



OFFICE OF THE REGISTRAR:: DIBRUGARH UNIVERSITY:DIBRUGARH

Memo No.: DU/DR-A/8-1/577

Date: 07.06.2019

NOTIFICATION

The draft of the Dibrugarh University Regulations for the Award of the Degree of Master of Philosophy (M.Phil.) 2019, which was accepted in principle by the 116th Meeting of the Academic Council, Dibrugarh University held on 30.04.2019 has been approved by the 117th (Special) Meeting of the Academic Council, Dibrugarh University held on 30.05.2019 vide Resolution No. 02 giving effect from the academic session 2019-2020.

The Regulations is given along with this Notification.

Issued with due approval.

(Dr. B.C. Borah)
Joint Registrar (Academic)
Dibrugarh University

Copy to:

1. The Vice-Chancellor, Dibrugarh University.
2. The Deans, Dibrugarh University
3. The Registrar, Dibrugarh University.
4. The Controller of Examinations, Dibrugarh University.
5. The Director, IQAC, Dibrugarh University.
6. The Chairperson, DURAT Board, Dibrugarh University.
7. The Member-Secretary, DURAT Board, Dibrugarh University
8. The Chairpersons of the DRCs, Dibrugarh University.
9. The Programmer, Dibrugarh University for information and with a request to upload the notification in the D.U. Website for all concerned.
10. File.

(Dr. B.C. Borah)
Joint Registrar (Academic)
Dibrugarh University



**DIBRUGARH UNIVERSITY REGULATIONS FOR
THE AWARD OF THE DEGREE OF MASTER OF PHILOSOPHY (M.PHIL), 2019**

(Approved by the 117th (Special) Meeting of the Academic Council held on 30.05.2019 and notified Vide Memo No. DU/DR-A/8-1/19/577 dated 07.06.2019)

1. These Regulations shall be known as the “Dibrugarh University Regulations for the Award of the Degree of Master of Philosophy (M.Phil), 2019” and shall come into force from the Academic Session 2019-2020.
2. The Degree of Master of Philosophy (M.Phil) shall be awarded to an eligible candidate by the University after successful completion of a course of study and research as prescribed under the Regulations herein below.
3. The M.Phil Programme shall be pursued only in a Post-Graduate teaching Department/ Centre of Studies of the University.
4. The M.Phil programmes shall be conducted under the general supervision of the Research Council, School Board and the Departmental Research Committee (DRC) constituted under the Dibrugarh University Regulations for the Research Councils and for the Degree of Doctor of Philosophy (Ph.D.), 2019.
5. The functions of the Research Council and School Board in respect of M.Phil Programmes shall be:
 - (i) To look after, review and plan the M.Phil Programme in the University on the recommendations of the respective Departmental Research Committees.
 - (ii) To receive the report from the Departmental Research Committees on M.Phil admission, appointment of supervisors, approval of topics of dissertation within three months from the date of admission of the M.Phil Students.

Provided that finalization of topic of dissertation may be approved beyond the period specified above but not later than six months.
 - (iii) To recommend the names of M.Phil candidates for award of scholarship or for any premature termination of scholarship.
6. The functions of a Departmental Research Committee (DRC) in respect of M.Phil Programmes shall be:
 - (i) To scrutinize all applications for admission to the course, to interview the applicant and to recommend/report to the Research Council on:
 - (a) Admission of candidates to the course.
 - (b) Supervisors(s) and Topic(s) of M.Phil Dissertation.
 - (ii) To assign programmes of teaching to the concerned teachers of the Department.
 - (iii) To organize Seminars/Tutorials etc. as part of the M.Phil courses and Syllabi.

7. Supervisors:

- a) To be eligible for appointment as a Supervisor of an M.Phil student, one must ordinarily:
 - (i) Be a member of the teaching staff of the University.
 - (ii) Hold a Ph.D. Degree. Provided that in exceptional cases and on recommendation of the Departmental Research Committee concerned, the Research Council may consider appointment of a teacher without a Ph. D. as a supervisor.
- b) A recognized M.Phil. Supervisor in the rank of a Professor, an Associate Professor and an Assistant Professor cannot supervise not more than 3,2 and 1 research scholars respectively in each batch.
- c) The Head of the Department shall exercise formal administrative and other control over the candidates relating to his/her residence, discipline, scholarship, travel and field work in connection with his/her studies and research, on-job training, lectures, etc., in consultation with the Supervisor.

