



**OFFICE OF THE REGISTRAR**  
**DIBRUGARH UNIVERSITY**  
Dibrugarh | PIN - 786 004 | Assam

No: DU/CoE/2021/113

Date: 10/09/2021

**NOTIFICATION**


In continuation to the earlier Notification no : DU/RG/G.01.01/2020/4017 dated: 18-09-2020 regarding relaxation of Form-Fill up fees of various **Final Semester Regular Examinations, 2020** of Dibrugarh University, it is hereby further notified that, the **eligible On Campus Regular Students** who have deposited the examination fee in full (i.e. without availing the balance 35% fee relaxation) and appeared the **Final Semester Regular Examinations, 2020** can now avail the 35% fee relaxation by applying for refund.

Eligible students should apply for refund through their respective Departments/Centre for Studies, Dibrugarh University in the prescribed format annexed herewith through e-mail **on or before 08-10-2021** along with a copy of the **Final Year Mark-sheet** and **proof of payments**

**The form duly countersigned by the Heads/Chairpersons of the respective Departments/Centres are to be forwarded to the Sr. Accounts Officer, Dibrugarh University for further necessary action.**

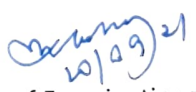
**No application after the last date shall be entertained.**

Issued with due approval.

  
Controller of Examinations  
Dibrugarh University  
*u/s*

Copy to :

1. Hon'ble Vice Chancellor, Dibrugarh University – for favor of information.
2. The Registrar, Dibrugarh University for favour of information.
3. The Deans, Dibrugarh University – for information.
4. All the HoDs and Chairpersons, Dibrugarh University – for information and necessary action.
5. The Director, College Development Council, Dibrugarh University – for information.
6. The Director, IQAC, Dibrugarh University – for information.
7. The Joint Registrar (Academic) Dibrugarh University – for information.
8. The Joint Registrar (Admin.) Dibrugarh University – for information.
9. The Joint/Deputy Controller, (Examinations) Dibrugarh University – for information.
10. The Deputy Registrar (F&A), i/c Dibrugarh University – for information
11. The System Administrator, Dibrugarh University – for information
12. The Programmer, Dibrugarh University – for information.
13. Office file.

  
Controller of Examinations  
Dibrugarh University  
*u/s*



**DIBRUGARH UNIVERSITY**  
**FORM FOR CLAIMING REFUND OF THE EXCESS EXAMINATION FEE PAID**

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**MANDATORY: STUDENT CONCERNED MUST SUBMIT A COPY OF THE FINAL SEMESTER GRADE SHEET/MARK-SHEET ALONG WITH THIS FORM**

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To,

The Head of the Department / Chairperson of Centre for Studies

\_\_\_\_\_, Dibrugarh University

Sub : Application for refund of examination fee

1. Name of the Student :
2. Phone number :
3. E-mail ID :
4. Programme enrolled :
5. Registration number :
6. Roll Number :
7. Department / Centre for Studies :
8. Details Exam Fee paid : [Supporting documents to be attached herewith]
  - i) Date of payment :
  - ii) Amount :
  - iii) UTR No. (Transaction No.) :
9. Student's Bank details :
  - i) Account Number :
  - ii) Bank Name :
  - iii) Branch name :
  - iv) IFSC code :

Date :

Signature of the Student

Place :

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**For Office use only :**

Eligible for refund :

Final Semester Grade-Sheet/Mark-Sheet enclosed

Not Eligible for refund :

Seal and Signature of the HoD/Chairperson :