



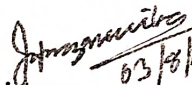
OFFICE OF THE REGISTRAR
DIBRUAGRH UNIVERSITY

No. DU/RG/ B.01.05/2022/5227

Date: 03/08/2022

EXPRESSION OF INTEREST FOR EMPANELMENT OF CONTRACTORS

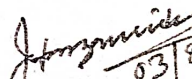
Applications in prescribed format are invited from the reputed Companies / Firms / Individual Contractors registered with CPWD / APWD / Public Sector undertakings (both State and Central Govt.) and Autonomous Bodies as contractors for undertaking various Civil, Sanitary & Water Supply and Electrical works at Dibrugarh University. Applications completed in all respect and supported by all documents are to be submitted at the office of the undersigned on or before 18/08/2022. For details please visit the University website www.dibru.ac.in.


Registrar
Dibrugarh University
Dibrugarh

Date: 03.08.2022

No. DU/RG/ B.01.05/2022/5227
Copy to:

1. The Vice-Chancellor, D.U. for favour of information.
2. The Joint Registrar (Administration), D.U. for information.
3. The Deputy Registrar (F&A) i/c, D.U. for information.
4. The University Engineer, P&C Br., D.U. for information and necessary action.
5. The Addl. Chief Engineer, P.W.D. Dibrugarh for information.
6. The Superintending Engineer, P.H.E. Dibrugarh for information.
7. The Dy. Director, Town & Country Planning, Dibrugarh for information.
8. The Chairperson, Planning Development Committee, D.U. for information.
9. The Chairperson, Construction Monitoring Committee, DU for information.
10. The Internal Auditor, DU for information and necessary action.
- ✓ 11. The Programmer, D.U. is requested to uploaded the same on the University website.
12. Office file


Registrar
Dibrugarh University
Dibrugarh

Notice Inviting Expression of Interest (EoI) for Empanelment of Contractors (Civil, Sanitary & Water Supply and Electrical works)

Application in prescribed form is invited from eligible companies/firms, individual Contractors registered with CPWD/APWD/Public Sector Undertakings (both State and Central) and Autonomous Government bodies for Fresh empanelment, Up-gradation for various Civil, Sanitary & Water Supply works at Dibrugarh University for the next 03 (three) years from the date of selection. The prescribed application form may be downloaded from the University website www.dibru.ac.in, but the applicant has to submit the cost of application fees with the documents in the way of Demand Draft in favour of the Registrar, Dibrugarh University payable at State Bank of India/Punjab National Bank, Dibrugarh University Branch. The Contractors (Civil works) already registered with the Dibrugarh University may also apply for their renewal or up-gradation according to their capacities for the empanelment in the new categories as mentioned below:

Nature of Registration	Categories	Tender limit	Application;/Renewal fees (non refundable)
Fresh/ Up-gradation Registration (Civil works)	Group-I	Above Rs. 10.0 crore	Rs. 10000.00
	Group-II	From Rs. 5.0 crore up to Rs. 10.0 crore	Rs. 7500.00
	Group-III	From Rs. 1.00 crore up to Rs. 5.00 crore	Rs. 5000.00
	Group-IV	From Rs. 50 lakhs up to Rs. 1.00 crore	Rs. 3000.00

Eligibility Criteria: (Civil Works)

Categories	Value of minimum single work in any one year of the last three financial years.	Amount of minimum financial turnover in any one year of the last three financial year	Minimum technical persons to be deployed on the construction site	Minimum tools & plants in possession with the applicant
Group - I	Rs. 10.0 crore	Rs. 5.0 crore	i) One graduate Engineer (Civil) ii) Two nos. of diploma engineer (Civil) iii) One diploma engineer (Electrical)	i)JCB (One no.) ii) Dumper (one no) iii) Concrete Mixture with lifting devises iv) CTM v) Gen set., pump set. vi) Steel shuttering set vii) Vibrators
Group - II	Rs. 5.0 crore	Rs. 2.50 crore	i) One graduate Engineer (Civil) ii) Two nos. of diploma engineer (Civil) iii) One diploma engineer (Electrical)	i)JCB (One no.) ii) Dumper (one no) iii) Concrete Mixture with lifting devises iv) CTM v) Gen set., pump set. vi) Steel shuttering set vii) Vibrators
Group - III	Rs. 1.00 crore	Rs. 0.50 crore	i)One graduate Engineer (Civil) ii)One diploma engineer (Civil) iii)One diploma Engineer (Electrical)	i)Truck ii) Concrete Mixture with lifting devises iii) Gen set., pump set. iv) Steel shuttering set v) Vibrators
Group - IV	Rs. 0.50 crore	Rs. 0.25 crore	i)One diploma engineer (Civil) ii)One diploma	i)Truck ii) Concrete Mixture with

			Engineer (Electrical)	lifting devises iii) Gen set., pump set. iv) Steel shuttering set v) Vibrators
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Documents to be Submitted with the application:

