



**OFFICE OF THE REGISTRAR:: DIBRUGARH UNIVERSITY;DIBRUGARH**

Memo No.: DU/DR-A/8-1/16/540

Date: 29.03.2016

**NOTIFICATION**

As recommended by the Meeting of the Deans, Dibrugarh University held on 02.03.2016, the Hon'ble Vice-Chancellor is pleased to approve the Draft of the Dibrugarh University Regulations for the Award of the Degree of Master of Philosophy (M.Phil.) 2016 under report to the Research Council and the Academic Council. The Regulation shall come into force with effect from the Academic Session 2015-2016.

The Regulation shall be available in the University website- [www.dibru.ac.in](http://www.dibru.ac.in) as *Dibrugarh University Regulations for the Award of the Degree of Master of Philosophy (M.Phil.) 2016*.

Issued with due approval.

(B.C. Borah)  
Deputy Registrar (Academic)  
Dibrugarh University

Copy to:

1. The Vice-Chancellor, Dibrugarh University.
2. The Deans, Dibrugarh University
3. The Registrar, Dibrugarh University.
4. The Controller of Examinations, Dibrugarh University.
5. The Director, College Development Council, Dibrugarh University.
6. All Heads and Directors of the Teaching Departments/ Centres for Studies, Dibrugarh University.
7. The Deputy Controllers of Examinations (A & C), Dibrugarh University.
8. Sri G. Chetia, Programmer, D.U. for information and with a request to upload the Regulations in the D.U. Website.
9. File.

(B.C. Borah)  
Deputy Registrar (Academic)  
Dibrugarh University



**DIBRUGARH UNIVERSITY REGULATIONS FOR  
THE AWARD OF THE DEGREE OF MASTER OF PHILOSOPHY (M.PHIL), 2016**  
(Approved by the Hon'ble Vice Chancellor under report to the Research Council and Academic  
Council, Dibrugarh University

and

Notified vide Memo No. DU/DR-A/8-1/16/540 dated 29.03.2016)

1. These Regulations shall be known as the **“Dibrugarh University Regulations for the Award of the Degree of Master of Philosophy (M.Phil), 2016”** and shall come into force from the Academic Session 2015-2016.
2. The Degree of Master of Philosophy (M.Phil) shall be awarded to an eligible candidate by the University on successful completion of a Course of Study and research as prescribed under the Regulations herein below.
3. The M.Phil Programmes shall be conducted only in a Post-Graduate teaching Department/ Centre of Studies of the University.
4. The M.Phil Programmes shall be conducted under the general supervision of the Research Council, School Boards and the Departmental Research Committees (DRC) constituted under the provision of these Regulations.
  - (A) The functions of the Research Council in respect of M.Phil Programmes:
    - (i) The Research Council shall monitor, review and plan for the M.Phil Programme in the University on the recommendations of the School Boards and Departmental Research Committees.
    - (ii) It shall receive the report from the School Boards on approval of Supervisors of the M.Phil Dissertations.
    - (iii) It shall review the Policy Matters/Regulations pertaining to research leading to M. Phil degrees.
    - (iv) It shall consider applications recommended by the Office of the Dean, Research and Development for the award of Junior Research Fellowship (JRF) and/or M. Phil Scholarships offered by the University.
  - (B) The functions of the School Board in respect of M.Phil Programmes:
    - (i) It shall consider the recommendations of the respective Departmental Research Committees (DRCs) before forwarding the same to the Research Council after due consideration.
    - (ii) It shall approve the recommendations of the respective Departments/ Centres of Studies in respect of the admission to the M.Phil. Programme.
    - (iii) It shall scrutinize and approve the topics and supervisors for the M.Phil Dissertations.
    - (iv) It shall consider the applications for the M.Phil. Supervisorship on the basis of recommendations of respective Departmental Research Committees to that effect as provided in the M.Phil. Regulations and forward the same to the Research Council.
  - (C) The functions of a Departmental Research Committee (DRC):
    - (i) It shall scrutinize all applications for admission to the Programme, conduct the admission process and recommend for approval.
    - (ii) It shall assign courses of teaching to the concerned teachers of the Department/ Centre for Studies.
    - (iii) It shall organize Seminars/Tutorials, etc., as part of the M.Phil Programmes and Syllabi.

