


DIBRUGARH UNIVERSITY

No. : DU/DCE (B)/Stock Position/2021

Date: 27.12.2021

To

The Principal/ Director,
All affiliated/ Permitted Colleges/ Institutes under Dibrugarh University

Sub: Request to furnish information regarding Stock Position of Blank Answer- scripts and Additional Sheets.

Sir/ Madam,

In order to ensure smooth conduct of University examinations and as directed, I would like to request you to furnish the detailed information regarding balance stock position of the blank answer- scripts and additional sheets as well as fresh requirement of the same for the forthcoming examinations.

You are also requested to furnish the above information so as to reach the undersigned within **12th January, 2022** in the proforma enclosed as Annexure. Kindly note that, the Annexure may also be downloaded from the University website.

Looking forward for your kind cooperation.
Thanking you,

Encl. As stated above (Proforma)

Yours faithfully,


Arinjit Hazarika

Deputy Controller of Examination (B) i/c
Dibrugarh University

Copy to

1. The Hon'ble Vice- Chancellor i/c, Dibrugarh University, for kind information.
2. The Registrar, Dibrugarh University, for kind information.
3. The Controller of Examinations, Dibrugarh University, for kind information.
4. The Joint/ Deputy Controller of Examinations -C/A, D.U. for information
5. The Programmer, D.U., with a request to upload the letter along with the Annexure on the University Website.
6. The S.O. / Dealing Asstt., Exam Branch (B), D.U. for information and necessary action.
7. The Store In Charge, Examination Store, D.U., for information and necessary action.
8. Office file.


Arinjit Hazarika

Deputy Controller of Examination (B) i/c
Dibrugarh University