

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY
DIBRUGARH :: ASSAM
PIN: 786 004**



BID DOCUMENT

FOR

NAME OF THE WORK: Supply, Installation, Testing and Commissioning of Genset (250KVA rated) with all accessories, concrete platform and overhead shed at the Rangghar Auditorium, Dibrugarh University.

TENDER No: DU/NIT-2021/File-III/75 dated 05.10.2021

CUT-OUT SLIP

NAME OF THE WORK: Supply, Installation, Testing and Commissioning of Genset (250KVA rated) with all accessories, concrete platform and overhead shed at the Rangghar Auditorium, Dibrugarh University.

TENDER NO. : DU/NIT-2021/File-III/75 dated 05.10.2021

SUBMISSION DUE DATE & TIME : 21/10/2021 up-to 11.00 A.M.

FROM:

NAME:
ADDRESS

TO:

THE REGISTRAR
DIBRUGARH UNIVERSIITY
DIBRUGARH, ASSAM

(To be pasted on the outer envelope containing “Technical”& “Commercial” bids



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/ NIT-2021/File-III/75

Date: 05.10.2021

Tender Notice

Sealed Tenders are invited from reputed manufactures/authorized dealers/suppliers for Supply, Installation, Testing and Commissioning of Genset (250KVA rated) with all accessories, concrete platform and overhead shed at the Rangghar Auditorium, Dibrugarh University. Detailed specification of the item(s), Terms & Conditions *etc.* are given at **ANNEXURE-I**. The tenders will be received by the undersigned on or before 21/10/2021 up to 11:00 A.M. and will be opened on the same date at 02:30 P.M. in the presence of the intending bidders or their authorized agents.

Availability of Bid papers	From 05/10/2021
Last date for receipt of Bid	21/10/2021 upto 11:00 A.M.
Time & Date of opening of Bid	21/10/2021 at 02:30 P.M.
Place of opening of Bid	Office of the Registrar, DU
Cost of Tender Document	1000/- Non refundable
EMD	Rs. 25,000/-

The tender should be separately submitted in 02 (two) parts, i.e. Part - I (**TECHNICAL BID**) and Part – II (**FINANCIAL BID**). The Technical Bid shall be opened on the above mentioned date and time and the Financial Bid of only those bidders who qualify in Technical Bid shall be opened on the same date or at a later date which shall be intimated to the tenderer whose Technical Bids are found to be valid. Dibrugarh University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

The Bidder shall submit the hard copies of both Technical and Financial Bids along with all supporting documents and clearly marked as “HARD COPY of Technical bid”. The same shall have to be submitted at the Office of the Registrar, D.U. In the event of discrepancy the bid shall be cancelled.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Deputy Registrar (F&A) i/c, D.U. for information.
2. Dibrugarh University Website
3. Notice Board
4. Office File

Sd/-
Registrar
Dibrugarh University

PART A - TERMS and CONDITIONS

GENERAL INFORMATION:

The tender bids duly complete in all respects along with the necessary documents should be submitted at the Office of the Registrar, Dibrugarh University. The Technical Bids so received shall be opened on 21/10/2021 at 02:30 P.M. in the Office of the Registrar, Dibrugarh University in the presence of the representatives of the bidders. The Financial Bids of the Tenderers shall be opened on the same date or at a later date to be intimated to the tenderers whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by Dibrugarh University.

Qualifying Criteria:

1. The bidder should be a manufacturer of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy of the purchase orders received from any of the institutes during the last three years along with satisfactory completion certificate from the user (s) should be submitted.
2. All the quotations must be supported by technical leaflet/ literature and the specifications mentioned in the quotation must be reflected / supported by such technical leaflet / literature.
3. Dealers or agents quoting on behalf of manufacturer must submit valid authorization certificate.
4. Manufacturer should be ISO certified, and shall have to submit quality certificates.
5. Turnover minimum 1 (one) Crore in last three years.