## **5. Supervisors:**

- (i) To be eligible for appointment as a Supervisor of the dissertation of an M.Phil student to a faculty member of the University should have the Ph.D. degree.  
Provided that in exceptional cases and on recommendation of the Departmental Research Committee concerned, the Research Council may consider appointment of a teacher without a Ph. D. as a supervisor of M.Phil dissertation. However, he/she must have an M.Phil Degree in the relevant discipline in regular mode from a University/ Institute recognized by the UGC.
- (ii) The Supervisor shall supervise the work and performance of the M.Phil student(s) assigned to him/her and report to the Departmental Research Committee on the progress of the student(s).
- (iii) The Head of the Department/ Centre for Studies shall exercise formal administrative and other control over the candidates relating to his/her residence, discipline, scholarship, travel and field work in connection with his/her studies and research, on-job training, lectures, etc., in consultation with the Supervisor.

## **6. Eligibility:**

A candidate for admission to the Programme leading to the Degree of Master of Philosophy (M.Phil) must have Masters' Degree recognized by Dibrugarh University securing a minimum of 55% marks or equivalent grade in the subject in which he/she intends to pursue the Programme. Under special circumstances, a candidate may be allowed by the School Board on recommendation of the Departmental Research Committee to pursue the Programme in a subject other than one in which he/she obtained Masters' Degree, provided that the School Board is satisfied that the subjects are interrelated and the candidate is competent to undertake the Programme in the particular subject.

## **7. Admission Requirements:**

The eligible candidates seeking admission to the M.Phil Programmes of the University [except foreign students] must clear the Dibrugarh University Research Admission Test (DURAT) of the current session conducted by the University (please see Annexure I).

The Eligible candidates, who clears NET-JRF in the relevant subject are exempted from appearing the DURAT and are eligible to apply directly.

## **8. Admission Procedure:**

- (i) The eligible candidates shall have to apply for admission to the concerned Head of the Department/ Centre for Studies, in which he/she desires to pursue the M.Phil. Programme. The University shall publish Admission Notice through Newspaper advertisement / University website at least thirty (30) days ahead from the date of admission.
- (ii) The application for admission must be submitted in the Prescribed Form. Availability of the same shall be notified by the University along with the Admission Notice.
- (iii) The concerned Head/ Director of the Department/ Centre for Studies shall place the applications in the meeting of the Departmental Research Committee. The Departmental Research Committee shall conduct an interview of the applicants and finalize the list of eligible applicants for admission in the Department/Centre.
- (iv) The Departmental Research Committee concerned shall take necessary action for allocation of M.Phil supervisors to each scholars.

## 9. The Course of Study:

- (i) The duration of the M.Phil Programme shall be of one (1) Year. Admission and classes shall commence simultaneously in all the Department(s)/Centre of Studies.
- (ii) The M.Phil students shall be required to undergo the Six-Month Course Work during the 1<sup>st</sup> Semester as per the Course Structure given in **Annexure II**. The End Semester Examinations of the **Course I** and **Course II** shall be held within first six months from the commencement of the Programme.
- (iii) After completion of the Course Work in the 1<sup>st</sup> Semester, they shall have to submit a dissertation as **Course III**, which is a part of the M.Phil Programme, within the 2<sup>nd</sup> Semester. The last date for submission of dissertation and viva-voce examination shall be notified by the Controller of Examinations from time to time.
- (iv) The Syllabi for the M.Phil Programme shall be approved by the Post Graduate Board on recommendation of the respective Board of Studies.
- (v) Provided that if a candidate fails to submit his/her dissertation within the stipulated period he/she may be allowed to submit the same in the next academic session along with the fresh batch of students failing which his/her admission to the Programme shall be treated as cancelled.

## 10. Distribution of the Courses and assignment of Marks

- i. There shall be three Courses in the 1 (one) Year M.Phil Programme of the University comprising with the following:

Course No.	Type	Nature	Credit
Course I	Core	Theory	4-5
Course II	Elective	Theory	4-5
Course III	Compulsory	Dissertation	8-10

Provided that the total credit of the M.Phil Programmes should be within the range of 16-20 Credit.