A. (Civil Contractors)

1. Duly filled up prescribed application form with court fee stamp of Rs. 8.25., along with 2 (two) nos. of passport size photographs to be pasted on the top right.
2. The Registration fees by demand draft drawn in favour of the Registrar, payable at State Bank of India/Punjab National Bank, Dibrugarh University branch.
3. The documents related to the Company/Firm registration, deed of partnership, power of attorney.
4. The registration certificate with State Govt./ Central Govt. / Public sector undertakings /other autonomous bodies and organizations.
5. Copies of PAN card, GST registration certificate, GST up to date return, EPF registration certificate and up to date clearance, Labour license and E.S.I.C. (wherever applicable).
6. Electrical Contractors License or an agreement with a registered Electrical Contractors License holder that the firm will supervise the all types of electrical works in case of any electrical works awarded to the contractor. (Only for Group I, Group II, Group III & Group IV categories)
7. Audited Balance Sheet for the last 03 (three) financial years duly checked and signed by the Chartered Accountant with the copies of I/T Return.
8. Average annual turnover certificate for the last 03 (three) years duly certified by the Chartered Accountant.
9. List of Engineers, office staffs, plumbers *etc.* with the name, qualification and experienced on their services. In case of Associated consultant, certificates of qualification, experienced are to be enclosed.
10. List of Plant & Machineries, Modern construction equipment, vehicles *etc.* with the year of manufacturing, name, brand and present condition.
11. Detail list of past work done in the last 03 (three) years with name of the work, name of the organization and address, value of work, time allowed for completion, time taken for completion. The documentary evidence in support of the same along with completion certificate signed by the responsible, authorized officer must be enclosed with the application. The highest single value of work done to be highlighted on the detail list.
12. Any other related documents / certificates to support the credential of the applicant.

B. Electrical Works:

1. All documents as mentioned above (Civil works) from Sl. No. 1 to 5.
2. Copy of the Electrical Contractor License, supervisor license issued by the competent Authority.
3. Audited Balance Sheet for the last 03 (three) financial years duly checked and signed by the Chartered Account with the copies of I/T return.
4. Average annual turnover certificate for the last five years duly certified by the Chartered Accountant.
5. List of Engineers, office staffs, one Elect. Supervisor having valid license up to the required capacities, two nos. of Electrical Wiseman *etc.* With the name, qualification and experienced on their services. In case of Associated consultant certificates of qualification, experienced are to be enclosed.
6. List of Plant & Machineries, Modern construction equipment, vehicles *etc.* with the year of manufacturing, name, brand and present condition.
7. Detail list of past work done in the last three years with name of the work, name of the organization and address; value of work, time allowed for completion, time taken for

completion. The documentary evidence in support of the same along with the completion certificate signed by the responsible authorized officer must be enclosed with the application. The highest single value of work done to be highlighted on the detail list.

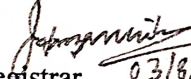
8. The Contractors' without having past experience but financially sound and having sufficient resources may also apply for their registration under Group-IV categories for consideration of the authority.

Important Notes:

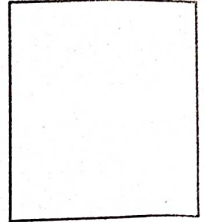
1. The selected Contractors' have to deposit the necessary security deposit in the Accounts Branch, D.U. as per the listed amount for their empanelment as Dibrugarh University Registered Contractor. The Security deposit will be returned to the Contractor without any interest in case the Contractor wish to withdraw his registration from the University which is duly approved by the authority. The Security deposit will be forfeited in case the Contractor be expelled or black listed by the competent authority.

Type of Registration	Categories	Amount of Registration Security deposit (Refundable)
Civil works	Group-I	Rs. 100000.00
	Group-II	Rs. 75000.00
	Group-III	Rs. 50000.00
	Group-IV	Rs. 25000.00

2. In case of Construction of Road works, the higher category Contractors are also eligible to participate in the tender process for any value of works.
3. In case of emergency works, the Registrar reserves the right to allot the work at his discretion upto a limit of Rs. 5.00 lakhs per work.
4. The selected contractors will be empanelled for any one category only.
5. The Registrar, Dibrugarh University reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reasons thereof.
6. The completed application along with all related documents shall have to be submitted in sealed envelope super scribing the Nature of Registration, Categories *etc.* on the top of the envelope to the office of the undersigned on or before 18/08/2022.


Registrar 03/8/2022
Dibrugarh University
Dibrugarh

APPLICATION FOR FRESH/UPGRADATION REGISTRATION OF CONTRACTORS FOR CIVIL WORKS
DIBRUGARH UNIVERSITY: : DIBRUGARH



1. Name of the applicant in full(BLOCK LETTERS) :
2. Father's Name(In case of individual and in case of firms deeds and certified copy of power on attorney :
3. Home Address :
P.O. :
P.S. :
District :
4. Permanent Address :
P.O. :
P.S. :
District :
5. Community & caste :
6. Nationality :
7. Bankers with Account No. :
8. Group for which registration is sought for :
9. Details of past work done and the agency under which such works is carried out with documents in support of the same :
10. Value of highest single work done with the name of organization and Address date of completion (Documentary evidence to be attached) :
11. Amount of highest financial turnover in any one year of the last three financial years (Documentary evidence to be attached) :
12. Audited balance sheet for the last three financial years with income tax return copies :
13. Income tax Clearance Certificate :
14. GST Registration No. :
15. Details of Registration/Renewal fees enclose :
16. Financial soundness certificate (from Bank :
17. Photos (2Nos.) :
18. Labour Clearance Certificate :
19. List of Technical Staff (as per notice) :
20. List of Tools & Plants (as per notice) :
21. Any other information :

I Sri.....hereby declare that the above informations are true to the best of my knowledge and belief and have enclosed all the relevant documents. I am aware that if any information is found to be false or documents not provided, my application would be rejected.

Date:

Signature of the applicant