Geography, (Ph.86381 32700)
- vi) Mr. Satyajit Borah, Certificate Branch, (Ph. 99547 50506)
- vii) Mr. Samiran Gogoi, Exam Branch (Record), (Ph. 84868 98099)
- viii) Mr. Hemanta Gogoi, DUIET (Ph. 70864 39299)

Counter No. : 5 : DUIET, Core Building, Top Floor

Course(s) : MBA, MCA, LL.M, MTTM, M. Pharm. M.Ed. MLISc., M.Tech

No. of Candidates : 116 + 46 + 20 + 17 + 12 + 13 + 20 + 6

Total : 250

- i) Mr. Ashim Gogoi, S.O., Exam. Branch 'B' (Ph. 99544 81236) - In-charge
- ii) Mr. Rajib Dutta, Exam. Branch 'B' (Ph. 98548 66677)
- iii) Ms. Kalyani Gogoi, Exam. Branch 'B' (Ph. 99543 00056)
- iv) Mr. Biraja Duwarah, Exam. Branch 'B' (Ph. 91015 30140)
- v) Mr. Ratul Chetia, Exam Branch 'A' (Ph. 86381 72007)
- vi) Mr. Jugal Gogoi, DUIET (Ph 93653 80910)

Counter No. : 6 : DUIET, Core Building, Top Floor

Course(s) : M. Com, MSW, Applied Psychology

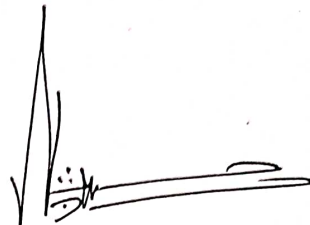

No. of Candidates : 166 + 78+ 18

Total : 262

- i) Mr. Chukrangpha Rajonwar, S.S., Exam Branch 'B' (Ph 99576 43063) - InCharge-
- ii) Mr. Ramoni Gogoi, Exam. Branch 'C' (Ph. 88221 67637)
- iii) Mr. Kalyan Gogoi, Dept. of English (Ph.84861 69084)
- iv) Mr. Jiban Jyoti Sonowal, Applied Psychology (Ph. 97072 55600)
- v) Mr. Hemanta Das, Dept. of Assamese, (Ph. 86381 39524)
- vi) Mr. Nitul Gogoi, Dept. of Assamese) (Ph.93651 01625
- vii) Mr. Nipu Das, Dept. of Petroleum Tech. (Ph. 98644 57022)

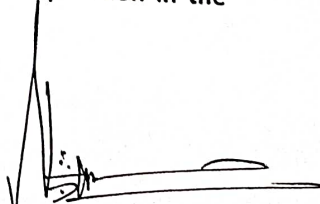
EMERGENCY CELL

- i) Mr. Umesh Kull (Ph. 86385 99605)
- ii) Mr. Nituj Gogoi (Ph. 97067 14907)
- iii) Mr. Jayanta Gogoi (Ph. 87618 01518)
- iv) Mr. Nirmal Gogoi (Ph. 6003211312)
- v) Md. Khalid Hussain (Ph. 9401125311)
- vi) Ms. Josephina Barla (Ph. 9435747950)
- vii) Mr. Chiranjit Dehingia (Ph84868 14329)


 Registrar
 Dibrugarh University


Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University for favour of his kind information.
2. The Controller of Examinations, Dibrugarh University for information.
3. The Director, DUIET, DU, for information and kind cooperation.
4. The Joint Controller of Examinations (C), DU for information & necessary action.
5. The Dy. Registrar (Admn.) i/c, DU, for information & necessary action.
6. The Deputy Registrar (Acad), DU for information & necessary action.
7. The Dy. Controller of Examinations (A & B i/c), DU for information & necessary action.
8. The Assistant Registrar (Exams), DU for information & necessary action. **He is requested to handover the certificates & related documents to all the assigned counters well ahead and to take custody of all the documents at the end. He is also requested to look after all the assigned counters to ensure smooth conduct of activities and to provide assistance, as & when necessary.**
9. Person concerned (Dr./ Mr. /Ms.)for information & necessary action.
10. The Convenor, Robe Committee, for information and necessary coordination.
11. The Convenor, Refreshment Committee, for information and necessary coordination.
12. The Convenor, Volunteer Committee, for information and necessary assistance at the certificate distribution counters.
13. The Sr. Medical Officers, DU, for information and necessary action.
14. The Security Officer, DU, for information and necessary action.
15. The Section Officer/ Section Superintendant, Examination Branch (B), DU, for information and necessary action. **They are requested to coordinate with the Asstt. Registrar (Exams) actively in the process of certificate distribution & collection in the assigned counters till the end.**
16. The Section Officer, Certificate/Registration/Migration, DU, for information & necessary action.
17. The Programmer, DU, for information and with a request to upload the notification in the University website.
18. **All staff of, the Certificate/ Registration/ Migration Section, DU for information & active cooperation in the smooth distribution of the certificates.**
19. All staff of the Examination Branch, DU for information & active cooperation.
20. Office File.


 Registrar
 Dibrugarh University