- ii. The distribution of Marks of the Courses shall be as below:

Courses	Internal Assessment/ Viva Voce	End Semester examination	Total Weightage
Course I	40	60	100
Course II	40	60	100
Course III	50 (Viva Voce)	150 (Dissertation)	200
Total Marks 400			

Candidates shall have to secure a minimum of 45% marks in aggregate of the internal assessment and end-semester examination to pass a Course subject to the fulfillment of the condition as laid down in Clause 7(b) of Annexure II.

For other aspects related to Course Structure and Examination, please refer to Annexure III of this Regulations.

## 11. Attendance

- a. The M.Phil. students shall be required to:
  - i. attend a minimum of 75% of the total number of lectures prescribed and delivered for the course.
  - ii. attend and participate in at least one (1) seminar to be organized by the Department.
  - iii. take classes in the Department/ Centre for Studies, if assigned.
- b. Irregular attendance and/or unsatisfactory performance may disqualify an M.Phil student from further continuation of the Programme if so decided by the School Board on the recommendation of the respective Departmental Research Committee.
- c. The DRC may arrange alternate provision to provide space to a student to compensate his/ her deficit of attendance under very special circumstances.

## 12. Submission of the Dissertation

- a. Each candidate shall be required to present at least one seminar paper on his/her Research topic in the Department/Centre of Studies before submitting the Dissertation.
- b. The candidate shall have to submit three type-written copies of his/ her Dissertation to the Controller of Examinations through the Head/ Director of the Department/ Centre for Studies as per the Instructions for Preparation of the M.Phil Dissertations as prescribed in **Annexure-III**. The Dissertation must be accompanied by the following:
  - i. Certificate from the Supervisor concerned that the Dissertation embodies the work of the candidate himself/herself and has not been submitted for any such degree anywhere before (it must be attached with it);
  - ii. Certificate from the Supervisor concerned that the candidate has complied with all requirements relating to deposit of the prescribed fees, obtained clearance from the library (both Departmental and Central), etc.  
  
The certificate shall be countersigned by the Head/ Director of the Department/ Centre for Studies concerned.
  - iii. Dissertation shall be submitted only in English, provided that, the students of language subjects will have the option to submit the same either in English or in the language concerned.

## 13. Examination

- i. The conduct of Examination and Evaluation of the Course I and Course II prescribed for the 1<sup>st</sup> Semester shall be conducted as per the provision laid down in the Course Structure & Examination Pattern of the M.Phil. Programmes (**Annexure III**).
- ii. A candidate shall be given a maximum of two consecutive chances (including the first regular chance) for passing the Examination. Not appearing in an Examination after becoming eligible to appear in the same amounts to losing a chance.
- iii. The candidates who have failed the Examination in the first chance in **Course I** and/or **Course II** shall have to clear the same in the second and last chance, which shall be held within three months from the date of declaration of results. However, this rule shall not be applicable in case of Course III (Dissertation). In case of Course III, the same shall be regulated as per the provision prescribed in Clause 9 (v) of this Regulations.
- iv. A candidate shall be needed to appear only in the failed paper(s) in the second chance.

- v. For examining the Course III, i.e. the Dissertation of the M.Phil students, the Vice-Chancellor shall appoint one external and one internal examiner (who must be the Supervisor) from the panel prepared by the Chairperson, DRC concerned in consultation with the respective supervisor(s).
- vi. An open Viva-Voce Examination of all the eligible M.Phil candidates shall be conducted by a Viva Voce Board consisting of the following members:
  - (a) Chairperson, DRC – Chairperson
  - (b) Supervisor of the candidate concerned - Member
  - (c) Other members of the DRC – Members

Provided that the average of the marks given by the Chairperson of the Viva Voce Examination and the members of the DRC present during the Viva Voce Examination shall be awarded to the candidate concerned.

Provided that in case the supervisor is the Chairperson of the DRC, one of the senior members of the DRC shall act as the Chairperson.

- vii. The overall evaluation of the candidates will be done on the performance in the Theory Courses, Dissertation and Viva-Voce Examination.
- viii. The provisions of Internal Assessment is given in **Annexure III**.