8. Eligibility:

A candidate for admission to the course leading to the Degree of Master of Philosophy (M.Phil) must have passed the M.A./M.Sc./M.Com/M.Tech /M.Ed/ M.B.A. Examination of this University or any other University/Institute recognised as equivalent by this University securing a minimum of 50% marks in the subject in which he/she intends to pursue the course. Under special circumstances a candidate may be allowed by the Research Council on recommendation of the Departmental Research Committee to pursue the course in a subject other than one in which he/she obtained Masters' Degree, provided that the Research Council is satisfied that the branches are interrelated and the candidate is competent to undertake the Course in the particular subject.

9. Admission Requirements:

All applicants seeking admission to the M.Phil programme of the University [except foreign students applying for admission as provided for under clause 8] must have cleared the NET/SLET/ICAR/ICSSR/GATE tests or equivalents thereof as recognised by the University at the time of application. All other applicants must have cleared the Dibrugarh University Research Admission Test (DURAT) (Please see **Annexure I**).

Relaxation upto 5% marks may be availed by the candidates belonging to the reserved categories.

10. Admission Procedure:

- (i) The eligible candidates shall have to apply for admission to the Chairperson, Departmental Research Committee at the Department in which he/she desires to pursue research. The University shall advertise for admission through newspaper/ University website at least twenty (20) days ahead from the date of admission.
- (ii) For selection of candidates a weightage of 70% from DURAT score and 30% from the Viva-voce/ Interview shall be given.

- (iii) The application for admission must be made in the prescribed form obtainable from the office of the Academic Registrar/Deputy Registrar (Academic) on payment of prescribed fees.
- (iv) The Chairperson, DRC shall place the applications in the meeting of the Departmental Research Committee. The Departmental Research Committee shall conduct an interview of the applicants and finalize the list of eligible applicants for admission in the department/centre.
- (v) The Departmental Research Committee concerned shall allocate supervisors to each scholar at the time of admission.

11. The Course of Study:

- (i) The M.Phil students shall be required to:
 - (a) Undergo course work comprising lectures, tutorials, seminars etc. on advanced topics and research methodology.
 - (b) Submit a dissertation or undertake project work as part of M.Phil Programme.
- (ii) The syllabus for the M.Phil Programme shall be recommended by the respective Board of Studies and duly approved by the Post Graduate Board.
- (iii) Irrespective of differences in Syllabi, etc. between different subjects the M.Phil Programme shall conform to the general pattern as stated in these Regulations under article (13).

12. Duration:

- (a) The duration of the M.Phil Programme shall be of one and half years. Admission and classes shall commence simultaneously in all the Department(s)/Centre of Studies.
- (b) The Theory examination on the course shall be held within first six months from the commencement of the course.
- (c) A candidate shall have to submit the dissertation within six months of appearing in the Final (End-Term) examination.

Provided that if a candidate fails to submit his/her dissertation within the prescribed period he/she shall have to submit the same in the next academic session failing which his/her admission to the course shall be treated as cancelled.

13. Attendance:

- a) All M.Phil. students shall be required to:
 - (i) Attend a minimum of 75% of the total number of lectures prescribed and delivered for the course.
 - (ii) Attend and participate in at least one (1) seminar to be organized by the Department.
 - (iii) Take classes in the department, if assigned.

- b) Irregular attendance and/or unsatisfactory performance shall disqualify an M.Phil student from further continuation of the course if so decided by the Research Council on the recommendation of the respective Departmental Research Committee.

14. Submission of the Dissertation:

- a) Each candidate shall be required to present at least one seminar paper on his/her Research topic in the Department/Centre of Studies before submitting his/her Dissertation.
- (B) The candidate shall submit to the Controller of Examinations through the Chairperson, Departmental Research Committee three type-written copies (as per **annexure-II**) of the Dissertation accompanied by a copy of the receipt for the examination fee paid and certificate from the Supervisor stating that:
- (i) The Dissertation embodies the work of the candidate himself/herself and has not been submitted for any such degree anywhere before;
 - (ii) The candidate has complied with all requirements as laid down in the Regulations relating to residence, duration of study/research, deposit of the prescribed fee, obtained clearance from the library (both Departmental and Central), etc.
- The certificate shall be countersigned by the Chairperson of the Departmental Research Committee concerned.
- (C) Dissertation shall be submitted only in English, provided that, the students of language subjects will have the option to submit the same either in English or in the language concerned along with an executive summary in English.

