



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/NIQ-2022/File-I/112

Date: 29.04.2022

Notice Inviting Quotation

Sealed quotations are invited from reputed firms/suppliers/ vendors for the supply, installation and commissioning of Laptop Computer at Dibrugarh University as per particulars mentioned below. The quotations will be received by the undersigned on or before **09.05.2022 upto 11:00 A.M.** and will be opened on the same date at **02:30 P.M.** in the presence of the intending quotationers or their authorized agents.

Sl. No.	Particulars	Preferred Brand	Qty.
01	Laptop: Intel Core i5 11 th Gen Processor, 8 GB RAM, 1 TB HDD, 256 GB SSD, Windows 10, 15.6" Screen, MS Office 2019 or later (Home & Student Edition) wifi, Bluetooth, camera, card reader, 1 year warranty and carry case	Dell/ HP/ Lenovo	01 No.
02	Laptop: Intel Core i3 11 th Gen Processor, 8 GB RAM, 512 GB SSD, Windows 11, 15.6" Screen, MS Office 2019 or later (Home & Student Edition), 1 year warranty and carry case	Dell/ HP/ Lenovo	01 No.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quotation should be addressed to the "**Registrar, Dibrugarh University, Dibrugarh – 786004**" super scribing the Quotation Notice Number on the envelope.
4. In the event of any kind of holiday, the quotations shall be opened on the next working day.
5. ***Any kind of Taxes/GST (if any) or any kind of installation or other charges must be clearly indicated in the quotation.***
6. The tendering firm must have proper PAN/GST No. and the same shall have to be enclosed with the quotations.
7. The quantity mentioned above may be increased or decreased at the time of placing order as per requirement.
8. The items should be delivered at site, i.e. Dibrugarh University.
9. The tendering firm must have permanent establishment in Assam.

Sd/-

Registrar

Dibrugarh University

Copy to:

1. The Deputy Registrar (F&A) i/c, D.U. for information.
2. The Programmer, D.U. for information, with a request to upload the NIQ in the University Website.
3. Office File.

Sd/-

Registrar

Dibrugarh University