



Office of the Registrar  
**DIBRUGARH UNIVERSITY**  
Dibrugarh | PIN-786 004 | Assam

No. DU/RG/G.01.01/2022/5043

Date: 02.05.2022

To,

**All Head of the Departments,  
Director, DUIET,  
Chairpersons, Centre for Studies,  
Dibrugarh University**

Sub : Submission of Utilization Certificate of Grants Released by the UGC under MRP Scheme.

Sir/ Madam,

Enclosed herewith please find a letter of Dr. Shakeel Ahmed, Joint Secretary, UGC, New Delhi regarding submission of Utilization Certificate of Grants Released by the UGC under MRP Scheme which is self-explanatory. Considering the seriousness of the matter, all concerned are hereby requested to take up the matter immediately.

**Enclosed: as stated.**

  
**Registrar**  
Dibrugarh University  
Dibrugarh

Copy to:

- 1) The Vice-Chancellor i/c, Dibrugarh University, for favour of information.
- 2) All Head of Departments, Dibrugarh University, with a request to circulate the letter among the MRP awardee to settle the accounts immediately.
- 3) All Chairpersons, Centre for Studies, Dibrugarh University, with a request to circulate the letter among the MRP awardee to settle the accounts immediately.
- 4) In- Charge, Dibrugarh University website for necessary action please.
- 5) File.

  
**Registrar**  
Dibrugarh University  
Dibrugarh



ज्ञान-विज्ञान विभूक्तये

डॉ. शकील अहमद  
संयुक्त सचिव

Dr. Shakeel Ahmad  
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23232055  
ई-मेल E-mail : shakeel.ugc@nic.in

2<sup>nd</sup> May, 2022

F. No. 2-3/2008(Policy/MRP)

**MOST IMPORTANT/URGENT**

To

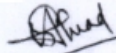
Principal Investigator (PI) of the Major Research Projects

Subject: Submission of Utilisation Certificate of Grants Released under Major Research Project (MRP) Scheme of UGC- Reg.

It is in continuation of earlier several reminders. It is informed that a Major Research Project was awarded to you but still, as per the record, required documents as per MRP Guidelines have not been submitted. Therefore, **PI** is requested to submit following documents (in original or photocopy attested by Registrar or Principal) immediately to enable the UGC to settle the accounts of MRP:

1. Utilisation Certificate alongwith a consolidated Item-wise detailed Statement of Expenditure (including project fellow salary, HRA and Arrears, field work, if any) actually incurred during the tenure of the project duly signed and sealed by the Registrar/Principal, Principal Investigator and Auditor/Chartered Accountant in prescribed format.
2. Final Report is to be placed on Institution Website or kept in Library. In this regard, a Certificate signed by the Registrar/Principal as the case may be, is to be sent by PI along with papers.
3. Refund of unspent balance, if any, along with the interest as per provision mentioned in Sanction Letter, may be made by way of RTGS, in the following Bank Account payable at New Delhi:

Account Holder	Secretary, UGC, New Delhi-110 002
Name of Bank & Address	Canara Bank, UGC Office, New Delhi-110 002
A/C No.	8627101002122
Type of A/C	Savings
IFSC Code	CNRB0008627
MICR Code	110015170

  
(Dr. Shakeel Ahmad)