13. Appointment of Examiners:

- A. For examining the Dissertation/Project Report of each candidate, the Vice-Chancellor shall appoint one external and one internal examiner (who must be the Supervisor) from the panel prepared by the Chairperson, DRC concerned in consultation with the respective supervisor(s).

An open Viva-Voce examination of all the eligible M.Phil candidates shall be conducted by a Board consisting of the following members.

- i) Chairperson, Departmental Research Committee – Chairperson.
- ii) All members of the Departmental Research Committee – Members.

Provided that marks for the viva-voce shall be awarded by the Chairperson, DRC and the supervisor of the scholar. Provided that a candidate must be awarded the minimum pass marks separately by both the supervisor and the Chairperson, DRC.

Provided that in case the supervisor is the Chairperson of the DRC, one of the senior members of the DRC shall act as the Chairperson.

- B. The M.Phil Dissertation submitted by the Research Scholar shall be evaluated by his/her supervisor and at least one (1) external examiner. One external examiner shall be invited to hold an open viva based on the reports of the external examiner of the concerned research scholar.

B. Distribution of the Course and assignment of Marks:

The distribution of the course and assignment of marks shall be as shown below:

i. Theory:

The distribution of marks in the Theory paper shall be as follows-

	Internal Assessment	Final (End-term examination)	Total
Paper – I	30	70	100 Marks
Paper – II	30	70	100 Marks
			200 Marks

In the scale of 2.00 points.

Candidates shall have to secure a minimum of 40% marks in aggregate of internal assessment and end-semester examination to pass a paper.

ii. Dissertation/Project Report/Design work: - 150 Marks

Comprehensive Viva-Voce - 50 Marks

Total - 200 Marks

In the scale of 2.00 points

C. Grand Total (both Theory and Dissertation) - 400 Marks

In the scale of 4.00 points

D. (i) There shall be internal assessment of 30 marks in each theory paper to be awarded against the following:

Sessional Exam I - 10 Marks

Sessional Exam II - 10 Marks

Seminar Presentation - 10 Marks

(ii) Internal assessment shall not be repeated.

14. Evaluation and Result:

(i) Evaluation of the candidates will be done on the performance at Theory Papers/Dissertation/Project Report and Viva-Voce test.

(ii) The performance of the candidate will be evaluated under the following heads of passing under the Grade points as below:

Examination	Full Marks	Pass Marks (in individual paper)	Grade points	
			Total	Passing Grade for an individual paper only
Theory – I	100	40	1.00	0.4
Theory – II	100	40	1.00	0.4
Dissertation/Project Report	150	60	1.50	0.6
Viva-Voce	50	20	0.50	0.2

(iii) For qualifying at the examination for the award of the Degree of M.Phil, a candidate must secure not less than 2.00 points in aggregate and not less than 0.4 points in each individual theory paper.

- (iv) In Dissertation/Project Report a candidate must secure not less than 0.6 points. Viva-voce shall be conducted only if the Dissertation is awarded the minimum pass marks (0.6 Grade points) by both the internal and external examiners separately. In Viva-Voce test, he/she must not secure less than 0.2 grade points.
- (v) The successful candidates in the M.Phil examination shall be awarded Degree of M.Phil in the following Grade system:

Letter Grade	Quantity	Grade points	Equivalent numerical figure in the 50 scale out of 400 Marks.
O	Outstanding	3.75 and above	75% and above i.e., 300 and above
A	Very Good	3.0 and above but below 3.75	60% and above but below 75% i.e., 240 and above but below 300
B	Good	2.5 and above but below 3.0	50% and above but below 60% i.e., 200 and above but below 240
F	Fail	Below 2.5	Below 50% i.e., below 200.

- (vi) Every candidate shall be given a maximum of two consecutive chances (including the first regular chance) for passing the examination. Not appearing in an examination after becoming eligible to appear in the same amounts to losing a chance.

