



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH  
 No. DU/RG/ B.01-13/2021/4174 Date: 01/01/2021

**Notice Inviting Quotation**

Sealed quotations are invited from reputed firms/suppliers/ vendors for supply of following items for the Educational Multimedia Research Centre (EMRC), Dibrugarh University.

The quotations will be received by the undersigned on or before 07.01.2021 upto 3.30 p.m. and will be opened on the same date or later date during working hours in the presence of the intending quotationers or their authorized agents.

**Terms and Conditions:**

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The intendent Bidder has to submit an application fee Rs.500/- in the name of "Registrar, D.U" by DD or A/C payee Cheque.
4. The quantity mentioned may be increased or decreased at the time of order as per actual requirement.
5. Payment will be made only after the successful receipt of the materials in good condition.
6. The quotation should be addressed to the "Registrar, Dibrugarh University, Dibrugarh-786004" super scribing the Quotation Notice Number on the envelope.
7. Any kind of Taxes/GST must be clearly indicated in the quotation.

**Specifications**

Sl. No.	Specifications
1	Executive Chairs for Program Control Room (PCR), Studio and Guests (3 nos. in bigger size for PCR, 5 nos. for shooting purpose, smaller then the Chairs of PCR, 6 nos. General Chair for Guests.) <u>Executive Chair:</u> High Back Leatherite, Multi Lock, Fibre Base <u>Chair for Shooting purpose:</u> Bodyline Medium back Chair, PU Arms, Nylon Base. <u>General Chair for Guest:</u> Bodyline Visitors, Sledge base chair, PU Armrest.
2	One Class Room/Teacher Table (for shooting purpose) and one Centre Table. <u>Centre Table:</u> Rectangular Table, Chrome Frame with Glass Top, Size: 1200 x 600 mm <u>Teacher Table:</u> Size: 1200W x 750D x 750 HT

This cancels the previous NIQ No. DU/RG/B.01.13/2020/4170 Date: 18.12.2020

*H. Ananta Sarmah*  
 01.01.2021  
 Registrar

Dibrugarh University

Copy to:

1. The Dy. Registrar (F&A), D.U. for information.
2. The Programmer, D.U. to upload in the University website.
3. The Convenor, Internal Committee for EMRC, D.U. for information.
4. Notice Board.
5. Office File.

*H. Ananta Sarmah*  
 01.01.2021  
 Registrar

Dibrugarh University