Terms and Conditions of Supply:

1. This tender document is not transferable.
2. All the manufacturers/ distributors/ stockists should also give a brief profile about their company and the facilities available with them of the quoted items. Their turnover and important firms/ Government Institutes/ P.S.U.s etc. to which they are supplying quoted items, should also be mentioned.
3. The last date and time for the submission of the bids is 21/10/2021 up-to 11:00 AM.
4. Suppliers shall submit the following documents along with their quotations.
 - i. GST Registration No.
 - ii. Technical specifications offered by the Supplier.
 - iii. Technical compliance table.
 - iv. Technical literature regarding the offered products.
5. The quantity of items may be increased or decreased by the University at the time of placing the final Purchase Order, based on the actual requirements.
6. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity he or she is signing the Tender.
7. Supplier should read carefully all the instructions and Terms and Conditions, *etc.* before registering rates in prescribed schedule of the tender. Taxes and duties *etc.* should be shown separately.
8. The Technical Documents shall be opened on 21/10/2021 or on the next working day if the offices of the University remain closed due to any reason.
9. Technical specifications of the item(s) as given in ANNEXURE-I should be complied failing which the purchase order will be revoked or the University shall opt for another supplier for the same.

10. The delivery and installation should be completed within 1 (one) month or as specified from placing of the order. No extension shall be granted to the vendors/suppliers for the period of delivery, under any circumstances.
11. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the undelivered supply, at the risk and cost of the supplier, from other such suppliers.
12. The supplier shall also be responsible for building a concrete platform and overhead shed for the Genset within the premises of the Rang Ghar Auditorium, Dibrugarh University.
13. The goods, articles, materials supplied by the supplier shall be accepted only after inspection by an Officer authorized by the competent authority of Dibrugarh University. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
14. The warranty period of the Genset 250 KVA III Ph Silent DG Set (W/C) shall be for minimum 5 (five) years or may be more as mentioned in the Tender Document.
15. In the event of any breach of the Terms and Conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the security deposit of the supplier.
16. Whether OEM or Authorized Distributor/ Dealer a letter or a valid certificate of authorization of manufacturer shall be enclosed.
17. Copy of product literature and catalogue, testing report, BEE rating, ISO etc. should be enclosed along with the bid documents.
18. Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
19. Security Deposit: 5 % Security Deposit is to be submitted for a period of 01 (one) year or for the warranty period of the DG Set to be supplied by the successful bidder to whom the Work Order shall be awarded in the form of Bank Guarantee or the same shall be deducted from the total bill value.
20. No advance payment or payment against Proforma invoice will be made. Payment will be made after receipt of materials in good condition.
21. The bidder must submit a "**Compliance Sheet**" along with the Technical Bid as per specifications mentioned in "**ANNEXURE-I**".

NOTE:

- (a) Tenderers are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.
- (b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.
- (c) The University reserves the right to:
 - (i) Accept/reject any/all tenders without assigning any reason thereof.
 - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
 - (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
 - (iv) Award the contract to one or more tenderers for the items covered by the tender.