A candidate shall have to appear in the second chance only in the failed paper(s) to pass the examination.

- (vii) The result of the M.Phil Scholars shall be notified in like manner of the Ph.D notifications of the University.

15. General:

Matters not covered by the above Regulations shall be decided by the Research Council, Academic Council and UGC Regulations.



**DIBRUGARH UNIVERSITY GUIDELINES FOR
DIBRUGARH UNIVERSITY RESEARCH ADMISSION TEST (DURAT)**

1. The Dibrugarh University Research Admission Test (DURAT) shall be conducted by a Board, to be called DURAT Board assisted by the Office of the Controller of Examinations to be constituted every year by the Vice-Chancellor.
2. DURAT would be conducted annually, generally in the month of July. The final schedule of the Test would be notified in advance by the Office of the Joint Registrar (Academic), Dibrugarh University.
3. The Application procedure of the DURAT including the Schedule is prescribed in the Detailed Notification.
4. DURAT shall be conducted to select eligible candidates for admission to the M.Phil and Ph.D. programmes of Dibrugarh University. The number of seats available in the Subject concerned shall be ascertained by the Departmental Research Committee concerned.
5. A candidate intending to appear in the DURAT shall be required to obtain at least **55% marks OR equivalent grade point in the Masters degree**, in which he/ she intends to appear in the DURAT.
6. Candidates belonging to the reserved categories of SC/ST/ OBC (Non-Creamy Layer) and the Differently Abled Persons, shall have 5% relaxation in the marks or an equivalent relaxation of grade in the qualifying degree.
7. The DURAT shall be conducted in a single paper which shall comprise of two parts- (a) 50% on Research Methodology/ Research Aptitude (Group A) and (b) 50% from Core Course Components of the subject concerned (Group B). The paper shall carry 100 marks and the duration of examination shall be of two and half hours.

The pattern of the Question Papers shall be as below-

- i. Type Objective Multiple Choice = 50% from Group A and 50% from Group B.
There will be negative marking of 25% of allotted marks.
- ii. Descriptive Type= 50% from Group A and 50% from Group B.
8. The DURAT Board shall recommend to the Vice Chancellor the panel of Paper-setters, Moderators, Tabulators and Examiners for approval.
9. The minimum marks for qualifying the DURAT shall be 50. However, the University shall declare the merit list of the qualified candidates only against the seats available in the subject concerned.
10. The DURAT score shall be valid for the current academic session only.
11. Any matter not covered above shall be considered in compliance with the Dibrugarh University Examination Ordinance (amended upto date).

ANNEXURE –II

1. All copies of the thesis will be printed or type-written on standard A-4 size paper. The right margin should be 2.5 cm, the left margin 3.75 cm, the top margin 3.75 cm and the bottom margin 3.75 cm. Material should be typed on both sides of the paper. All textual material should be composed in Times New Roman font (12 point) and double-spaced. Different font size and spacing may be used for quotations, footnotes, tables and figures, appendix and index, (if any). Same style and type should be used throughout the thesis. Throughout the manuscript an indentation of five spaces or as required in a standard word processor should be used at the beginning of paragraph and quotations. Dividing of words at the end of the line should be avoided as far as possible.
2. The Maps and drawings may have appropriate size as advised by the Supervisor.
3. The title page (including the cover) should include the following – title of the thesis, name of the degree, logo of Dibrugarh University, name of the author of the thesis, Department/Centre of Studies under which the student was registered and the year of submission.

The titles should be in capital letters beginning six spaces from the top of the page. If the title is too long to be centered on one line, an inverted pyramid style should be followed, without splitting words or phrases. Below the title, other items may be centered or balanced against the left and right margins of the page. Other items should not be typed in capital letters, only the initials of the principal words be capitalized.

Name of the degree, the year of submission, title of the thesis and short name of the author be embossed / printed also on the spine of the cover of the final copy of the thesis in the hard bond form.

4. The Colour of the thesis cover will be given as below:

Faculty	Colour of the cover
Arts and Commerce	Maroon
Science	Black

5. The candidate shall submit three copies of the thesis in hard binding. However, before award of the degree he/she shall be required to submit one copy of the thesis in a hard-bound form for preservation in the library.

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