



OFFICE OF THE REGISTRAR::DIBRUGARH UNIVERSITY:: DIBRUGARH

No : DU/PC/ 223

Date: 24/04/2023

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Sealed Expression of Interest (EOI) applications is invited from empanelled Architects/Architectural firm(s) of Dibrugarh University for conceptualizing and re-designing of the Main Gate (Jyoti Batsora) at Dibrugarh University, Dibrugarh, Assam. Last date of submission of EOI with all relevant papers is 15/05/2023 up-to 01:00 P.M. at the office of the undersigned.

Last date of submission of EOI	15/05/2023 up-to 01:00 P.M.
Time and Date of opening of EOI	15/05/2023 at 02:30 P.M.
Place of opening of EOI	Office of the Registrar

Interested bidders shall have to submit the designs & concepts as per the dates mentioned above. Firm(s) whose designs or concepts are approved by Dibrugarh University shall be informed and shall be awarded the work.

Interested bidders are requested to read the terms and conditions carefully before submitting their designs & concepts for the above EOI.

[Handwritten Signature]
20/04/23

University Engineer
Dibrugarh University
Dibrugarh

Copy to:-

1. The Hon'ble Vice Chancellor, D.U. for favour of information.
2. The Registrar, D.U. for favour of information.
3. All Members of the Tender Opening Committee, D.U. for information.
4. The Joint Registrar (Admn.), D.U. for information and necessary action.
- ✓ 5. The Programmer, D.U. to upload the same on the University Website.
6. Office file.

University Engineer
Dibrugarh University
Dibrugarh

[Handwritten Signature]
20/04/23

University Engineer
Dibrugarh University
Dibrugarh

University Engineer
Dibrugarh University
Dibrugarh

GENERAL TERMS AND CONDITIONS:

1. Mere submission of design & conceptual does not fulfill the criteria of eligibility to be awarded the work. Dibrugarh University reserves the rights to partly or wholly cancel the EoI without assigning any reason thereof.
2. The submission of the EoI by the architects/architectural firms shall be treated as the acceptance of the stipulated terms & conditions.
3. EOI application of the architects/architectural firms who is empanelled in Dibrugarh University shall only be considered.
4. The agency has to carry out Initial Survey and feasibility for the main entry gate before submission of the designs & concepts.
5. The agency is advised to visit the site sufficiently in advance before submission of the EOI application. The agency shall be deemed to have full knowledge of all the relevant documents, site etc. whether he inspects them or not.
6. The agency is expected to prepare & design of main entrance gate of Dibrugarh University which includes the cost of material, production cost, Civil, Interior Designing, Electrification, HVAC, Acoustic Control, Sanitary & Plumbing and other associated works, various taxes, duties and charges as may be applicable.
7. The agency has to submit the innovative design of the main entrance gate in 3D presentation.
8. Agency may submit one or more different design of innovative main entrance gate for better selection.
9. Agency has to submit the material specification with each design with photographs and the rate analysis.
10. Agency shall have to produce the structural stability certificate from qualified structural engineer after completion of work.
11. Design & logo of approved main entrance gate shall be property of Dibrugarh University and shall not be used by agency in future. Dibrugarh University reserves all rights for the same.
12. The EOI offer shall remain open and valid for acceptance for a period of 30 days to be counted from the date of opening. However, the validity period can be extended with the consent of both the parties. If EOI is withdrawn or modified during validity period or fails to sign the agreement (Formal contract) after acceptance of his/her offer.
13. Method of Signing EOI:
 1. If the EOI application is submitted by an individual, it shall be signed by the individual above his/her full name and current address.
 2. If the EOI application is submitted by a proprietary firm, it shall be signed by the proprietor above his/her full name and the full name of his/her firm with its current address.
 3. If the EOI application is submitted by a firm or partnership, it shall be signed by a partner of the firm holding the power of attorney. A certified copy of the power of attorney shall be produced along with other documents. A certified copy of the partnership deed, full name and current address of the firm, and full names and the current addresses of all partners of the firm shall also be produced along with other documents.
 4. If the EOI application is submitted by co-operative society, it shall be signed by a duly authorized member holding digital signature for the co-operative society and power of attorney for signing the EOI application in which case a certified copy of the power of attorney shall be provided separately along with other documents.
 5. Joint venture/consortium not allowed.
14. The EOI application duly sealed should be addressed to the University Engineer, Office of the Registrar at the following address, so as to reach up to 01:00 P.M. on 15/05/2023. The envelope should be duly super scribed (marked) as here under:

“EOI application for Conceptualizing & Designing of Main Entrance Gate at Dibrugarh University”

To,
The University Engineer
Planning & Construction Branch
Dibrugarh University,
Dibrugarh, Assam-786004

15. The EOI will be opened as per the date mentioned in the presence of bidder/contractor or those representatives who may wish to be present at the opening of EOI application. Dibrugarh University shall inform only the shortlisted Bidder whose design & conceptualization has been approved by Dibrugarh University.

20/04/23

**University Engineer
Dibrugarh University
Dibrugarh**

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Dibrugarh**