

Ordinance for the Post of Registrar, Dibrugarh University, 1970
(As amended upto April, 2008)

[Framed under Section 12(I) of the Dibrugarh University Act, 1965 (as amended)]

Article (1): The Registrar shall be a whole-time salaried Officer. He/She shall be appointed for a term of five years and shall be eligible for appointment for one more term only;

Provided that he/she shall retire immediately on reaching the superannuation age as fixed by the Executive Council, D.U. irrespective of the completion of a term.

Article (2): His/Her grade shall be as determined by the Executive Council, D.U. from time to time.

Article (3): He/She shall be Secretary of the Court, the Executive Council, the Academic Council, the Post-Graduate Board, the Under-Graduate Board, the Finance Committee and the Selection Committee, but shall not be deemed to be a member of any of these authorities except that of the Court [as per Section 15(1)(iv) of the D.U. Act, 1965 (as amended)] and Selection Committee [as per Section 29(1)(a) (iii) of the D.U. Act, 1965 (as amended)].

Article (4): His/Her powers and duties shall be the same as provided in the Act and the Statutes;

Article (5): Qualifications for the post:

- a) A Master's degree with a least 55% of the marks or its equivalent grade of B in the UGC 7 point scale.
- b) At least 15 years of experience as Lecturer (Senior Scale)/eight years as Lecturer(Selection Grade)/Reader along with experience in educational administration.

OR,

Comparable experience in research establishment and/or other institutions of higher education.

OR,

15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.

c) Desirable:

Knowledge of financial and human resource management and other related matters connected with resource mobilization.

d) Age: Not less than fifty years.

Article (6): Leave, Leave Salary, Group Insurance, Medical Benefits, Travel Allowance, Daily Allowances, Provident Fund, Gratuity, Pension and other cognate matters relating to the Registrar shall be governed by the respective Ordinance and Rules, adopted by the Executive Council of Dibrugarh University.

Article (7): Disciplinary proceedings shall be governed by the Rules of Dibrugarh University, if any; otherwise the existing Fundamental Rules of the Government of Assam shall apply.
