

INVITATION FOR QUOTATION

TEQIP-III/2018/duie/Shopping/6

22-Feb-2018

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Lab Work bench	6	30	Office of the Director, DUIET, Dibrugarh University, Dibrugarh, Assam-786004	Required
2	Teqip cell furniture	1	30	Office of the Director, DUIET, Dibrugarh University, Dibrugarh, Assam-786004	Required

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than 15 days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

6.1 are properly signed ; and

6.2 confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 90% of total cost

Satisfactory Acceptance - 10% of total cost

10. All supplied items are under warranty of **36** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **12:00** hours on **27-Feb-2018** .
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **Not Required**
14. Testing/Installation Clause (if any) **Installation Required**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,
Dibrugarh University, Dibrugarh, Assam- 786004.
17. We look forward to receiving your quotation and thank you for your interest in this project.


(Authorized Signatory)
22/02/18

Director
Name & Designation
Dibrugarh University Institute
Engineering & Technology
Dibrugarh University
Dibrugarh-786004, Assam

Annexure I

Sr. No	Item Name	Specifications
1	Lab Work bench	1:.....One number of laboratory with 16 Seater Rectengular Computer Workstation and one number of laboratory with 20 Seater computer Workstation. (Size for Each Workstation 1200mm (W) X 750mm (D) X 750mm (H)) (Accessories:- CPU Trolley, Key Board Plastic Tray, Mobile Pedestals (Drawers)) (Partition ht. 1200 mm) (Glass tiles 4mm thick toughened clear glass is fitted on both sides of the panel.) (Worktop shall be made of 25mm thick pre laminated partical board) (All edges of work surface shall be provided with machine pressed 2 mm thick PVC lipping)(The work surface shall be provided with circular cut out of Dia.65mm as per the

		<p>requirements,for passing of wires.These cut outs shall be provided with ABS covers.) (Storages:-Pedestal height is 600mm without leg assembly and 720mm including leg assembly up to bottom of worktop.) (Pedestal leg assembly is fabricated by CO2 welding vertical MS Tubes of Section 38mm X 25mm) (Pedestal leg assembly is coated with min .45 micron thickness of epoxy powder coating.) (Cables passing through slots should be provided in the bottom horizontal frame assembly.) (The system should have 52.4 mm panel and flexible constructions offering various functional and decorative finishes as well as cable management capacity.) (The panel should be joined to each other directly with 180 degree joinery.)</p> <p>2:::::Three numbers of Heavy Marble Table (with Steel frame) (2 Meter Breath, 5 Meter Length,1.3 metre high) (At the middle length wise electric panel)(Storage facility at the four corner).</p> <p>3::::: One number of laboratory work table (10meter length, 2 meter breath, 1.2 meter high) (No storage facility required at the bottom) (At the middle length wise electric panel)</p>
2	Teqip cell furniture	<p>1::::: One number of 4 Seater Rectengular Computer Workstation for office job.(Size for Each Workstation 1200mm (W) X 750mm (D) X 750mm (H)) (Accessories:- CPU Trolley, Key Board Plastic Tray, Mobile Pedestals (Drawers)) (Glass tiles 4mm thick toughened clear glass is fitted on both sides of the panel.) (Worktop shall be made of 25mm thick pre laminated partical board .)</p> <p>2::::: Two numbers of office table (1200mm (W) X 750mm (D) X 750mm (H)) (Drawer in both ends)</p> <p>3::::: Three numbers of chair of full back, arm rest, revolving, pushback etc.</p> <p>4::::: Two numbers of wall mount storage system (1200mm x 600mm x 450mm)</p>

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____