#### 14. Result and Award of Degree

- v. The result of the candidates appeared in the examination of the M.Phil Programmes shall be awarded in the following Grade system:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing above 95%)
A+	Excellent	9 (Marks securing 90%-95%)
A	Very Good	8(Marks securing 80% -90%)
B+	Good	7(Marks securing 70% -80%)
B	Above Average	6(Marks securing 60% -70%)
C	Average	5(Marks securing 50% -60%)
P	Pass	4 (Marks securing 45% -50%)
F	Fail	0(Marks securing below 45%)
Ab	Absent	0

A student obtaining Grade F and Ab shall be considered as failed and shall be required to reappear in the Examination.

- 15. Matters not covered by the above Regulations shall be decided by the Research Council or as per the other statutory provisions of the University.

\*\*\*\*\*

## ANNEXURE I

### **GUIDELINE FOR DIBRUGARH UNIVERSITY RESEARCH ADMISSION TEST (DURAT)**

1. The Dibrugarh University Research Admission Test (DURAT) would be conducted by the Departmental/ Centre DURAT Board consisting of all the Ph.D. supervisors of the Teaching Departments/ Centres of Studies concerned. The Head/ Director of the Teaching Departments/ Centres of Studies concerned shall be the Member-Secretary of the Departmental/ Centre DURAT Board.
2. DURAT would be conducted annually, preferably in the month of November, final schedule of the Test would be notified in advance by the Office of the Deputy Registrar (Academic), Dibrugarh University.
3. The Office of the Deputy Registrar (Academic) shall issue the Application Forms of DURAT after receiving a prescribed fee. However, the filled-in Application Forms shall be received by the Office of the Teaching Departments/ Centres of Studies concerned.
4. DURAT shall be conducted to select eligible candidates for admission to the M.Phil and Ph.D programmes of Dibrugarh University. Only the pre-determined number of students shall be given admission.
5. Candidates eligible for admission into the M.Phil. and Ph.D. Programmes are also eligible to apply for DURAT.
6. The Departmental/ Centre DURAT Board shall carry out the entire process of holding the Test including receiving of application forms, preparing the question papers, evaluation of answer-scripts, tabulation and processing of results.
7. The results shall be declared by the Teaching Departments/ Centres of Studies concerned with approval from the Vice-Chancellor.
8. The DURAT shall be conducted in a single paper based on the subject concerned. The paper shall carry 100 marks and the duration of examination shall be of three hours.
9. The Member-Secretary of the Departmental/ Centre DURAT Board would recommend to the Vice Chancellor the panel of Paper-setters, Moderators, Tabulators and Examiners for approval. All recognized supervisors shall be eligible to act as Paper-Setters, Moderators, Tabulators and Examiners of DURAT.
10. The minimum marks for clearing the DURAT shall be 45. However, the departments/ centres shall prepare the list of eligible candidates for admission to the Ph.D. Pre-registration Course Work on the basis of the DURAT Score, Marks/ Grade of the PG Examination and viva-voce performance.
11. Validity of the DURAT score shall be only for the current academic session.
12. Any matter not covered above shall be decided upon by the Departmental/ Centre DURAT Board with the Vice Chancellor's approval.

-----

## Annexure II

### COURSE STRUCTURE & EXAMINATION PATTERN OF THE M.Phil PROGRAMMES

1. There shall be three Courses of the 1 (one) Year M.Phil Programmes of the University comprising with the following:

Course No.	Type	Nature	Credit
Course I	Core	Theory	4-5
Course II	Elective	Theory	4-5
Course III	Compulsory	Dissertation	8-10

Provided that the total credit of the M.Phil Programmes should be within the range of 16-20 Credit.

2. The distribution of Marks of the Courses shall be as below:

Courses	Internal Assessment/ Viva Voce	End Semester examination	Total Weightage
Course I	40	60	100
Course II	40	60	100
Course III	50 (Viva Voce)	150 (Dissertation)	200
Total Marks 400			

3. The syllabi for the M.Phil (Course I and Course II) shall be prepared by the DRC and through the School Board concerned and shall come into effect after approval of the Post Graduate Board, Dibrugarh University.

4. The distribution of marks of the course work shall be as below:

Courses	Internal Assessment	End Semester examination	Total Weightage
Course I	40	60	100
Course II	40	60	100
Course III	50 (Viva Voce)	150 (Dissertation)	200
Total Marks 400			

5. Candidates shall have to secure a minimum of 45% marks in aggregate of both Internal Assessment (IA) and End Semester Examination to pass a Course individually.
6. The mode of IA shall be decided and implemented by the Department/Centre concerned. The mode of IA shall have to be communicated to the Controller of Examinations, Dibrugarh University at the time of submission of IA marks.



