



OFFICE OF THE REGISTRAR::DIBRUGARH UNIVERSITY:: DIBRUGARH

No.: DU/EST-B/OA/APP/15/1785/779

Date : 11/02/2022

NOTIFICATION

In continuation to the Notification No. DU/EST-B/OA/APP/15/1785/5671 dated 16-12-2021 , the shortlisted candidates (as per the above mentioned Notification) are hereby informed to appear for the Computer Test for the post of Office Assistant (Contractual), Dibrugarh University on the dates, schedule and Examination Venue as mentioned below:

| Date & Day | Time | Roll Number | | Total No of Candidates | Examination Venue |
|--------------------------|-------------------|-------------|------------|------------------------|--|
| | | From | To | | |
| 19/02/2022 (Saturday) | 9:00am-10:00am | 2021000002 | 2021000146 | 60 | “Digital Lounge Block” adjacent to Indira Miri Conference Hall |
| | 11:30 am-12:30 pm | 2021000147 | 2021000316 | 60 | |
| | 2:00 pm- 3:00 pm | 2021000319 | 2021000442 | 60 | |
| 20/02/2022 (Sunday) | 9:00am-10:00am | 2021000443 | 2021000593 | 60 | |
| | 11:30 am-12:30pm | 2021000595 | 2021000713 | 60 | |
| | 2:00 pm- 3:00 pm | 2021000714 | 2021000867 | 47 | |

Instructions to the Candidates

1. Computer Test shall be based on Microsoft Word, Microsoft Excel, and Microsoft Power Point.
2. Eligible candidates shall have to report at the examination venue 60 minutes prior to the commencement of the examination.
3. It is mandatory for all the candidates to undergo a frisking process before entering the examination venue.
4. **Electronic gadgets such as mobile phones, calculators, papers, smart watch etc. or any other objectionable items inside the examination hall are strictly prohibited.**
5. No candidates shall be allowed to enter to the examination hall after the commencement of the examination under any circumstances.
6. Verification of the eligible candidates shall be done at the entrance of the examination venue.
7. Candidates must carry the Call Letters issued to them for the Written Test.
8. Candidates have to mandatorily bring one recent POSTCARD size photograph to the examination hall.
9. Candidates shall have to produce any one of the documents like Driving License, PAN Card, Passport, Aadhar Card, Voter ID Card etc. to establish the identity.
10. Candidates have to sign on the Question paper after writing the roll number.
11. **Practical works done by the candidates as per the question paper will be printed and the candidates have to affix their full signature on each printed page.**
12. **The Question Paper has to be returned to the invigilators.**
13. Candidates shall have to follow the Covid-19 Protocol as announced by the Govt. of India/Assam.
14. Violation of examination rules whatsoever shall lead to cancellation of the candidature.
15. The qualifying percentage of marks of the Computer Test are as follows:

UR : 50%
OBC/MOBC/SC/ST(P)/ST(H) : 45%

Sd/-
Registrar
Dibrugarh University
Dibrugarh

P.T.O.

Memo No.: DU/EST-B/OA/APP/15/1785/780-90

Date : 11/02/2022

Copy forwarded for kind information to :-

1. All members of the Committee.
2. The Joint Registrar (Admn.), D.U.
3. The Deputy Registrar (F&A) i/c, D.U.
4. The Senior Assistant Registrar (Admn.), D.U.
5. The Senior Statistician, D.U.
6. The Administrative Officer, D.U.
7. The Programmer, D.U. with a request to upload on D.U. website.
8. The P.S. to Vice-Chancellor, D.U.
9. The P.S. to Registrar, D.U.
10. Notice Board of the University
11. Office File.

Sd/-
Registrar
Dibrugarh University
Dibrugarh