



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/Admn/AR/E-229/NIQ/2019/37

Date: 08/12/2022

Notice Inviting Quotation

Sealed quotations are invited from reputed firms/suppliers/ vendors for printing of D.U. Gazette and printing of Book “Sarbasamiksha Tattva” to the Dibrugarh University, as per items descriptions mentioned at **Annexure: I**

The quotations will be received by the undersigned on or before **27/12/2022 upto 3.00 pm** and will be opened on **28/12/2022** in the presence of the intending quotationers or their authorized agents in the Committee Room of the New Administrative Building, Dibrugarh University.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier’s Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. Payment will be made only after the successful receipt of the materials in good condition.
4. In event of any kind of holiday, the quotations shall be opened on the next working day.
5. The quotation should be addressed to the “**Registrar, Dibrugarh University, Dibrugarh-786004**” super scribing the Quotation Notice Number on the envelope.
6. Any kind of Taxes/GST must be clearly indicated in the quotation.
7. The Quantity mentioned may increase or decrease at the time of placing the order as per requirement.
8. The Tendering firm must have a permanent establishment in Dibrugarh.

Sd/-
Registrar i/c
Dibrugarh University

Copy to:

1. The Dy. Registrar (F&A) i/c, D.U. for information.
2. The Programmer, D.U. to upload in the University web site.
3. The Member Convenor, Gazette Committee, D.U., for information.
4. The Publication Officer, D.U., for information.
5. Notice Boards.
6. Office File.

Sd/-
Registrar i/c
Dibrugarh University

A) Printing of D.U. Gazette

Sl. No.	Description of item	Technical Details	Qty
01	Printing of DU Gazette, Issue 2018	Pages: 44 (approx.) Size: ¼ Demy Printing: Digital Multicolor Paper for Inside pages: 130 gsm Paper for Cover: 300 gsm Binding: Perfect	30 copies
02	Printing of DU Gazette, Issue 2019	S/A	30 copies
03	Printing of DU Gazette, Issue 2020	S/A	30 copies
04	Printing of DU Gazette, Issue 2021	S/A	30 copies

B) Printing of Book “Sarbasamiksha”

Sl. No.	Description of item	Technical Details	Qty
01	Printing of Book “Sarbasamiksha Tattva”	Book: Sarbasamiksha Tattva Size: 1/8 Demy Cover Size: Jacket Pages: 112 Single Colour Cover: Multicolour Paper: Cover 300 gsm art Inside: 80 gsm NS Cover Lamination: Matte Binding: Perfect Binding Packing: Shrink packing	550 copies

Sd/-
Registrar i/c
Dibrugarh University
Dibrugarh