**7. Conduct of Examinations:**

- (a) The IA of a student shall be conducted by the course teacher of the student concerned. The marks of the IA shall be submitted to the Controller of Examinations, Dibrugarh University by the Head of the Department/ Director of the Centre concerned.
- (b) The IA cannot be repeated after submission of the marks to the Controller of Examinations or after the End Semester Examination. Not appearing in IA shall disqualify a student in appearing the End Semester Examination.
- (c) The End Semester examinations shall be conducted by the Controller of Examinations, Dibrugarh University in coordination of the Head of the Department/ Director of the Centre concerned.
- (d) The result shall be declared by the Controller of Examinations. The Examinations shall be conducted as per the existing Examination Ordinance of the University.

8. The result of the candidates appeared in the Examination of the M.Phil Programme shall be declared in the following Grade system:

<b>Letter Grade with meaning</b>		<b>Grade Point</b>
O	Outstanding	10 (Marks securing above 95%)
A+	Excellent	9 (Marks securing 90%-95%)
A	Very Good	8 (Marks securing 80% -90%)
B+	Good	7 (Marks securing 70% -80%)
B	Above Average	6 (Marks securing 60% -70%)
C	Average	5 (Marks securing 50% -60%)
P	Pass	4 (Marks securing 45% -50%)
F	Fail	0 (Marks securing below 45%)
Ab	Absent	0

A student obtaining Grade F or Ab shall be considered failed and shall be required to reappear in the Examination.

**9. Chances to appear in Examinations**

- (i) A candidate shall be given a maximum of two consecutive chances (including the first regular chance) for passing the Examination. Not appearing in an Examination after becoming eligible to appear in the same amounts to losing a chance.
- (ii) The candidates who have failed the Examination in the first chance in **Course I** and **Course II** shall have to clear the same in the second and last chance, which shall be held within three months from the date of declaration of results. However, this rule shall not be applicable in case of Course III (Dissertation). In case of Course III, the same shall be regulated as per the provision prescribed in Clause 9 (v) of these Regulations.
- (iii) A candidate shall be needed to appear only in the failed paper(s) in the second chance.

\*\*\*

**ANNEXURE –III**

**INSTRUCTIONS FOR PREPARATION OF M.PHIL DISSERTATIONS, DIBRUGARH UNIVERSITY**

1. All copies of the thesis will be printed or type-written on standard A-4 size paper. The right margin should be 2.5 cm, the left margin 3.75 cm, the top margin 3.75 cm and the bottom margin 3.75 cm. Material should be typed on both sides of the paper. All textual material should be composed in Times New Roman font (12 point) and double-spaced. Different font size and spacing may be used for quotations, footnotes, tables and figures, appendix and index, (if any). Same style and type should be used throughout the thesis. Throughout the manuscript an indentation of five spaces or as required in a standard word processor should be used at the beginning of paragraph and quotations. Dividing of words at the end of the line should be avoided as far as possible.
2. The maps and drawings may have appropriate size as advised by the Supervisor.
3. The title page (including the cover) should include the following – title of the thesis, name of the degree, logo of Dibrugarh University, name of the author of the thesis, Department/Centre of Studies under which the student was registered and the year of submission.

The titles should be in capital letters beginning six spaces from the top of the page. If the title is too long to be centered on one line, an inverted pyramid style should be followed, without splitting words or phrases. Below the title, other items may be centered or balanced against the left and right margins of the page. Other items should not be typed in capital letters, only the initials of the principal words be capitalized.

Name of the degree, the year of submission, title of the thesis and short name of the author be embossed / printed also on the spine of the cover of the final copy of the thesis in the hard bond form.

4. The Colour of the thesis cover will be given as below:

<b>Faculty</b>	<b>Colour of the cover</b>
Arts and Commerce	<i>Maroon</i>
Science	Black

5. The candidate shall submit three copies of the thesis in hard binding. However, before award of the degree he/she shall be required to submit one copy of the thesis in a hard bound form for preservation in the library.

#####