Sd/-
Registrar
Dibrugarh University

SPECIFICATIONS

Sl. No.	Item description	Specifications	Quantity
1.	<p align="center">GenSet (250 KVA rated)</p>	<p>Receiving, unloading, storing, shifting, installation, testing & commissioning of Diesel Engine of rating 250 KVA coupled with alternator (200 KW, 415 Volt at 0.8 P.F) on common base frame along-with ECP & other accessories like residential silencer, anti-vibration pad, batteries with leads, day oil fuel tank, suitable space heater for alternator, suitable amended arrangement for termination of cable etc. as per specification and as required. The D.G. Set shall be radiator cooled type, shall be with acoustic enclosure, shall be with residential type silencer (as per CPCB-2 norms) fabricated out of 16 SWG thickness with 7 tank pretreated before powder coating with ventilation system complete in all respects. The DG set shall be installed in proper concrete platform including overhead shed, basement and all provisions of mechanical ventilation for air intake and exhaust in canopy shall be considered, drawings before fabrication shall be submitted for approval.</p> <p>Diesel Engine shall be suitable for driving alternator of above rating, compression ignition, 4 stroke cycle, Radiator cooled, turbo charged, battery starting, 1500 RPM, suitable for above output of alternator at 40 degree Celsius, 50% RH & at 1000 M MSL and confirming to BS 5514, BS 649, IS 10000, capable of taking 10% overloading for one hour after 12 hrs of prime continuous loading, complete with all the accessories i.e. tachometer with hour meter, flexible coupling with guard, crank case of steel, crank shaft, connecting rods, electronic governing system, dynamically balanced flywheel, air intake manifold, Air cleaner, anti vibration pads, starter motor, including all other accessories required to complete the system.</p> <p>Synchronous Alternator of above capacity at 0.8 PF, 3 phase, 415 volts, 50 cycles, 4 wire, 1500 RPM, suitable for operation at 40 deg C, 50% RH & at 210 meter above MSL, capable of taking 10% overloading for one hour after 12 hrs of prime continuous loading, brushless, self excited, self regulated through AVR, continuous duty confirming to IS 4722, BS 2613 suitable for tropical conditions, class H insulation, including terminal box suitable for cable termination as required.</p>	01 (one)

Signature:

Date.....

Name :.....

Address :.....

.....

.....

Mobile No.....

COMPLIANCE SHEET

Sl. No.	CHECKLIST	COMPLIANCE
1.	The Earnest money Deposit & Cost of the document	
2.	Dibrugarh University Tender Number	
3.	Quoted by Manufacturer/Representative	
4.	Whether the vendor/firm has been blacklisted by any govt./institution/Deptt.	
5.	Annual Turnover during last 3 years – minimum Rs. 1 crore.	
6.	Valid authorization letter from the OEM with reference to the specific Dibrugarh University tender	
7.	Quotation of each tendered item submitted separately and in separate covers	
8.	Two bid system, Technical and Commercial bids for each item in separate and sealed covers	
9.	Tender validity for 6 (six) months from the date of opening of the tender	
10.	Undertaking that the Tenderer will provide AMC and also after sale service, service & operation Manual (Hard & Soft Copy) extension boards and spare parts for the equipment in India for a minimum period of 5 (five) years.	
11.	Compliance statement	
12.	Detailed technical literature, specifications, <i>etc.</i>	
13.	Submit list of similar supplies or projects undertaken	

DECLARATION

1. I, Son /Daughter of Shri
Proprietor/ Partner/ Director/ Authorized Signatory of M/s.....
and I am competent to sign this declaration and execute this Tender document.
2. I have carefully read and understood all the Terms and Conditions including detail requirements for Financial Bid of the Tender and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.
5. Our firm is neither blacklisted by any Government Department/Educational Institution nor is any Criminal Case registered against the firm or its owner or partners or directors anywhere in India.
6. I/ We have read the above mentioned Eligibility Criteria, Submission and Evaluation Criteria of Bid/Tender, Terms & Conditions, Financial bid submission, *etc.* of this tender very carefully and hereby agree to execute the work on the offered rates quoted by me/us in the enclosed schedule and on the above Terms & Conditions.
7. I/We have done myself/ ourselves fully satisfied to read and examine the Notice Inviting Tender, General Conditions, all Annexures, Conditions & Specifications of items of works, all the rules in respect of contract and all other contents in the tender documents and hereby agreed for the execution of the said specified works for the University.

Dated:

Witness Signature.....

Name

Signature of Contractor/Bidder.....

Address

Designation

Phone/Mob.No./ Email ID

Firm's seal.....

Note: The above declaration duly signed and sealed by the authorized signatory of the firm/company, should be enclosed with the Tender document.